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| FROM: | Peter O. Nwosu. | Provost and Senior | Vice President for | Academic Affairs a | nd Student Success |
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SUBJECT: Technical Resources for Your Success at Lehman for Fall 2020

DATE: August 6, 2020

Dear Students,

I am excited that you have decided to join us for the 2020 Fall semester at Lehman College. We know that this is a difficult period and are committed to student health and wellness. Please take advantage of the resources of <u>Lehman's Counseling Center</u>, <u>Student Health Center</u>, and <u>Student Life Center</u>. In addition, I would like to make you aware of some resources that are available to assist you now and throughout this coming Fall.

Loaner Device

• Although many students have smart phones - and can view videos and course content on a small screen, we are mindful that not all students have home computers. If needed, the College has some loaner devices that students may borrow by completing the Loaner Application.

Student Notifications

- In the event of college-wide operational issues or closings, messages will be sent through <u>CUNY Alert</u>, via college-wide emails, and a banner on the <u>Lehman home page</u>. In addition, social media messages will be sent, along with notices on <u>Lehman 360</u>, the main college phone line, and the Lehman mobile app.
- Your instructors will contact you by email, so please review your <u>Lehman email</u> account on a regular basis. In addition, instructors will email you via Blackboard. Please ensure that your campus email address is correct in Blackboard. Visit the *"Start Here"* section of a Blackboard course to update your email address. Once updated for one class, the change will be for all of your courses.

Working from Off-campus

- Log into your classes every day and check your Lehman College email account regularly to engage with your peers and professors frequently via the discussion boards in Blackboard.
- Please update your contact information in <u>CUNYfirst</u> by following these <u>instructions</u>.
- Download the free <u>Blackboard Mobile Learn</u> and the <u>Lehman's Mobile App</u> to find Lehman 360 by searching for "Lehman College."

Library Resources

• A variety of library resources can be accessed remotely via the <u>Library's website</u> and students can hold an online chat with a <u>reference librarian</u>.

Cloud File Storage & Collaboration

• Students have 1 TB of online storage on <u>Microsoft Office 365/One Drive</u> and limited cloud storage on <u>Dropbox</u> that can be accessed with your CUNY credentials.

Should you require assistance regarding the use of these or other technologies, please contact the IT helpdesk at <u>help.desk@lehman.cuny.edu</u>. Help Coaches are here for you in case you run into any obstacles. They can help you resolve many issues or can refer you to someone who can. <u>Click here</u> to request assistance.

Best wishes for the 2020 Fall semester.