

## I-20 Certificate of Eligibility Application

International students need an I-20 to obtain the F-1 visa **AND** the F-1 non-immigrant status. The F-1 visa is needed to legally enter the U.S. for the sole purpose of study. The F-1 non-immigrant status is needed to temporarily stay in the U.S. to earn a degree or engage in English as a Second Language (ESL) training.

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### To apply, complete and submit:

- ❖ Copy of Lehman College acceptance letter
  - ❖ Completed I-20 Application Form
  - ❖ Completed/Signed **Financial Sponsor Affidavit of Support Form**. Attach: Sponsor(s) bank statements & proof of employment (official employer's letter or copy of most recent tax returns/statements). If you are living with your sponsor, also attach a copy of your sponsor's lease or a bill with his/her address on it.
  - ❖ Copy of your biographical passport page (photo, passport #, expiration date, country of birth, etc.)
  - ❖ Copy of your dependent(s) biographical passport page(s)
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### F-1 students transferring from another U.S. institution, also submit:

- ❖ Completed SEVIS Transfer Release Form ([Download Form](#))
  - ❖ Copies of all I-20s issued by previous US colleges and universities.
  - ❖ I-94 Admissions/Departure record ([www.cbp.gov/i94](http://www.cbp.gov/i94))
  - ❖ Copy of F-1 Student Visa(s)
  - ❖ Copy of F-1 Change of Status Approval (I-797), only if applicable.
  - ❖ Copies of Dependent(s) I-20s, I-94 & F-2 Visa
  - ❖ Copy of F-2 Dependent Change of Status Approval (I-797), only if applicable.
  - ❖ Copy of OPT Employment Authorization Card(s) - (EADs).
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**SUBMIT COMPLETED FORMS AND DOCUMENTS TO:**  
International Student & Scholar Office, Shuster Hall, Room 210  
250 Bedford Park Blvd. West, Bronx, NY 10468.



**SEE I-20 MAILING/ PICK-UP OPTIONS ON I-20 APPLICATION FORM, ITEM #7**

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**Have questions?**

**Email:** [isso.shuster@lehman.cuny.edu](mailto:isso.shuster@lehman.cuny.edu)

**Visit:** [www.lehman.edu/isso](http://www.lehman.edu/isso)

# I-20 Application Form

1	NAME (Passport)				Male
					Female
	Last name	First Name	Second Given or Middle Name		Gender
2	DATE OF BIRTH		COUNTRY		
		Month/Day/Year		City and Country of Birth	
3	COUNTRY				
		Country of Citizenship		Country of Permanent Residence	
4	HOME COUNTRY ADDRESS				
		Number and Street	City, State	Country	Postal Code
5	CONTACT INFORMATION				
		Cell Phone	Home Country Phone	Email	
6	US ADDRESS				
		Number and Street	City, State	Country	Postal Code
7	I-20 MAILING/PICK-UP OPTIONS  SELECT ONE ONLY	Mail to my US address listed above via US postal mail ____			
		Mail to my home country address via US postal mail ____			
		I will make arrangements with an express mail carrier to pick up the I-20 ____			
		A representative or myself will pick up the I-20 ____			
8	SEMESTER OF ENROLLMENT & LEVEL OF STUDY	Fall 20 ____	Bachelor's Degree ____	9	FIELD OF STUDY
		Spring 20 ____	Master's Degree ____		
		Summer 20 ____	Certificate / Other ____		
10	NUMBER OF DEPENDENTS ACCOMPANYING YOU			12	NAME OF ALL DEPENDENTS ACCOMPANYING YOU
11	ALL DEPENDENTS ATTACH	Spouse and Children's Passport pages			
		Children's Birth Certificate			
13	ALL APPLICANTS ATTACH	Copy of Lehman College Acceptance Letter	F1's Transferring from US Colleges ALSO ATTACH	Copy of I-94 & F-1 Visa	
				Copy of I-20 From Last School	
				SEVIS Transfer Release Form	
				LIST CURRENT US IMMIGRATION STATUS <small>(e.g.: B-2, E-1, F-1, G2, H-1)</small>	

**All Applicants Attach:** copy of your & dependent(s) passport page with photo, passport #, expiration date, country of birth and etc.)

**Return** completed form and attachments to: DSO, International Student & Scholar Office, Shuster Hall, Room 210,  
250 Bedford Park Blvd. West, Bronx, NY 10468

# Financial Sponsor Supporting Evidence

U.S. immigration authorities require colleges to receive satisfactory financial certifications from students and their financial sponsors, before issuing the Form I-20. By completing and signing the **Financial Sponsor Affidavit Form**, all sponsors are accepting the responsibility and are held accountable for covering the student's fees and living expenses throughout his/her period of studies at Lehman College. Sponsor(s) must show sufficient income and financial resources to ensure the student will not become a public charge (receive U.S. Federal or State benefits or services).

A family member or friend can be a financial sponsor. A student can also self-sponsor. All sponsors must show enough funds in their account(s) to cover the student's first year expenses (**see table below**)\*.

Each sponsor is required to complete a **Financial Sponsor Affidavit of Support Form**.

**Sponsor(s)** must submit evidence of the following income and resources:

1. **Bank statements: Savings, Checking, and/or Brokerage Accounts**

- Date account(s) opened
- Current balance for each account

2a. **Employer Letter or Copy of Most Recent Tax Return/Statement**

- Employer letter should be on employee letterhead and include: Names, Occupation, Physical Address, phone and email.
- Dates of employment
- Job Title/Position
- Salary paid
- Whether the position is temporary or permanent
- Supervisors signature and contact information

or

2b. **Business Owners, Independent Contractor and Self-employed** are required to submit:

- Copy of last income tax return
- Certificate of Ownership
- Business Bank Statement

## Annual Estimated Expenses for Lehman College, CUNY **International Graduate Students**

Tuition and Fees per academic year (9 months)	
*Tuition	\$ 15,390.00
Fee (Technology, Student Activities, Consolidate)	\$ 560.00
<b>Total Tuition &amp; Fees</b>	<b>\$ 15,950.00</b>
Student Living Expense	
**Housing (Room)	\$ 14,850.00
Utilities & Meals at home	\$ 2,950.00
<b>Total Full Room &amp; Board</b>	<b>\$ 17,800.00</b>
Lunch	\$ 1,650.00
Personal Expenses	\$ 5,850.00
Transportation	\$ 1,450.00
Books and Supplies	\$ 1,900.00
<b>Total Student Living Expenses</b>	<b>\$ 28,650.00</b>
<b>Total First Year Expenses</b>	<b>\$ 44,600.00</b>

\* Tuition and Fees stated are based on the students taking at least **9 credits** per semester; **\$855 per credit**. (**Exception:** Master's in Social Work is approximately \$970 per credit. Add an additional \$2,500 for tuition.)

You must take a minimum of nine (9) credits each semester to be considered a fulltime international student in lawful F-1 status. Tuition and fees are set by the CUNY Board of Trustees and may change without notice.

\*\* Full room and board

\*\*\* For each dependent, add **\$7,000** to the Total Student Living Expenses

# Financial Sponsor Affidavit of Support Form

## SPONSOR INFORMATION

1

I, \_\_\_\_\_, citizen of \_\_\_\_\_,  
(Name of sponsor) (Country)

residing at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal Code)

\_\_\_\_\_  
(Telephone) (Email)

am executing this affidavit on behalf of \_\_\_\_\_  
(Name of Student)

Indicate your relationship to the student (son/daughter, niece/nephew, friend, self) \_\_\_\_\_

Name(s) of the student's dependents you will also sponsor: \_\_\_\_\_  
\_\_\_\_\_

2

I am employed with \_\_\_\_\_ located at \_\_\_\_\_  
(Name of employer) (Number and Street)  
\_\_\_\_\_  
(Number and Street) (City/State) (Country) (Postal Code)

Employer Phone: \_\_\_\_\_ Employer Email: \_\_\_\_\_

I receive an annual income of \$US \_\_\_\_\_ from this employment. Income from other sources \$ \_\_\_\_\_

**Attach verification of income tax statement and employment letter. If self-employed attach certificate of business ownership.**

3

I have \$US \_\_\_\_\_ on deposit with (Name of Bank) \_\_\_\_\_

**Attach bank statements and other financial support evidence. Provide all attachments in national language and English translation.**

I support \_\_\_\_\_ persons, including myself. My total annual income is \$US \_\_\_\_\_

My total annual living expenses are \$US \_\_\_\_\_ (housing, food, utilities, transportation etc.)

## Tuition, Fees & Living Expenses for Academic Year (see Annual Estimated Expense Table)

4

I will provide Tuition and Fees _____	All Living Expenses: _____	Housing, Utilities & Meals Only _____
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## Complete ONLY if student will live in your home

5

I will provide the student named above with: Room only \_\_\_\_\_; Full room & board (food, utilities & meals) \_\_\_\_\_

**Attach a copy of your lease or a bill indicating your address**

## SIGNATURE

6

I certify that the information above is correct and agreed to sponsor the student named above.

Name of Sponsor (Print) \_\_\_\_\_

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_\_