



Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: October 27th, 2021

Next Meeting: November 24th @11 AM

Location: ZOOM

Attendance: Stephen Castellano, John Delooper, Sherry Deckman, Michelle Ehrenpreis, Joseph Mohorcich, Jennifer Van Allen: Student Senator Representatives: Gieslle Barroso

Excused: Jennifer McCabe, Donna McGregor

Library

- Library has extended hours for student study: 2-Hours for Study; 2-Hours for Computer use; 1-Hour for Scanning; and 5-minutes for Book Pickup-Return. Limit of 35 Patrons and staff on first floor remains in effect. Library has simplified access process. Make your appointment on LibCal. Visit Library Homepage for more details. Library encourages College community to visit. **Masks are Mandatory for everyone visiting Library.** Library is unable to accommodate group study requests. Future service will be denied if patron does not follow Library procedure
- New Library Hours: Library is OPEN Monday-Friday between 9 AM and 5 PM. No Weekend Service
- Library announces Online Reference Pilot. Meet with a Reference Librarian every Tuesday and Wednesday between 2:00 – 5:00 PM via Zoom. Chat, e-mail, and telephone support still available.
- Library and Music Department announce a reading with Professor David Pearson. Join us for a virtual reading and discussion of: *Rebel Music in the Triumphant Empire*. The reading takes place on Monday, November 15th at 1 PM. Please visit the Library Homepage and register under Upcoming Events

Information Technology

- Division of Information Technology reported that the college's plans are moving forward to upgrade 172 classrooms with state-of-art technology including: new computers and podiums, laser video projectors, audio systems, cameras and mics. Two sample rooms are completed and faculty will be invited to review and provide feedback. Hy-flex technology is in place in more than 40-classrooms on campus. Technical Assistance is also available on request to instructors using the technology to assist in making the process as streamlined as possible.

- The college community is reminded to stay vigilant with malicious “phishing” and malware emails directed to students, faculty, and staff. Students are reminded to not reply to job offers from unknown senders, and we should all never provide personal, confidential information in response to an email. Please continue to be vigilant

Blackboard

- Our Bb environment will undergo an upgrade to SaaS (Software as a Service) later this fall. The upgrade is planned for December 28th-30th. During the Upgrade Period, Bb will not be available. When Bb becomes available, the community will have the latest updates and fixes. We will no longer need to take Bb offline to do the upgrades as Bb will be in “the cloud” and updates will become transparent.
- Our Spring 2022 Courses will be created following Thanksgiving break. We have made some minor revisions to our Lehman Course Template
- A Voice Thread workshop is coming up on November 12th at noon. An email was sent to all faculty this past Friday with a Registration Link. Another mail will be sent to provide everyone with the opportunity to register.