

## Lehman College Sample Syllabus Statements Regarding AI and Chat GPT (2024)

On January 17, 2024 Lehman faculty participated in the “Faculty Forum about AI: Use Cases and Syllabus Statements” session facilitated by the Center for Teaching and Learning and created a Lehman version of sample statements on AI use based on the [sample syllabus statements regarding AI and Chat GPT from Bryant University](#). We invite faculty to consult with their department/academic program first, in case your department/program has already created syllabus guidelines/sample language.

If you have a syllabus statement, you're willing to share, we'd be delighted to publish it on our website under *Lehman's faculty AI syllabus statements examples* section. Send us an email to [ctl@lehman.cuny.edu](mailto:ctl@lehman.cuny.edu) with your syllabus language on AI use. Include your name, discipline, department, and school when submitting. Your contributions would be a valuable resource for the entire Lehman/CUNY community.

### Example 1a – Some Use

*During our class, we may use AI Writing tools such as ChatGPT. You will be informed by the professor as to when, where, and how these tools are permitted to be used, along with guidance for attribution. Any use outside of this permission constitutes a violation of Lehman College's Academic Honesty Policy.*

### Example 1b – Some Use

*The instructors at Lehman College recognize that there is a variety of AI programs available to assist students. AI programs are not a replacement for human creativity, originality, and critical thinking. However, within limited circumstances, and with proper attribution, AI programs may be used as a tool. Your instructor may designate what assignments are open to AI programs.*

*For example, when allowed to use AI programs, you may be asked to copy the output into Word, turn on track, modify at least 50% of the text, add in-text citations and references from the course and provide an explanation of the process using the AI tools.*

### Example 1c – Some Use

*Lehman College recognizes that there are a variety of Generative AI programs available to assist learners. However, AI programs are not a replacement for human creativity, originality, and critical thinking. Rather, AI tools should serve learners as a model that can help to craft writing outlines for assignments. Writing is a craft that you must develop over time through trial and error to develop your own individual voice as a writer. However, within limited circumstances, and with proper attribution, AI programs may be used as a tool. The use of Generative AI in any academic assignment must be cited.*

### **Example 2 – All Use**

*In this class, we embrace the use of modern technology, including AI writing tools, to enhance learning and creativity. You are permitted to use generative AI tools, such as ChatGPT, in your coursework. However, it is essential to cite these tools appropriately to maintain academic integrity. When citing content generated by AI, use the following format in APA: [AI Tool Name]. (Year). [Title of the generated content, if applicable]. Retrieved from [URL, if accessed online]. For example: ChatGPT. (2024). [Response to query on environmental ethics]. Note: If a direct URL is not available, indicate the tool and date of the query.*

### **Example 3 – No Use**

*In this course, academic integrity and originality are paramount. Therefore, you are not permitted at any stage of your coursework to use generative AI tools, which are systems like ChatGPT that can create content such as text, images, or music based on input data. This includes activities like generating ideas, drafting, or finalizing assignments. However, tools designed to assist in grammar and spelling, such as Grammarly, are acceptable. If you have any uncertainties about the use of specific tools or need clarification on this policy, please consult the professor.*

### **Suggested citation:**

Lehman College. (2024). *Sample Syllabus Statements Regarding AI and Chat GPT*. Center for Teaching and Learning. Retrieved from <https://www.lehman.edu/ctl/For-Faculty/generative-ai/>.