

## **Request for Proposals for Student Success Course Redesign Initiative High DWIF/High Enrollment General Education Courses**

### **Program Description**

In keeping with its focus on student success, curriculum renewal and innovation, the Office of the Provost is pleased to announce another iteration of course redesign initiative to enhance student learning and retention and promote innovations in pedagogy through the redesign of core, foundational, and gateway courses. The budget for each proposal would range from \$2,500 - \$10,000. To achieve maximum impact on student learning, engagement, and persistence, redesign efforts supported by this initiative in 2021-22 will focus specifically on undergraduate General Education courses with high DWIF (Drop-out, Withdrawal, Incomplete, and Failure) rates (>15% over 5 years) and high enrollments (at least 400 students per course over 5 years), as determined by the data analysis conducted by the Office of Institutional Research. Student performance in these courses creates a significant barrier to their ability to make progress toward degree completion.

The Student Success Course Redesign Initiative: High DWIF/High Enrollment General Education Courses intends to improve student learning and performance to remove these barriers to student success. Eligible courses for 2021-22 are: ARH 141, BIO 173, DNC 235, ENG 223, ENG 229, ENG 234, GEH 101, GEO 101, HIS 243, HIS 244, JRN 211, MAT 132, MAT 171, MAT 172, MAT 175, MAT 176, MSH 114, PHI 170, PHI 171, PHI 173, PHY 166, POL 166, POL 217, POL 230, POL 241, POL 266, PSY 166. Priority will be given to courses that have not received prior funding.

### **Scope of Proposal**

The Office of Online Education (OOE) is coordinating this initiative and is available to consult with chairs and faculty members on proposal development and project implementation.

Faculty members are encouraged to submit proposals leading to course redesign and instructional innovation that draw on best practices in teaching and learning, and that will lead to significant improvements in student learning, engagement, persistence, and graduation. Course redesign supported by technology-enhanced modalities (including digital learning) is especially encouraged. The course redesign process should be led by faculty members who are actively involved in teaching the courses to be redesigned.

- All proposals will be considered, although it is preferred that proposals commit to converting more than one course section.
- Faculty team proposals are highly encouraged but individual faculty proposals will also be considered.
- Fully online and hybrid courses that use Open Educational Resources (OER) will be given a priority.
- Budget may include the following:
  - a) faculty compensation for course redesign: a faculty stipend of \$2,500;
  - b) faculty compensation to train other faculty on adopting the course model (e.g., summer NTA hours)
  - c) faculty professional development (e.g. online webinars, books, travel)
  - d) technology (e.g. equipment, licenses, training, etc.)
  - e) other
- The course redesign work must be completed during Spring and/or Summer 2022 and redesigned courses must be taught no later than Fall 2022.
- The proposal review team is comprised of Deans or their representatives, the Office of Online Education, and faculty.
- All awardees will participate in professional development programming administered by the Office of Online Education to support the course redesign process in Winter or Spring 2022. Faculty will consult with an instructional designer as they redesign their course. The redesigned course will use the standard Lehman College Online Course Template and adhere to the OSCQR (Online Course Quality Review Rubric <https://oscqr.suny.edu/>). The redesign will focus on best practices in technology enhanced learning and instructional design informed by research on effective student engagement strategies.

## Timeline

- November 11: Initiative published
- December 17: Proposals due
- December 20-January 7: Review and selection of proposals by proposal review team
- January 10: Awardees announced
- January-August 2022: Award recipients regularly consult with the Office of Assessment, work with an instructional designer, participate in professional development programming offered by the Office of Online Education and redesign their course. Faculty submit their course for review 6 weeks prior to teaching.
- Summer or Fall 2022: Faculty teach the redesigned course and submit a brief report on the completed project.

## Guidelines for Proposal Preparation

The full proposal should be no longer than 3 pages and include the following:

- A cover page with proposal title and name(s) of faculty member(s) submitting proposal, the department chair's sign-off, and the dean's sign-off.
- A course title, number of sections to be redesigned and delivered in the Fall of 2022. Estimated enrollment data and most recent DWIF rates should also be included.
- An executive summary (One paragraph).
- A description of the project (2-3 paragraphs, no longer than one page), including how the project will be structured and organized, who leads it and who the partners will be, if any.
- Proposals should address how the instructional strategies selected for the redesign will:
  - a) foster active, experiential, and/or cooperative learning
  - b) help students better understand the goals of the course and provide timely and effective feedback to them on their learning
  - c) enrich student's critical thinking and problem-solving abilities
  - d) employ effective and appropriate applications of technology in teaching and learning.
- An assessment (how will you assess the success of the course redesign?) e.g. % of drop in DWIF; other measures of improved student learning (One paragraph).
- A completed line-item budget (One paragraph).

Faculty should coordinate the proposed project with their Department Chair and Dean. Proposals should be submitted to Associate Provost Victor M. Brown at [Associate.Provost@lehman.cuny.edu](mailto:Associate.Provost@lehman.cuny.edu).