

How to configure your iPhone to synchronize your Lehman e-mail account for Faculty and Staff



Step 1:

From your Home screen tap on your **Settings** icon.

Step 2:

Tap on **Mail, Contacts, Calendars** within the Settings on your iPhone.

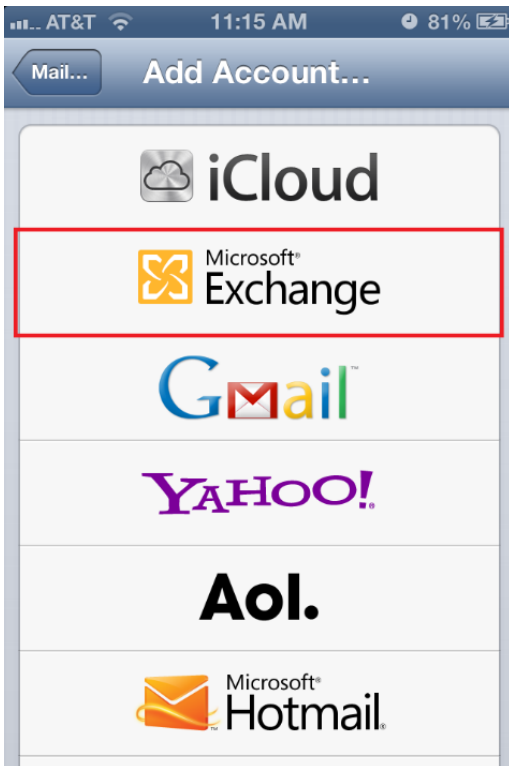




Step 3:

Select **Add Account.**

Step 4:



Select **Exchange.**

Step 5:

AT&T 11:21 AM 84%

Cancel Exchange Next

Email first.last@lehman.cuny.edu

Password ●●●●

Description Exchange

Q W E R T Y U I O P
A S D F G H J K L
↑ Z X C V B N M ↵
. ? 123 globe space return

Type in your **Lehman email address** and **account password** and then click **next**.

Step 6:

Verizon 3G 3:59 PM 92%

Cancel Exchange Save

Email first.last@lehman.cuny.edu

Server mail.lehman.edu

Domain lc

Username first.last

Password ●●●●

Description Exchange

Fill in the information as indicated and then tap **SAVE**.

In the “**Email**” field, enter your Email Address (e.g. first.last@lehman.cuny.edu)

In the “**Server**” field, enter “**mail.lehman.edu**”

In the “**Domain**” field, enter “**lc**”

In the “**Username**” field, enter your username (e.g. **first.last**)

In the “**Password**” field, enter your Lehman Email password.

Tap “**Save**” on the next screen.

NOTE: Your emails should start flowing into your mail app once you have completed these steps. Please contact the IT Center Help Desk (Carman Hall 108 or (718) 960-1111 or help.desk@Lehman.cuny.edu if further assistance is needed.