

Minutes of Lehman College Joint committee of Senate and
FP&B Long-Range Plan and Budget
December 7, 2011

Persons in attendance: Helene Silverman, Haiping Cheng, Margo Dellicarpini, Lourdes Perez, Bethania Ortega, Carmen Saen DeCasas, Licia Fil-Matta, Dimitra Karabali, Flavia Baccarelli, Manfred Philipp, and Vassilio Gargalas.

The meeting was called to order at 3:45pm by Chair Manfred Philipp in Shuster Hall 336. On Wednesday, December 7, 2011

Election: Haiping Cheng was elected as Chair and Manfred Philipp was elected as secretary for the committee.

The Committee reviewed the "Report of the Working Groups of the College Productivity and Budget Planning Committee" and "the FY2011 Year End Financial Report."

The committee discussed the following issues: the decline in the college OTPS budget; the uses and imposition of the student laboratory use fee; the possible use of capital monies for fixed installation items; the declining adjunct budget, the level of EPP appointments, and the use of overhead recovery funds. The college's lack of CUTRA was noted, as was the possible impact of efforts to increase CUTRA in the future.

The committee recommended that Department Chairs be given guidance as to budget priorities to help them determine class size with the limited budget.

The Committee asked Prof. Philipp to provide information and additional analysis about effect of EPP appointments on college budget.

The committee requested additional information about the use overhead recovery funds from the Office of Grants and Contracts.

The committee adjourned at 4:45 PM

The next meeting of the Joint Senate/FP&B Budget and Long Range Planning Committee meeting is on Wednesday, April 25 at 3:30 in the Library 317.