

## I-20 Certificate of Eligibility Application

International students need an I-20 to obtain the F-1 visa **AND** the F-1 non-immigrant status. The F-1 visa is needed to legally enter the U.S. for the sole purpose of study. The F-1 non-immigrant status is needed to temporarily stay in the U.S. to earn a degree or engage in English as a Second Language (ESL) training.

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### To apply, complete and submit:

- ❖ Copy of Lehman College acceptance letter
  - ❖ Completed I-20 Application Form
  - ❖ Completed/Signed **Financial Sponsor Affidavit of Support Form**. Attach: Sponsor(s) bank statements & proof of employment (official employer's letter or copy of most recent tax returns/statements). If you are living with your sponsor, also attach a copy of your sponsor's lease or a bill with his/her address on it.
  - ❖ Copy of your biographical passport page (photo, passport #, expiration date, country of birth, etc.)
  - ❖ Copy of your dependent(s) biographical passport page(s)
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### F-1 students transferring from another U.S. institution, also submit:

- ❖ Completed SEVIS Transfer Release Form ([Download Form](#))
  - ❖ Copies of all I-20s issued by previous US colleges and universities.
  - ❖ I-94 Admissions/Departure record ([www.cbp.gov/i94](http://www.cbp.gov/i94))
  - ❖ Copy of F-1 Student Visa(s)
  - ❖ Copy of F-1 Change of Status Approval (I-797), only if applicable.
  - ❖ Copies of Dependent(s) I-20s, I-94 & F-2 Visa
  - ❖ Copy of F-2 Dependent Change of Status Approval (I-797), only if applicable.
  - ❖ Copy of OPT Employment Authorization Card(s) - (EADs).
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#### **SUBMIT COMPLETED FORMS AND DOCUMENTS TO:**

International Student & Scholar Office, Shuster Hall, Room 210  
250 Bedford Park Blvd. West, Bronx, NY 10468.



**SEE I-20 MAILING/ PICK-UP OPTIONS ON I-20 APPLICATION FORM, ITEM #7**

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#### **Have questions?**

**Email:** [isso.shuster@lehman.cuny.edu](mailto:isso.shuster@lehman.cuny.edu)

**Visit:** [www.lehman.edu/isso](http://www.lehman.edu/isso)

# I-20 Application Form

1	NAME (Passport)				Male	
					Female	
		Last name	First Name	Second Given or Middle Name	Gender	
2	DATE OF BIRTH		COUNTRY			
		Month/Day/Year		City and Country of Birth		
3	COUNTRY					
		Country of Citizenship		Country of Permanent Residence		
4	HOME COUNTRY ADDRESS					
		Number and Street	City, State	Country	Postal Code	
5	CONTACT INFORMATION					
		Cell Phone	Home Country Phone	Email		
6	US ADDRESS					
		Number and Street	City, State	Country	Postal Code	
7	I-20 MAILING/PICK-UP OPTIONS  SELECT ONE ONLY	Mail to my US address listed above via US postal mail ____				
		Mail to my home country address via US postal mail ____				
		I will make arrangements with an express mail carrier to pick up the I-20 ____				
		A representative or myself will pick up the I-20 ____				
8	SEMESTER OF ENROLLMENT & LEVEL OF STUDY	Fall 20 ____	Bachelor's Degree ____	9	FIELD OF STUDY	
		Spring 20 ____	Master's Degree ____			
		Summer 20 ____	Certificate / Other ____			
10	NUMBER OF DEPENDENTS ACCOMPANYING YOU			12	NAME OF ALL DEPENDENTS ACCOMPANYING YOU	
11	ALL DEPENDENTS ATTACH	Spouse and Children's Passport pages				
		Children's Birth Certificate				
13	ALL APPLICANTS ATTACH	Copy of Lehman College Acceptance Letter	F1's Transferring from US Colleges ALSO ATTACH	Copy of I-94 & F-1 Visa		LIST CURRENT US IMMIGRATION STATUS <small>(e.g.: B-2, E-1, F-1, G2, H-1)</small>
				Copy of I-20 From Last School		
				SEVIS Transfer Release Form		

**All Applicants Attach:** copy of your & dependent(s) passport page with photo, passport #, expiration date, country of birth and etc.)

**Return** completed form and attachments to: DSO, International Student & Scholar Office, Shuster Hall, Room 210,  
250 Bedford Park Blvd. West, Bronx, NY 10468

# Financial Sponsor Supporting Evidence for Undergraduate Students

U.S. immigration authorities require colleges to receive satisfactory financial certifications from students and their financial sponsors, before issuing the Form I-20. By completing and signing the **Financial Sponsor Affidavit Form**, all sponsors are accepting the responsibility and are held accountable for covering the student's fees and living expenses throughout his/her period of studies at Lehman College. Sponsor(s) must show sufficient income and financial resources to ensure the student will not become a public charge (receive U.S. Federal or State benefits or services).

A family member or friend can be a financial sponsor. A student can also self-sponsor. All sponsors must show enough funds in their account(s) to cover the student's first year expenses (**see table below**)\*.

Each sponsor is required to complete a **Financial Sponsor Affidavit of Support Form**.

**Sponsor(s)** must submit evidence of the following income and resources:

**1. Bank statements: Savings, Checking, and/or Brokerage Accounts**

- Date account(s) opened
- Current balance for each account

**2a. Employer Letter or Copy of Most Recent Tax Return/Statement**

- Employer letter should be on employee letterhead and include: Names, Occupation, Physical Address, phone and email.
- Dates of employment
- Job Title/Position
- Salary paid
- Whether the position is temporary or permanent
- Supervisors signature and contact information

**or**

**2b. Business Owners, Independent Contractor and Self-employed** are required to submit:

- Copy of last income tax return
- Certificate of Ownership
- Business Bank Statement

## Annual Estimated Expenses for Lehman College, CUNY International Undergraduate Students

<b>Tuition and Fees per academic year (9 months)</b>	
* Tuition	\$14,880.00
Fees (Technology, Student Activities, Consolidate)	\$ 650.00
<b>Total Tuition &amp; Fees</b>	<b>\$15,530.00</b>
<b>Student Living Expenses</b>	
** Housing (Room)	\$14,850.00
Utilities & Meals at home (Board)	\$ 2,950.00
<i>Total Full Room &amp; Board</i>	<i>\$17,800.00</i>
Lunch	\$ 1,650.00
Personal Expenses	\$ 5,850.00
Transportation	\$ 1,450.00
Books and Supplies	\$ 1,900.00
<b>Total Student Living Expenses</b>	<b>\$28,650.00</b>
<b>Total First Year Expenses</b>	<b>\$44,180.00</b>

\* Tuition and Fees stated are based on students taking at least **12 credits** per semester. This is the minimum number of credits required to be a full-time student and necessary to maintain lawful immigration status. If you take more than 12 credits, you will be charged at the rate of **\$620** per credit. Tuition and fees are set by the CUNY Board of Trustees and may change without notice.

\*\* For each dependent, add **\$7,000** to the Total Student Living Expenses.

# Financial Sponsor Affidavit of Support Form

## SPONSOR INFORMATION

1

I, \_\_\_\_\_, citizen of \_\_\_\_\_,  
(Name of sponsor) (Country)

residing at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal Code)

\_\_\_\_\_  
(Telephone) (Email)

am executing this affidavit on behalf of \_\_\_\_\_  
(Name of Student)

Indicate your relationship to the student (son/daughter, niece/nephew, friend, self) \_\_\_\_\_

Name(s) of the student's dependents you will also sponsor: \_\_\_\_\_

2

I am employed with \_\_\_\_\_ located at \_\_\_\_\_  
(Name of employer) (Number and Street)

\_\_\_\_\_  
(Number and Street) (City/State) (Country) (Postal Code)

Employer Phone: \_\_\_\_\_ Employer Email: \_\_\_\_\_

I receive an annual income of \$US \_\_\_\_\_ from this employment. Income from other sources \$ \_\_\_\_\_

**Attach verification of income tax statement and employment letter. If self-employed attach certificate of business ownership.**

3

I have \$US \_\_\_\_\_ on deposit with (Name of Bank) \_\_\_\_\_

**Attach bank statements and other financial support evidence. Provide all attachments in national language and English translation.**

I support \_\_\_\_\_ persons, including myself. My total annual income is \$US \_\_\_\_\_

My total annual living expenses are \$US \_\_\_\_\_ (housing, food, utilities, transportation etc.)

### Tuition, Fees & Living Expenses for Academic Year (see Annual Estimated Expense Table)

4

I will provide Tuition and Fees \_\_\_\_\_ All Living Expenses: \_\_\_\_\_ Housing, Utilities & Meals Only \_\_\_\_\_

### Complete ONLY if student will live in your home

5

I will provide the student named above with: Room only \_\_\_\_\_; Full room & board (food, utilities & meals) \_\_\_\_\_

**Attach a copy of your lease or a bill indicating your address**

### SIGNATURE

6

I certify that the information above is correct and agree to sponsor the student named above.

Name of Sponsor (Print) \_\_\_\_\_

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_\_