



## CLEP

# Step-By-Step Exam Registration

*How to register for a CLEP exam:*

**Step 1:** Visit [collegeboard.org](http://collegeboard.org) to create/or sign in to your college board account.

**Step 2:** Select CLEP and click on Register for a CLEP Exam.

**Step 3:** Select ONE of the World Language CLEP exams (ex. Spanish Language level 1&2) or Subject CLEP Exams (ex. Analyzing and Interpreting Literature) and then click on “add to cart”. Please know it is optional to add study materials. After selecting your chosen CLEP exam, click on “View Cart and Checkout”.

**Step 4:** In your Shopping Cart, click on Register and Checkout.

**Step 5:** At checkout and registration, make sure to include all addresses and contact information such as full name, date of birth, and street address. After completing your contact information section, select save and continue. In the next section, please select any open preferred test center of your convenience. Please know that each test center has its own fee in order to sit for the exam.

**Step 6:** Please complete the General Survey section and click on save and continue.

**Step 7:** In the Test Confirmation & Score Send section, under Send Score Information, select the option “Select from the list of colleges or universities”. Then select “Find College/University”. Please enter Lehman College’s name and select the option “Send my exam scores here”.

**Step 8:** Please review your order and place your order.

**Step 9:** Please notify a CCIF coach once you receive your scores. We ask that you attach your scores as a pdf and include your full name and EMPLID ID to [college.completioncredit@lehman.cuny.edu](mailto:college.completioncredit@lehman.cuny.edu)

*\*Should you need to be full-time for any financial aid purposes, please consider that before taking the CLEP exam, they will not take the place of a course should you need to maintain full-time status in a semester. CLEP credits also do not count towards the calculation of your GPA index.\**



Subject CLEP Exam Title Lehman Course Equivalent's

[www.lehman.cuny.edu](http://www.lehman.cuny.edu)

Email: [College.Completion@lehman.cuny.edu](mailto:College.Completion@lehman.cuny.edu)

**\*FOR MINIMUM SCORE [CLICK HERE](#)\***

**LEHMAN**  
COLLEGE

<b>Subject CLEP Exam Title</b>	<b>Lehman Course Equivalents</b>	<b>Credit</b>
<b>American Government</b>	<b>POL 166</b>	<b>3</b>
<b>American Literature</b>	<b>ENG 227</b>	<b>3</b>
<b>Analyzing and Interpreting Literature</b>	<b>ENG 222</b>	<b>3</b>
<b>Business Law</b>	<b>BBA 336</b>	<b>3</b>
<b>Calculus</b>	<b>MAT 175 &amp; MAT 176</b>	<b>8</b>
<b>College Algebra</b>	<b>MAT 104</b>	<b>4</b>
<b>College Composition</b>	<b>ENG 111</b>	<b>3</b>
<b>College Mathematics</b>	<b>MAT 135</b>	<b>3</b>
<b>Educational Psychology</b>	<b>*PSY 9999</b>	<b>3</b>
<b>English Literature</b>	<b>ENG 223</b>	<b>3</b>
<b>Financial Accounting</b>	<b>*ACC 9999</b>	<b>3</b>
<b>General Biology</b>	<b>BIO 166 &amp; BIO 167</b>	<b>8</b>
<b>General Chemistry</b>	<b>CHE 166/167 &amp; CHE 168/169</b>	<b>10</b>
<b>History of the U.S. I</b>	<b>HIS 243</b>	<b>3</b>
<b>History of the U.S. II</b>	<b>HIS 244</b>	<b>3</b>
<b>Human Growth &amp; Development</b>	<b>HIN 268</b>	<b>3</b>
<b>Humanities</b>	<b>HUM 250</b>	<b>3</b>
<b>Information Systems</b>	<b>CIS 211</b>	<b>4</b>
<b>Introductory Psychology</b>	<b>PSY 166</b>	<b>3</b>
<b>Introductory Sociology</b>	<b>SOC 166</b>	<b>3</b>
<b>Natural Science</b>	<b>*GEO 9999</b>	<b>4</b>
<b>Pre- Calculus</b>	<b>MAT 172</b>	<b>4</b>
<b>Principles of Macro-Economics</b>	<b>ECO 166</b>	<b>3</b>
<b>Principles of Micro-Economics</b>	<b>ECO 167</b>	<b>3</b>
<b>Principles of Management</b>	<b>BBA 204</b>	<b>3</b>
<b>Principles of Marketing</b>	<b>BBA 332</b>	<b>3</b>
<b>Social Science and History</b>	<b>*SOC 9999 &amp; *HIS 9999</b>	<b>6</b>
<b>Western Civilization I</b>	<b>HIS 246</b>	<b>3</b>

**NOTE:** \*World Language: Students may choose to complete only ONE of the following exams, and will not receive credit for taking both Spanish Language Level 1&2 or Spanish Writing 1&2.\*





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<b>Business Law</b>	<b>BBA 336</b>	<b>3</b>
<b>Calculus</b>	<b>MAT 175 &amp; MAT 176</b>	<b>8</b>
<b>College Algebra</b>	<b>MAT 104</b>	<b>4</b>
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<b>History of the U.S. II</b>	<b>HIS 244</b>	<b>3</b>

<b>Human Growth &amp; Development</b>	<b>HIN 268</b>	<b>3</b>
<b>Humanities</b>	<b>HUM 250</b>	<b>3</b>
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<b>Principles of Management</b>	<b>BBA 204</b>	<b>3</b>
<b>Principles of Marketing</b>	<b>BBA 332</b>	<b>3</b>
<b>Social Science and History</b>	<b>*SOC 9999 &amp; *HIS 9999</b>	<b>6</b>
<b>Western Civilization I</b>	<b>HIS 246</b>	<b>3</b>
<b>Western Civilization II</b>	<b>HIS 247</b>	<b>3</b>
<b>World Language: French German Spanish Language Level 1&amp;2 Spanish Writing Level 1&amp;2</b>	<b>LAE 9999</b>	<b>3 or 6 Depending on the Score</b>

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