

LEHMAN COLLEGE DEPARTMENT OF NURSING
CLINICAL PLACEMENT GUIDELINES
MASTER OF SCIENCE AND POST CERTIFICATE IN FNP/PNP PROGRAMS

- 1- Submit Department's Application for Clinical Placement Form
 - a. To request help with finding a clinical site and or preceptor – email to *Dr. Cassandra Dobson* – Cassandra.Dobson@lehman.cuny.edu
 - b. To request an agreement to a new clinical site – email *Cynthia Wilson* – Cynthia.Wilson@lehman.cuny.edu
 - c. Forwarding a request for a site already listed in Typhon – email *Cynthia Wilson*

- 2- Deadlines for submitting clinical requests (requests after this date may result in significant placement delays)
 - a. Fall Request – June 15th
 - b. Spring Requests – October 15th
 - c. Summer Requests – March 15th

- 3- Clinical Site Qualifications
 - a. Located in NYC, Westchester, Rockland counties
 - b. Current contract with Lehman College – see listing in Typhon
 - c. Offer primary care experiences that meet clinical course objectives
Examples – physician offices or group practices, out-patient clinics, school-based clinics (NUR 774), assisted living facilities (NUR 776)
*PNP program – acute (NUR 770) and chronic (NUR 772) experiences

- 4- Preceptor Qualifications
 - a. Licensed physician, certified nurse practitioner – listed in Typhon
 - b. Employed at one or more of clinical affiliating sites – see Typhon list
 - c. Unlisted preceptors – must forward a current resume to *Dr. Dobson* or *Cynthia Wilson* (see resume template under-Graduate Documents and Forms)

- 5- Course Practicum Population
 - a. NUR 770 Pediatric NP – primary care settings (newborn to 21 years – 200 hrs)
 - b. NUR 771 Pediatric NP – acute care settings (newborn to 21 years- 200 hrs)
 - c. NUR 772 Pediatric NP – chronic care settings (newborn to 21 years – 200 hrs)
 - d. NUR 774 Family NP - primary care settings (newborn to 21 years – 200 hrs)
 - e. NUR 775 Family NP - primary care settings (GYN 100 hrs & Adults 100 hrs)
 - f. NUR 776 Family NP - primary care settings (Adults – 200 hrs)

- 6- Clinical Documents – these documents must be uploaded into your Typhon account and kept current to be cleared for clinical practice each term:
 - a. Current NYS-RN registration
 - b. Current student nurse practitioner malpractice insurance
 - c. Current BCLS certificate

- d. Student Health Clearance - including annual influenza vaccination – see Undergraduate Documents and Forms for a copy
 - e. Urine toxicology report – use Castle Branch or your private PCP
 - f. Criminal background report – use Castle Branch or local police precinct
 - g. Proof of COVID-19 vaccination
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- Castle Branch information – See Undergraduate Documents and Forms