



TO: Human Resources Directors

FROM: James Cinquegrana, Executive Director, University Payroll Office,
Office of Human Resources

James Cinquegrana

SUBJECT: Adjunct Pay Dates - Fall 2021 and Spring 2022

DATE: May 4, 2021

Please find below information about paycheck dates for teaching adjuncts appointed in Fall 2021 and Spring 2022 for Senior and Community colleges with the exception of Guttman, Kingsborough and LaGuardia community colleges.

Fall 2021

Senior Colleges

09/09/21
09/23/21
10/07/21
10/21/21
11/04/21
11/18/21
12/02/21
12/16/21

Community Colleges

09/03/21
09/17/21
10/01/21
10/15/21
10/29/21
11/12/21
11/26/21
12/10/21

Spring 2022

Senior Colleges

02/10/22
02/24/22
03/10/22
03/24/22
04/07/22
04/21/22
05/05/22
05/19/22

Community Colleges

02/04/22
02/18/22
03/04/22
03/18/22
04/01/22
04/15/22
04/29/22
05/13/22

The following payroll dates apply to *Guttman, Kingsborough, and LaGuardia* community colleges for Fall 2021 and Spring 2022:

Fall 2021	Spring 2021
10/1/2021	3/18/2022
10/15/2021	4/1/2022
10/29/2021	4/15/2022
11/12/2021	4/29/2022
11/26/2021	5/13/2022
12/10/2021	5/27/2022
12/24/2021	6/10/2022
1/7/2022	6/24/2022

Please forward this memorandum to the academic department chairs and appropriate faculty with instructions to distribute the list of paycheck dates to the teaching adjuncts in their respective departments and to post the paycheck dates wherever department notices are usually posted. Please also advise the academic department chairs and appropriate faculty of the campus specific deadlines to hire Fall 2021 and Spring 2022 teaching adjuncts and provide campus human resources with required information for timely payroll processing.

Your cooperation is greatly appreciated.

Please send any questions and inquiries you may have to UniversityPayrollOperations@cuny.edu

Cc: Vice Chancellor Doriane Gloria
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