



How to configure your iPad to synchronize your Lehman e-mail account for Students



Step 1:

Tap on “**Mail, Contacts, Calendars**” within the Settings on your iPad.

Tap on **Add Account**

Enter your Lehman Email Address (firstname.lastname@lc.cuny.edu), and your password as shown on the **LEFT**. Then tap “Next”.



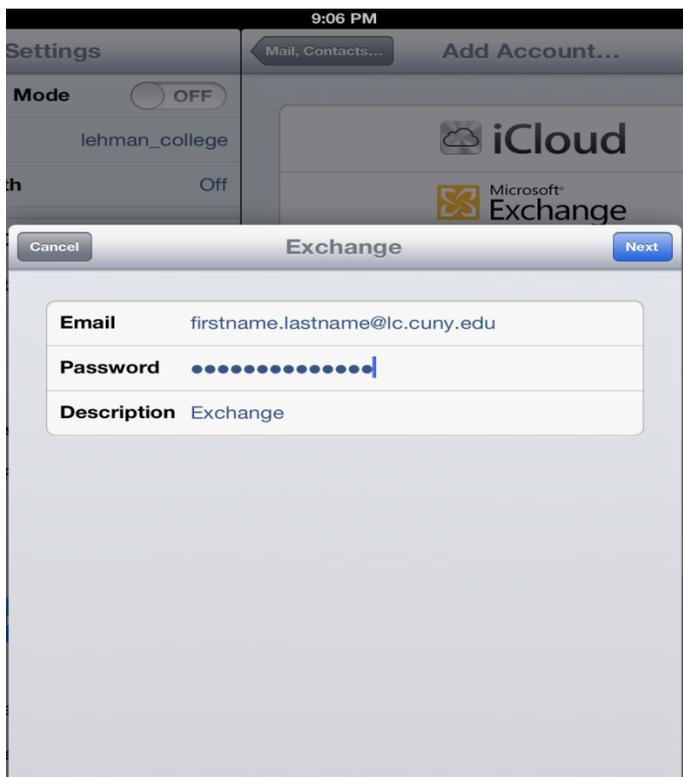
Step 2:

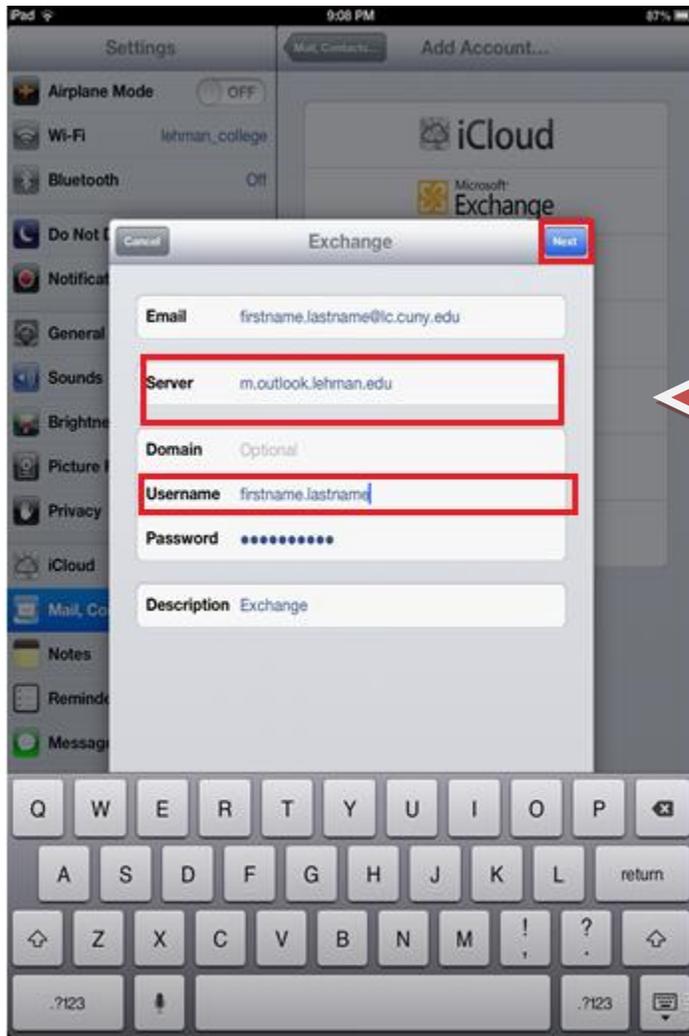
Tap Microsoft
Exchange



Step 3:

Enter your Lehman Email Address
(firstname.lastname@lc.cuny.edu), and your
password as shown on the **LEFT**. Then tap
"Next".





Step 4:

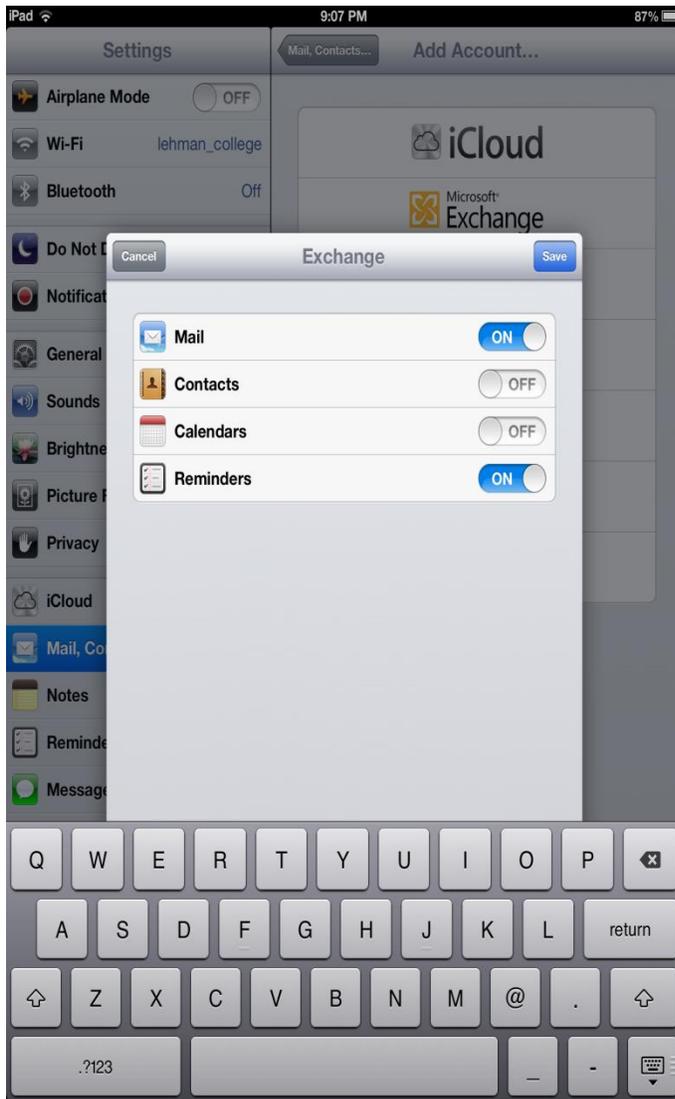
If prompted, please enter
m.outlook.lehman.edu as the
Server and firstname.lastname
as your username

Tap **Next**



Step 5:

Select the features you would like to synchronize, and click "Save".



NOTE: Your emails should start flowing into your mail app once you have completed these steps. Please contact the IT Center Help Desk Carman Hall 108 or (718) 960-1111 or help.desk@Lehman.cuny.edu if further assistance is needed.