



## Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: October 25th 2023

Next Meeting: November 29th, 2023

Location: ZOOM

Attendance: Stephen Castellano, Sherry Deckman, John DeLooper, Dermot Foley, Jennifer McCabe, Joseph Mohorcich, Jennifer Van Allen, Edi Ruiz, Kenneth Schlesinger,

Student Senator: No Student Senators Present

Excused: Dana Fenton

### Library

- Due to Student Technology Fee funds – Library was able to recently purchase Calculators available for loan at Circulation-Reserve Desk: 18 Graphing Calculators, 9 Scientific, 5 Financial
- Library is pleased that First Floor will be open until Midnight during Final Exam Period: **December 13 – 19**. Other Library services – Circulation-Reserve, Reference, access to stacks – will not be available beyond regular hours. 24-7 Virtual Chat always accessible to support student research.
- Public Safety is available to escort members of Lehman community to closest subway or parking lot. Please contact Public Safety, x8228, to arrange escort. Only Gates 5 and 8 will be open.
- Library will offer Online Demonstration of Sage Research Methods, Monday, November 6<sup>th</sup>, 1:00 – 2:15 PM. Registration on Library Homepage. Information: [Michelle.Ehrenpreis@lehman.cuny.edu](mailto:Michelle.Ehrenpreis@lehman.cuny.edu)
- Library and Social Work will offer Reading and Discussion of Roger Ball's *No Country for Black Men*, Tuesday, November 21st, 2:00 – 3:00 PM, in Library Treehouse Conference Room. Please register on Library Homepage.

### Information Technology

- Chief Information Officer Edi Ruiz has been taking the IT Roadmap on the road. In addition to the Cabinet, she delivered a presentation to this committee. Stay tuned as she makes the rounds. Once feedback is received from the various groups, the document will be made available to everyone.

- The six IT strategic focus areas: (1) Digital Inclusion, (2) process automation and analytics, (3) transforming learning spaces, (4) accelerating website redesign, (5) ensuring a robust infrastructure and support systems, and (6) enhancing technical capabilities & expanding recognition.
- The IT Roadmap presentation shows the incredible amount of work that has been done as well as upcoming projects and initiatives:
  - New equipment has been ordered using the funds awarded to the Office of Digital Inclusion. The grant will greatly increase the Office of Digital Inclusion's ability to provide technology to students in need. The Office of Digital Inclusion has loaned over 4,000 devices to students.
  - New and Improved Workflows have been created for WA Grade Requests and Late Registration to get students into their classes quicker, eTimes, to name a few.
  - Expanded Enterprise Database Warehouse to support New and Improved User Dashboards and Processes
  - Continuing to Transform Learning Spaces: Work continues to transform learning spaces with the latest technology. To date – 172 classrooms and 4 – lecture halls have been equipped with the latest technology for teaching and learning.
  - Improvements in Lehman's web presence: Coming in January 2024 – Lehman will have a new homepage, schools and academic departments will have new web pages. The new Lehman Directory and Events Calendar were introduced in September.
  - Digital Infrastructure and Support services are also being improved: In the planning stages are the upgrade of the college data center, upgrades to Windows 11, Digital Signage. Service Now – an IT Service Management System is also being released to the college community shortly to streamline user requests for technology services.

### **Blackboard**

- The first LMS Brightspace Administrator Training session was offered on October 6<sup>th</sup>. I attended the session and learned a great deal about administration, faculty and student support of Brightspace. I also participated in Brightspace – A Guided Tour on 10/31.
- CUNY Central offered Why Brightspace – A First Look on October 18<sup>th</sup>. I attended the webinar which was open to the CUNY community and over 400 attended the program. The webinar offered a deeper dive into how Brightspace works as a platform for teaching and learning.
- Our LMS Campus Implementation Team met on October 6<sup>th</sup> to review key strategies for a smooth transition to Brightspace
- Lehman will transition to Brightspace in Summer 2025. For additional information visit: [CUNY.EDU.ACADEMICS/BRIGHTSPACE-TRANSITION/](https://CUNY.EDU.ACADEMICS/BRIGHTSPACE-TRANSITION/)

### **Online Education**

- The Office of Online Education and the Division of Student Affairs are pleased to invite faculty to a special webinar titled "Academic Integrity in the Age of Generative

AI/ChatGPT" on Wednesday, November 15th, 11:00 to 12:30 pm. This webinar will offer valuable insights into the evolving landscape of academic integrity in light of the increasing use of Generative AI and ChatGPT in teaching and learning. Please keep an eye on your inbox for registration details.

- Our signature "Preparation for Teaching Online" (PTO) two-week workshop, is scheduled from January 8th to the 21st, 2024. The workshop is open to full-time and part-time faculty teaching online in Spring 2024. Invitation to department chairs and faculty is forthcoming.
- Five (5) Lehman faculty: GD Peters, Nari Kim, Amy White, Elizabeth Hollander, and Jennifer Van Allen are serving as faculty mentors this Fall as part of the Faculty Mentoring for Teaching with Technology Program. Reach out to a faculty mentor to discuss best practices for teaching in all learning modalities.
- The Online Learning Student Peer Mentoring Program (OLSPMP) is serving students enrolled in an online and hybrid classes, more than 11,000 students this Fall. Please encourage your students to make use of this service via Navigate.
- Finally, join your Lehman colleagues for the remaining sessions as part of the **Teaching and Learning Instructional Series**; the three sessions are Accessibility on 11/8, Setting Up Your Course on 11/16, and Creating Course Content on 12/5.