

How to configure your iPhone to synchronize your Lehman e-mail account for Faculty and Staff

Step 1:



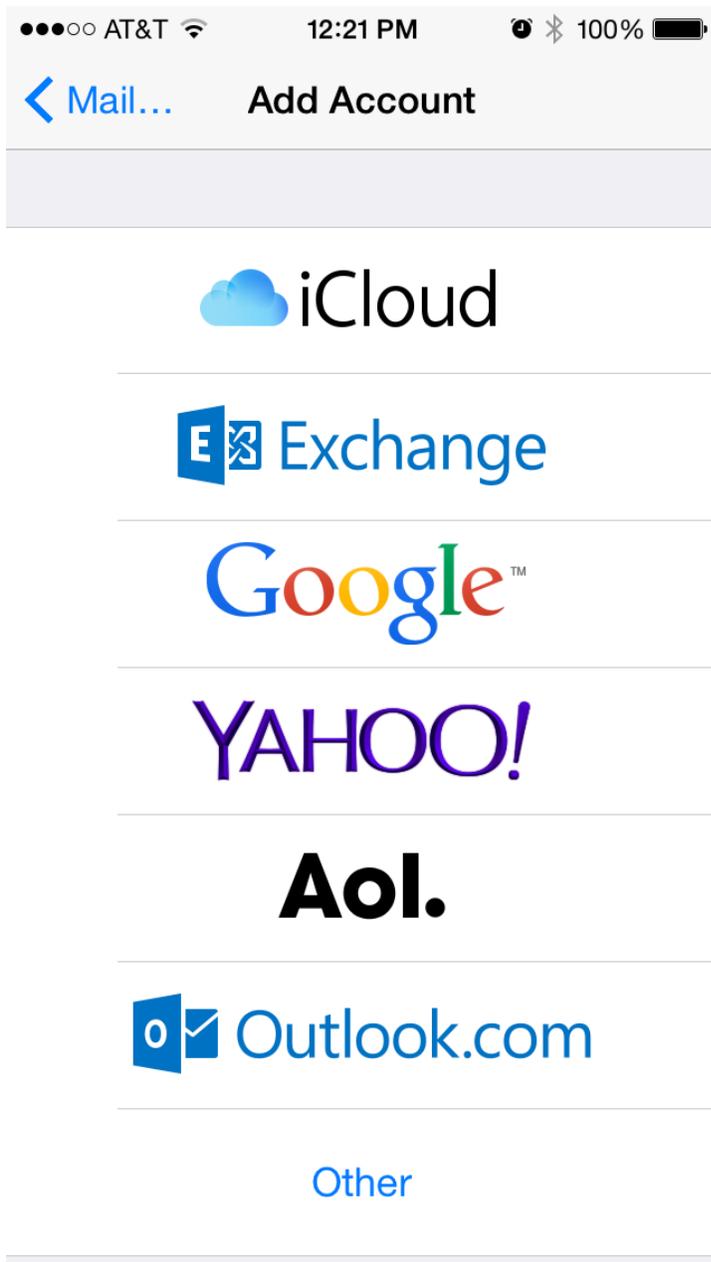
From your Home screen tap on your **Settings** icon.

Step 2:

Tap on **Mail, Contacts, Calendars** within the Settings on your iPhone.



Step 3:



Click on **Exchange**.

Step 4:

Cancel Exchange Next

Email first.last@lehman.cuny.edu

Password ●●●●●●●●●●●●●●

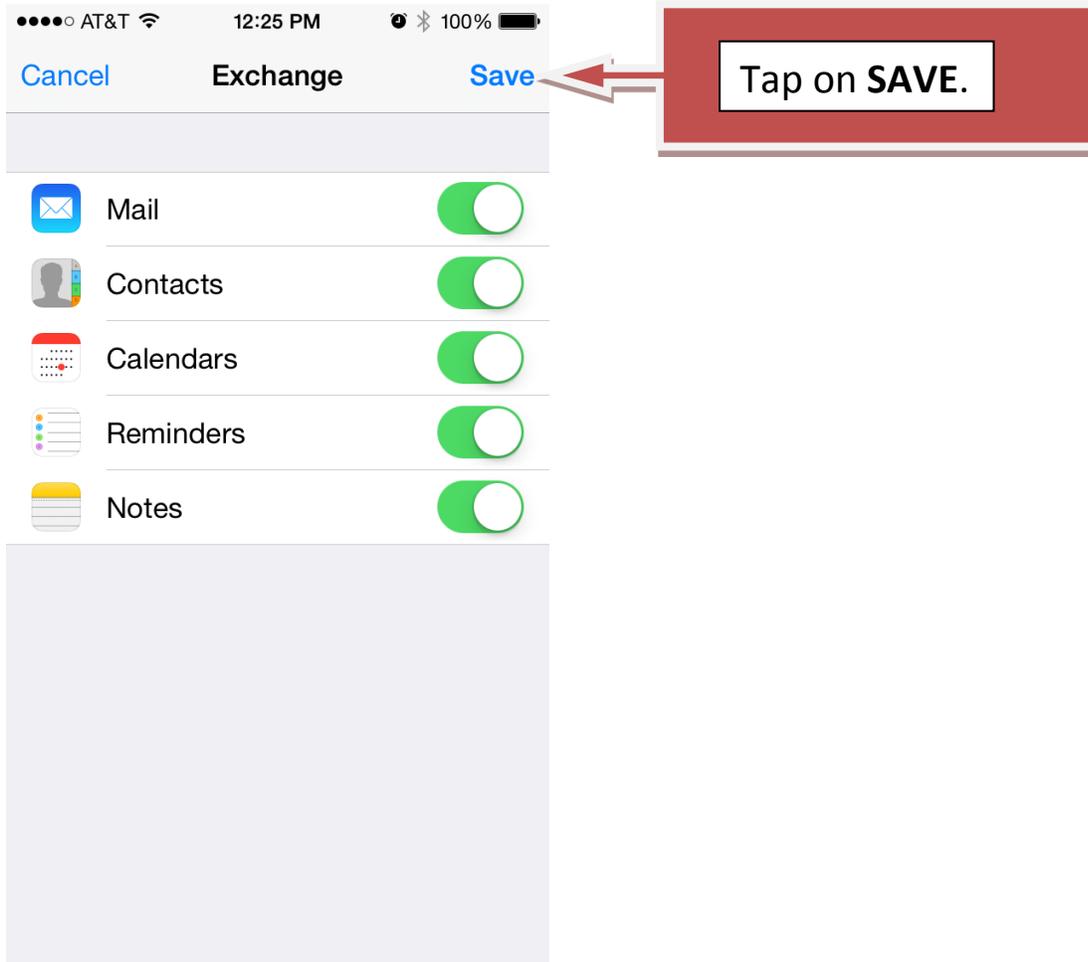
Description Exchange

Exchange Device ID
VG8OU92DDD7HL71RQS4BQ97PVG

Q W E R T Y U I O P
A S D F G H J K L
↑ Z X C V B N M ↵
123 😊 space @ . return

Enter your name, Webmail Email Address, and your password as shown on the **LEFT**. Then tap “NEXT”.

Step 5:



***Please be advised that this document was prepared on Iphone 5C
ios 8.3

NOTE: Your emails should start flowing into your mail app once you have completed these steps. Please contact the IT Center Help Desk (Carman Hall 108 or (718) 960-1111 or help.desk@Lehman.cuny.edu if further assistance is needed.