

 LEHMAN COLLEGE Office of Research and Sponsored Programs	Policy No. ORSP-003
Principal Investigator Policy	Effective 1/01/2014

I. Policy Statement

The Principal Investigator (PI) is fiscally and programmatically responsible for the successful completion of funded research projects or sponsored programs. Where not specifically stated by the sponsor in the program announcement, it is the policy of Lehman College Office of Research and Sponsored Programs that the PI be a tenure or tenure-track professor with academic credentials indicative of that rank (Ph.D.) or an administrative officer with the title of Director or above. Exemptions to this policy will be reviewed on a case by case basis and approved by the Provost.

II. Purpose

This policy identifies those individuals that have institutional consent and authority to serve as principal investigators on internally or externally funded projects or programs for Lehman College.

III. Procedure

To request PI status for individuals not meeting the requirements set forth above, submit the candidate's curriculum vitae and a written justification that addresses the unique skills and abilities the candidate brings to the project, as well as the anticipated institutional benefit, to the Director of Research and Sponsored Programs. Adjunct faculty are required to partner with a tenured or tenure-track professor, or eligible administrative officer on grant application, but cannot be listed as the Lead PI.

VI. Implementation

This policy is applicable to all Lehman instructional and administrative staff positions submitting internal or external grant applications through the Office of Research and Sponsored Program. This policy is not applicable to those research projects or sponsored programs that specifically identify eligible applicants as being undergraduate or graduate students, adjunct faculty, lecturers, or other positions not meeting the aforementioned requirements. This policy is effective January 1, 2014.