

UNDERGRADUATE APPLICATION FOR NEW YORK STATE RESIDENCYSemester Applying For: Fall 20____ Spring 20____ Summer 20____

Print Name _____

EMPL ID # _____

Section 1: Are you a U.S. Citizen? Yes No

Please provide one of the following as proof of status

- | | |
|---|--|
| <input type="checkbox"/> U.S. Passport / U.S. Passport | <input type="checkbox"/> Refugee Status |
| <input type="checkbox"/> U.S. Birth Certificate | <input type="checkbox"/> Asylee Status |
| <input type="checkbox"/> Certificate of Naturalization | <input type="checkbox"/> Parolee status |
| <input type="checkbox"/> Permanent Resident (green) card | <input type="checkbox"/> Temporary Residency I-688 |
| <input type="checkbox"/> Foreign Passport with I-94 | <input type="checkbox"/> Cuban/ Haitian Entrant |
| <input type="checkbox"/> Employment Authorization Card 668A | <input type="checkbox"/> Other _____ |

Section 2: All items submitted must document proof of residency in New York for the 12 month period preceding the first day of classes.Please see below for the required documents. Student must select **Option A** OR **Option B**.**Option A:** Please submit **ONE** of the following:

- a. Lease, deed or rent registration form (used for rent stabilized apartments) signed by landlord, which is either a public or private agency, and the student or parent of the student with the same surname
- b. Budget/benefit letter from NYC Public Assistance with the student's NY address
- c. Benefits letter from Social Security with the student's NY address

OR**Option B:** Please submit **TWO** of the following:

- d. Valid ID showing the date of issuance:
 - NYS Driver's License or NYS Non-Driver ID or NYS Learner's Permit
- e. Copies of the most recent completed Federal Tax Return and NYS tax return and corresponding W-2 forms
- f. Homeowner's or Renter's Insurance Policy
- g. Automobile Registration
- h. Automobile Insurance Certification
- i. Voter Registration Certificate/Card
- j. Bills or payments for services such as Cable, Utility, Telephone
- k. Monthly bank or credit card statements
- l. Armed Forces identification card DD Form 2A (green)
- m. Armed Forces DD 214 (reflecting the current date)
- n. Attendance as a juror in New York State with the student's name
- o. Postmarked mail addressed to the student at a New York Address (P.O. Box is not acceptable)
- p. Alternate Lease Statement (for students whose name does not appear on the lease) completed and notarized
- q. Other _____

Section 3: Complete attached CUNY Residency Form

For Office Use Only:

Received by _____

Date _____

Approved by _____

Denied by _____

Reason for denial/Comments:

CITY UNIVERSITY RESIDENCY FORM

CUNY RESIDENCY FORM: Part A

1. Last Name _____ First Name _____ Middle Initial _____
2. CUNYfirst ID/Student ID _____ Date of Birth _____ / _____ / _____
Phone No. (_____) _____ Email address: _____
3. Are you a U.S. citizen? Yes No Are you a permanent resident alien? Yes No
Are you here on a visa? Yes No Visa type: _____ Expiration Date: ____/____/____
4. Did you attend a New York State high school for two or more years, and graduate from that high school?
Yes No If yes, high school name and address _____
Date of Attendance From: ____/____/____ To: ____/____/____ Graduation Date _____
5. Do you have a GED/TASC issued by NYS? Yes No Date Issued: _____
6. If you answered “yes” to item 4 or 5, did you apply to CUNY within 5 years of your high school graduation or receiving a GED/TASC? Yes No Date of first application to CUNY: _____
7. Are you a veteran or other individual eligible for educational assistance under federal GI bills? Yes No
If yes, attach supporting documents.

IMPORTANT: If you answered “yes” to question 4 or 5, and to question 6, and are not lawfully present in the US, you need to complete Section B (affidavit) of this Residency Form but not Section C. If you answered “yes” to question 4 or 5, and to question 6, and are a resident of another state, you do not need to complete any other sections of this form. If you answered “yes” to question 7, you do not need to complete any other sections of this form. All other students must complete Part C of this form and submit appropriate supporting documentation.

Please note that some students who are here on visas may not be eligible for the resident tuition rate. Please refer to the CUNY Tuition and Fee Manual (see link below) for a comprehensive list of eligible visa types.

To Be Completed by All Students

I certify that all information provided and all statements made in all sections of this Residency Form are true and correct to the best of my knowledge.

I understand that if I provide false information or withhold relevant information in order to obtain resident status, The City University may revoke its determination of in-state residency, and that I will owe non-resident tuition to the University for each semester or session that I have attended under these circumstances. I also understand that I may be subject to disciplinary action.

DATE _____ STUDENT SIGNATURE _____

- The colleges will not review any residency determination unless the request for the review is made in writing, and all required documentation is submitted on or before the last day of finals in the semester for which resident tuition is being sought.
- Complete rules regarding eligibility for the resident tuition rate and appeals procedure are set forth in CUNY’s Tuition and Fee Manual at <http://www.cuny.edu/about/administration/offices/la/tuition-fee-manual.html>

The following is a list of the categories of non-immigrant aliens who under Federal law have the capacity to become City and State of New York domiciliaries and therefore may qualify for the resident rate of tuition provided they have established intent (see Subsection "H") and also satisfy the University's residency requirements in Subsection "A" above.

Status	Description
A	Ambassadors, diplomats and certain other foreign officials and their
E	Treaty trader/Treaty investor, spouse, and children
G	Certain government or international organization officials and their families
H-1B	Temporary worker in specialty occupation
H-1C	Temporary worker performing professional nursing services
H-4	Spouse or children of alien classified as H-1B or H-1C
I	Representatives of foreign information media and their spouse and children
K	Fiancé(e) or Spouse of a U.S. citizen and dependent children
L	Intra-company transferee (such as managers who have worked abroad for a branch of a U.S. firm) and their spouse and children
N	Parents and children of an alien granted permanent residency as a special immigrant
R	Religious workers and their spouse and children
S	Crime witnesses and their spouse and children
T	Victims of alien trafficking
U	Crime Victims
V	Spouse and children of a permanent resident who have a relative petition or an adjustment of status application pending for more than 3 years

In all cases, a student who has proven a valid immigration status must also meet the residency requirements outlined in this document (page 1). In addition, a student must intend to permanently remain in New York State and/or New York City (depending on senior or community college status) and not return to his/her prior domicile in order to qualify for the University's resident tuition rate.

INELIGIBLE IMMIGRATION STATUSES

The following is a list of visa categories for non-immigrant aliens who do not qualify for the in-state or resident rate of tuition.

Status	Description
B	Temporary visitors for business or pleasure
C	Visitors in transit
D	Crewmen
F	Academic students
H-2	Temporary workers performing special services
H-3	Trainees
H-4	Families of H-2 and H-3 visa holders (Note: H-4 family of an H-1B or H-1C are eligible)
J	Exchange visitor (student, scholar, professor)
M	Vocational students
O	Persons with extraordinary abilities
P	Athletes, group entertainers, reciprocal exchange programs
Q	Participant in international cultural exchange programs
TN	Temporary workers under NAFTA Trade Agreement

5. A. Please list below all full-time and part-time employment (including summer employment and voluntary activities) during the past 12 months starting with the most recent employment.

EMPLOYER	ADDRESS (CITY/STATE)	FROM	TO
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

B. What is the source of your support? _____

C. Did you file a New York City/State resident income tax return during the past 12 months? _____

D. Did you file a Federal income tax return during the past 12 months? _____

6. What are your purposes for residing in New York City or New York State? _____

7. Have you applied for any financial aid, scholarships, or other benefits provided under the laws of the State of New York or the United States? Yes No

If yes, specify and indicate what benefits you are receiving. _____

8. At the present time is it your intention to permanently live in New York City or New York State?

Yes No Uncertain

If uncertain, please explain. _____

9. Do you have any other proof other than the items indicated for completing the Residency Form that you wish to present in support of your application to be declared a resident of New York City/New York State for the City University of New York tuition purposes? Yes No

If yes, please provide details and attach relevant documents. _____