



PROVOST AND SENIOR
VICE PRESIDENT FOR
ACADEMIC AFFAIRS AND
STUDENT SUCCESS

Shuster Hall, Room 379
250 Bedford Park Blvd West
Bronx, NY 10468

Phone: 718-960-8222
Fax: 718-960-8042
www.lehman.edu

TO: Lehman College Students

FROM: Peter O. Nwosu, Provost and Senior Vice President for Academic Affairs and Student Success

SUBJECT: Online Training for Your Success at Lehman for Fall 2020

DATE: August 4, 2020

Dear Students—

Our Lehman faculty have been working tirelessly to make sure that you have the best possible experience in your online classes. Staff members have been working very hard to provide services to new and continuing students since we began remote operations. We are offering extensive Online Training through courses, helpful tips, and questions and answers. Our online learning platform is **Blackboard** where you will find your assignments, videos, course material and tests. Please review the below information as you prepare to take your courses this Fall. We want this to be a very successful semester for you.

Online Training

- **Lehman College Online Student Orientation “Are You Ready?”**, a 1-hour, asynchronous, self-paced, non-credit online course, designed to help students prepare for online learning, get oriented with the Blackboard environment, and develop the necessary technology proficiency. You will receive a certificate after successfully completing the online orientation. Your instructor may ask you to submit the PDF certificate as proof that you completed the online orientation. The self-paced orientation may be accessed [here](#).
- **How to Succeed Online:** The Blackboard guide offers some helpful tips to students who might be new to online learning. For more information, click [here](#).
- **Student FAQs for Remote/Online Learning:** This tool provides essential questions and answers in regard to accessing online learning materials, and how to make the most of the online experience. For more information visit the FAQs webpage by clicking [here](#).
- **Distance Learning:** Tips for CUNY Students: Prepared by CUNY’s Macaulay Honors College and the Graduate Center to offer student resources and tips for success for remote/online learning. Visit the webpage [here](#).

Blackboard

- Blackboard is CUNY’s learning management system; it’s an online platform that brings course material, discussion groups, videos, assignments, and other content to your computer or mobile device.
- New to Blackboard? Start with [CUNY’s Blackboard help center](#). Additional Blackboard resources can be found on the [Blackboard help page](#) and on the [Lehman Blackboard website](#).
- To complete a quiz on Blackboard, it is recommended to use Firefox, if possible.
- Blackboard complies with web content accessibility guidelines and functions with screen readers such as ZOOM and Browse Aloud.

Should you require assistance in the use of these or other technologies, please contact the IT helpdesk at help.desk@lehman.cuny.edu. Help Coaches are here for you in case you run into any obstacles. They can help you resolve many issues or can refer you to someone who can. [Click here](#) to request assistance.

Best wishes for the 2020 Fall semester.