

Campus Life and Facilities Committee
Lehman College
The City University of New York
Minutes of the Meeting
October 7, 2020 @ 2 p.m.,
Zoom Link

<https://zoom.us/j/93893678038?pwd=VnVOSWhyRnZNWFFmTGtBbnVCaEF0UT09>

Members Present - Robin Auchincloss; Carole Baraldi; Penny Prince; Natasha Nurse-Clarke
Kofi Benefi; John Ongley

COACHE SURVEY

- Discussion ensued on how to proceed forward with the results from the COACHE results specifically in regard to our charge during the 2019-2020 academic year to further gauge faculty's perspective on the following three domains: Classrooms; Equipment; and Clerical/Administration Support. See page 2 for the survey that we began to draft in Spring 2020 semester before we stopped meeting due to COVID.
- In terms of next steps, the committee discussed how the results of the COACHE survey was during a pre-COVID era, meaning that faculty's concerns may have broadened or shifted to air ventilation, bathroom facilities (i.e. blowers are not good in this new COVID existence), etc. Thus, should the committee proceed in terms of creating a survey, but think about how this survey should perhaps address the concerns of our post-COVID existence.

NEXT STEPS:

- Robin A. will share with the committee "Return to Campus – Phase 1 and 2 Plan" that was sent out to faculty, but specifically identify those plans that speak directly to the concerns of Campus Life and Facilities Committee. (i.e. High MERV filters being installed across campus)
- Jen will contact Joe Fera in terms of next steps re: the survey and how we should broaden the scope, but also determine if there are any steps being made to survey faculty

ROBIN AUCHINCLOSS - UPDATES

- Library renovation on the basement floor is nearing completion.
- Amphitheater renovation is nearing completion.
- Music Building South Plaza renovation is in process – this project includes the addition of an entrance ramp to make the south entrance to the Music Building accessible.
- Nursing, Education Research and Practice Center: demolition of the bookstore is underway.
- Carman Hall renovation of Bronx Net Offices in process.

OTHER CONCERNS

- Wheel chair accessible doors are not working in some buildings (i.e. Music).
- There are not enough benches where people can sit throughout campus.

CLASSROOMS: The following six questions are to gauge your perspective on the classrooms where you teach on campus. SCALE: Poor, Fair, Good, Very Good, Excellent, Not Applicable

1. Rate the **ventilation and air quality** in the classrooms where you teach.
2. Rate how well the **lights and electricity** function in the classrooms where you teach.
3. Rate how well the **shades and windows** function in the classrooms where you teach.
4. In regard to the time it takes to **process your work orders/complaints** around classroom, how happy are you with the time it takes for administration processes and resolve these work orders?
5. Rate **the condition of the furniture** in the classrooms where you teach.
6. In regard to **access to classrooms for students with physical challenges** - NEED TO FORMULATE QUESTION ...
7. To questions that you responded *poor* or *fair*, describe the problems.

EQUIPMENT: The following five questions are to gauge your perspective on the technological equipment in the classrooms where you teach. SCALE: Poor, Fair, Good, Very Good, Excellent, Not Applicable

1. Rate **the efficiency in regard to how the technology functions and how frequently technology is updated (i.e. computers, programs on computers)** in the classrooms where you teach
2. Rate **the access to, and stability of the internet** in the classrooms where you teach
3. Rate how the ways in which **the access to, and stability of the internet** in the classrooms where you teach.
4. Rate **the ways in which Smartboards and/or Bluetooth connectivity operates** in the classrooms where you teach.
5. Rate **how well the electrical outlets function** in the classrooms where you teach
6. What equipment in particular should Lehman offer to best serve the content?

CLERICAL/ADMINISTRATION SUPPORT: The following three questions are to understand how clerical staff and administration support your needs in regard to campus facilities. SCALE: Yes, No, Not Certain.

1. For issues or problems in your office and classrooms, do you know who to address?
2. Do you feel comfortable going to the administrative staff regarding your concerns?
3. Are there clerical staff available to assist with classroom/office related issues?

Commented [1]: Hi, I was thinking whether it might work to rephrase the question to focus on identifying places where people have problems. So we ask them in all the places you teach on campus are there any where you would rate the ventilation and air quality as poor. Yes and no. If yes, where and what is the problem. Any where you would rate the lights and electricity as poor. Yes and no. If yes, where and what is the problem. Any places where you would rate the processing of work order/complaints as poor. Yes no. If yes where etc