

LEHMAN COLLEGE
The City University of New York

Lehman College Senate Meeting
Wednesday, March 7, 2007 at 2:00 P.M.

Carman Hall B-04

AGENDA

1. Approval of the minutes of the Senate Meeting of February 7, 2007.
2. Announcements and Communications:
 - a) President Ricardo R. Fernández
 - b) Representative of the Student Conference
3. Reports of Standing Committees:
 - a) Governance: Vincent Prohaska
 - b) Admissions, Evaluations and Academic Standards: Prof. Kevin Sailor
 - c) Undergraduate Curriculum: Prof. Barbara Jacobson
 - d) Graduate Studies: Prof. Robin Kunstler
 - e) Academic Freedom: Prof. Rosalind Carey
 - f) Library, Technology, and Telecommunication: Prof. Esther Wilder
 - g) Campus Life and Facilities: Prof. Elhum Haghightat
 - h) Budget and Long Range Planning: Prof. Eric Delson
 - i) University Faculty Senate: Prof. Manfred Phillip
4. Old Business: None
5. New Business: None

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**Minutes of
The Lehman College Senate Meeting
Wednesday, February 7, 2007**

5 **Senators Present:** Akan, A.; Albelda, A.; Albelda, V.; Awoyomi, T.; Bailey, M.;
6 Banoum, B.; Bard, A.; Blot, R.; Bonastia, C.; Bullaro, G.;
7 Chowdhury, N.; DeMinco, S.; Digby, A.; Diraimo, S.; Dominguez, A.;
8 Em, C.; Feinerman, R.; Fernández, R.; Figueroa, J.; Fiol-Matta, L.;
9 Fleitas, J.; Ganjian, I.; Garanin, D.; Georges, C.; Gottlieb, M.; Gulla, A.;
10 Haghghat, E.; Happaney, K.; Harushimana, I.; Holloway, J.; Hsueh, T.;
11 Jacobson, B.; Jervis, J.; Kolb, P.; Kunstler, R.; Lawrence, D.; Lazarus, M.;
12 Lerzundi, P.; Lowenstein, D.; Magdaleno, J.; Marianetti, M.; Matthews, E.;
13 Merzel, C.; Mineka, J.; Munch, J.; Myrie, D.; Ogunjemilusi, O.; Nwogu, E.;
14 Pascal, A.; Philipp, M.; Pirch, K.; Polirstok, S.; Prohaska, V.; Sailor, K.;
15 Salamandra, C.; Salvatore, R.; Silverman, H.; Tananbaum, D.; Tilley, J.;
16 Tramontano, W.; Troy, R.; Verdejo, V.; Voge, S.; Wheeler, D.; Williams, L.;
17 Xia, Z.; Zucchetto, V.

19 **Senators Absent:** Amaechi, C.; Ameen, S.; Aronowitz, J.; Bahadourian, J.;
20 Bambshad-Alavi, M.; Berrhe, K.; Bird, E.; Blanco, W.; Boyar, A.;
21 Calvet, L.; Capetola, L.; Carey, R.; Carrol, M.; Chau, J.; DeJesus, A.;
22 Dipaolo, M.; Esteves, C.; Ferraro, M.; Fields, J.; Fletcher, D.; Folsom, C.;
23 Gurdak, D.; Hurley, D.; Ibrahim, N.; Ihde, T.; Jafari, M.; Jean, Y.;
24 Johnson, A.; Jones, L.; Joseph, C.; Kleiman, S.; Levitt, J.; Lundy, T.;
25 Natividad, R.; Pant, H.; Perry-Rider, G.; Pierre, K.; Rice, A.; Ricourt, M.;
26 Saravia-Shore, M.; Sieger, L.; Sim, L.; Selwyn, S.; Sloan, H.; Tesoro, M.;
27 Tobgay, K.; Totti, X.; Vielot, C.; West, J.; Whittaker, R.; Wilson, S.;
28 Winter, J.; Wyckoff, S.; Zuss, M.

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30 President Ricardo Fernández, called the meeting to order at 2:10 p.m.
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32 **Minutes Adopted**

33 A motion was made and seconded to adopt the minutes of the Senate
34 meeting of December 6, 2006 with the correction that Ms. Temitayo
35 Awoyomi was present. The minutes were unanimously approved.
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37 **Announcements and Communication**

38 **a. President Ricardo R. Fernández-**

39 1. Since the last Senate meeting in December, President Fernández sadly reported
40 that several members of the Lehman community passed away, including Professors

41 George Chaikin, of the Art Department, and Adjunct Professor Steven McDonald
42 from History. Also, Ms. Liliana Calvet's partner, Philippe Vallez and mother, Mirta
43 Calvet, died recently. President Fernández called for a moment of silence in tribute
44 for these persons and others he doesn't know about.

45 2. Dr. Fernández welcomed everyone back to the new semester, reminding the
46 Senators that the College is searching for a new Provost. Finalists are now being
47 interviewed. The President emphasized that he welcomes comments from the Lehman
48 community, urging everyone to participate in the process.

49 3. We are also preparing for the Middle States re-accreditation visit that is scheduled
50 for Spring '09, about two years from now; that seems like a long, long time but in fact
51 it's not. A number of people will be asked to serve on various committees. A meeting
52 will be held this afternoon with the two co-chairs, Prof. Kunstier (Health Sciences)
53 and Prof. Prohaska (Psychology) to develop an array of people who would want to
54 participate. He said we would welcome anyone willing to participate.

55 4. On enrollment, President Fernández said it is holding up nicely; the numbers are
56 up a little bit compared to Spring a year ago. While the final figures are not available,
57 they are good.

58 5. The good news is that the new Governor has made a budget proposal that includes
59 \$72 million in mandatory increases as well as \$4 million for the Empire Innovation
60 Program. What is not good news is it doesn't include any new programmatic money.
61 We have work to do: we will meet with legislators in the Spring, once the budget is
62 announced. The budget now is under a 30-day period of modifications and changes.
63 Particularly favorable is that there is no tuition increase in the proposal from the
64 Governor. Though financial aid is stable, there are always a few changes. The City
65 Council will come up with a final budget by June which affects us only indirectly,
66 since most of our money comes from the State. However, we are seeking assistance
67 from the City Council on a number of capital projects. Overall, President Fernández
68 said, we are starting on a positive note.

69 6. Now in its second year, the CUNY Compact will allow us to continue with the
70 forward movement that we already have made. The Chancellor recently asked how
71 we stand in hiring new faculty, which is the central feature of the CUNY Compact
72 and the Master Plan. In the Fall of '06, we had 346 full-time faculty members in

73 comparison with eight years ago when we were barely reaching 300. In addition, we
 74 are seeking a net gain of 16 faculty members for Fall of '07. Therefore, the number
 75 reported to the Chancellor is anticipated to be 362. Particularly encouraging is the
 76 Governor's strong interest in higher education in the State. He's announced that he
 77 will appoint a Commission on Public Higher Education in New York State, meaning
 78 CUNY and SUNY. The goal is to make these two institutions go from being good to
 79 being great and to assist New York State to continue to grow and prosper in the
 80 global economy. Collectively, CUNY and SUNY enroll over 650,000 students. One
 81 advantage is that our students stay within the state, which is not true of the State's
 82 private institutions. Governor Spitzer also said he wants a rational tuition policy---one
 83 that would promote affordability, stability, and predictability. (It's along the same
 84 lines as the CUNY Compact.) Another goal of the new Commission is to establish
 85 bench marks in comparing educational accomplishments, research productivity, and
 86 the academic quality of the State's public colleges against peer institutions throughout
 87 the country. The word here is assessment, valid and reliable, so we know the
 88 productivity of the public sector. President Fernández has no doubt that New York
 89 will meet that challenge.

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 91 **Student Conference-**

92 There was no report.

93 **REPORTS OF THE STANDING COMMITTEES**

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 95 **a. Committee on Governance-**

96 There was no report. However, Prof. Vincent Prohaska announced that Senate
 97 elections will take place this Spring. The next committee meeting is tentatively
 98 scheduled for 2 p.m. Thursday, February 22.

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 100 **b. Committee on Admissions, Evaluations and Academic Standards-**

101 1. Prof. Kevin Sailor reported that this semester the committee intends to take a look
 102 at the qualifications of people transferring to Lehman. The basic information is now
 103 being assembled.

104 2. Another area of interest is requirements for majors and the use of grades.

105 3. The last item is that we've had a couple of appeals recently from students who
 106 asked to have an LEH 300 course substitute for another course. In at least one case
 107 we had a student who was advised in advance that this would be ok. These courses
 108 were not intended to satisfy certain distribution requirements. But it is acceptable for
 109 students to take more than one of these courses as electives.

110 **c. Undergraduate Curriculum -**

111 Prof. Barbara Jacobson reported that a recommendation to the Senate comes from two
 112 departments: six proposals from the Department of Economics, Accounting and
 113 Business Administration; and eleven proposals from the Department of Middle and
 114 High School Education. The report was moved and approved.

115 **d. Committee on Graduate Studies-**

116 Prof. Robin Kunstler reported the Graduate Studies' Committee has one
 117 informational item, a new experimental course from the Department of Health
 118 Sciences and Public Health. The report was moved and approved. The next
 119 committee meeting is Wednesday, February 14 at 11 a.m. in Carman Hall, Room
 120 B33.

121 **e. Committee on Academic Freedom-**

122 There was no report.

123 **f. Committee on the Library, Technology and Telecommunications-**

124 There was no report.

125 **g. Committee on Campus Life and Facilities-**

126 There was no report.

127 **h. Committee on Budget and Long-Range Planning-**

128 There was no report.

129 **i. University Faculty Senate-**

130 1. Prof. Manfred Philipp reported that the Student Complaint Procedure was amended
 131 by the Chancellery before the final vote and was found to be acceptable. There is
 132 language that makes it possible for either the faculty member or the student to

133 challenge the position of the Department Chair who is sole fact finder in the case of a
134 student complaint.

135 2. Also passed was the Computer Use Policy which provides people in the university
136 certain protections in terms of confidentiality in computer use while in the past there
137 was none.

138 3. Also at issue is the Multiple Position Policy. The proposed revised policy was
139 passed by the Board Committee. A delay was asked for two cycles because of time
140 circumstances. In the University Faculty Senate there was a good deal of ill feelings.
141 While faculty members could teach almost twice as much as their normal load, the
142 motivation for changing the policy is the online operation. The Chancellor wants to
143 populate the online offerings with full time faculty but doesn't want to hire additional
144 full time faculty members. So the only solution is to bring in faculty from the colleges
145 under Multiple Positions. To make that possible, the policy is being amended. This is
146 seen as good and bad. It lets faculty members earn more money. But then it's difficult
147 to argue that we're teaching too much. There will be public hearings on this issue,
148 and Prof. Philipp will keep the faculty informed. In the meantime, within the
149 University there is vehement opposition.

150 4. This is now the legislative cycle when people go to Albany for testimony on budget
151 hearings with the University Faculty Senate and the Chancellor represented.

152 Discussed was how CUNY will marshal its resources in getting things passed in
153 Albany and also in the city. One objective is to obtain financial assistance for students
154 who attend the colleges part-time. The Chancellery needs more full-time lines, a
155 policy endorsed by the University Faculty Senate. Since 1999, the Chancellor has
156 hired 2,000 new faculty members, and in the same period nearly 2,000 faculty
157 members have left. With the reality of retirements and other circumstances, the
158 urgency for replenishment is becoming more and more apparent for the University.

159 **OLD BUSINESS**

160 There was no old business.

161 **NEW BUSINESS**

162 There was no new business.

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ADJOURNMENT

The meeting was adjourned at 2:40 p.m.

Respectfully submitted,



Esdras Tulier

LEHMAN COLLEGE
The City University of New York
Department of Health Sciences
Curriculum Change

1. **Type of change:** Change in total number of credits required for the degree Bachelor of Sciences in Health Services Administration.

From:

The distribution of courses and credits to be earned by majors pursuing the general program in Health Services Administration is as follows ([64] credits):

9 *In Departmental courses:* HSD 266 (3), 269 (3), 306 (3)

23 *In Health Services Administration:* HSA 267 (3), 268 (3), 301 (3), 302 (3), 304 (3), 402 (3), 403 (3), 440 (2)

6 *In recommended electives chosen in conjunction with adviser*

8 *In Health Services Administration internship:* HSA 470 (4), 471 (4)

6 *In Psychology:* PSY 166 (3) and one 200- or 300-level PSY course chosen with advisement (3)

9 *In Economics and Accounting:* ECO 166 (3) or ECO 167 (3), 171 (3) or 185 (3), and one 300-level ECO course chosen with advisement

3 *In Computer Science:* CIS 106

To:

The distribution of courses and credits to be earned by majors pursuing the general program in Health Services Administration is as follows (61 credits):

9 *In Departmental courses:* HSD 266 (3), 269 (3), 306 (3)

20 *In Health Services Administration:* HSA 267 (3), 268 (3), 301 (3), 304 (3), 402 (3), 403 (3), 440 (2)

6 *In recommended electives chosen in conjunction with adviser*

8 *In Health Services Administration internship:* HSA 470 (4), 471 (4)

6 *In Psychology:* PSY 166 (3) and one 200- or 300-level PSY course chosen with advisement (3)

9 *In Economics and Accounting:* ECO 166 (3) or ECO 167 (3), 171 (3) or 185 (3), and one 300-level ECO course chosen with advisement

3 *In Computer Science:* CIS 106

2. **Rationale:** The management of healthcare data (which used to be the major content of HSA 302 - Information Systems Management) is an essential component in every aspect of healthcare management and therefore has been incorporated into each health services administration course. It became redundant to offer a course specifically addressing information issues that are covered in other required courses
3. **Effect on curriculum outside the department:** None
4. **Date of department approval:** December 13, 2006

Lehman College
Of The
City University of New York

Department of Health Sciences

CURRICULUM CHANGE

1. **Type of change:** New Course

2. **Course Description:**

HSA 325: Nursing Home Administration, 3 hours, 3 credits
Management of nursing homes, covering the six Domains of Practice established by the American College of Health Care Administrators: organizational management of nursing homes, resident care, personnel, financial, environmental and regulatory management. PREREQ: HSA 267 or faculty permission.

3. **Rationale:**

As the population ages, the need for trained nursing home administrators is expected to increase dramatically. In order to qualify to obtain a nursing home administrator's license in New York State, there is an educational requirement that candidates complete five upper level three-credit courses. This course is one of the five required courses and is intended to educate candidates for licensure as nursing home administrators by providing an understanding of the key areas of nursing home management. The other four courses are already offered by the Health Services Administration Program and have been recognized by the New York State Department of Health Board of Examiners of Nursing Home Administrators. The prerequisite is required to ensure a general background in health care administration.

4. **Academic Objectives and Justification for the Course:**

Nursing homes provide more long term care than any other health care institution. With the growing elderly population, advances in technology and increasing regulation, the management of nursing homes is becoming more and more complex. At the same time, the number of different kinds of professionals working in nursing homes is growing. Students from many disciplines have expressed considerable interest in this area of health care

delivery. The aim of the course is to prepare candidates for the examination in nursing home administration and to provide all students in the course with an understand of the key elements of the administration of nursing homes.

5.Syllabus/Sample Text:

Syllabus:

- I. Organizational Management and General Administration
 - A. Review of general principles of administration (goal setting, communications, needs assessment, marketing)
 - B. Long term care directions
- II. Resident Care
 - A. Care standards, including regulations and research
 - B. Resident care planning
 - C. Quality Improvement
- III. Personnel Management
 - A. Personnel policies and their communication (laws and regulations, wage and benefit scales, counseling)
 - B. Recruitment, retention, performance management
 - C. Labor Relations
 - D. In-service needs and training
- IV. Financial Management
 - A. Revenue sources
 - B. Capital budgeting
 - C. Regulatory requirements
 - D. Techniques for determining costs and pricing
- V. Environmental Management
 - A. Design to accommodate the needs of residents
 - B. Emergency planning and training
 - C. Facilities and materials management
 - D. Sanitation and infection control
- VI. Regulatory Management
 - A. Who are the regulators?
 - B. The role of the governing body
 - C. The responsibilities of the administrator
 - C. Resident Bill of Rights

Text:

James E. Allen, *Nursing Home Administration*, 4th edition. New York: Springer Publishing Company, 2003.

6. **Effect on Curriculum Offering Outside of the Department:** None

7. **Faculty:**

This course will be taught by members of the Department of Health Sciences.

8. **Estimated Enrollment and Frequency:** Anticipated enrollment is 25 students per semester.

9. **Date of Departmental Approval:** December 13, 2006

LEHMAN COLLEGE
The City University of New York
Department of Health Sciences
Curriculum Change

1. Type of change: Change in pre-requisite for HSA 402

From:

Course description: HSA 402, Research and Program Evaluation in Health Services Administration. 3 hours, 3 credits. Analysis of research techniques and their applications in health care administration. Principles of research design and program evaluation. Emphasis on student involvement in empirical research and evaluation. PREREQ: HSD 269, CIS 106, and a minimum of [12] credits in HSD or HSA courses.

To:

Course description: HSA 402, Research and Program Evaluation in Health Services Administration. 3 hours, 3 credits. Analysis of research techniques and their applications in health care administration. Principles of research design and program evaluation. Emphasis on student involvement in empirical research and evaluation. PREREQ: HSD 269, CIS 106, HSD 306, and a minimum of 9 credits in HSD or HSA courses.

- 2. Rationale: The knowledge base of students in HSA 402 will be more standardized and they will be better prepared by having HSD 306 Epidemiology as a pre-requisite. Students have to complete the 300 level course before moving on to the 400 level course rather than have the option of not following the sequence.**
- 3. Effect on curriculum outside the department: None**
- 4. Date of department approval: December 13, 2006**

**Lehman College of the
City University of New York
Department of History and Program in Women's Studies
Curriculum Change**

1. **Type of Change:** New Course
2. **Course Description:** HIW/WST 304: **Women and Society in the Islamic Middle East.** 3 hours, 3 credits. Women in the Middle East from the advent of Islam to the present. Legal and cultural constructions and social dynamics of marriage, sexual morality, women's access to property, participation in production, and use of space.
3. **Rationale:** This area represents a major area within Middle Eastern history and is important for helping students understand present-day world events.
4. **Academic Objectives and Justification for this Course:** This course seeks to shed light on the functioning of women *within* society, to illuminate the reality of women's life as opposed to the idealized picture enshrined in prescriptive literature, and to refute the notion of the immutability of gender inequalities in Middle Eastern Islamic societies.
5. **Sample Syllabus/Texts:**
 Gender and the rise of Islam: Islamic and feminist interpretations
 Sources and the problem of continuity and change
 Marriage and concubinage in Islamic law
 Marriage and divorce in the courts
 Sexual morality, reproduction and birth control
 Sexual morality and control: Seclusion and veiling
 Women, property, and political power
 Modernizing states and the politics of gender
 Women, work, and family in the contemporary Middle East
 Women in the Islamic Republic of Iran
 Orientalism, colonial discourses, and their inversion
 Judith Tucker, *Gender and Islamic History*
 Leila Ahmed, *Women and Gender in Islam: Historical Roots of a Modern Debate*
 F. Memissi, *Beyond the Veil: Male-Female Dynamics in Modern Muslim Society*
 Judith Tucker, *In the House of the Law: Gender and Islamic Law*
 N.J. Dawood, *Tales from the Thousand and One Nights*
6. **Effect on Curriculum Offerings Outside the Department:** none
7. **Faculty:** The course will be taught by faculty members currently in the department.
8. **Estimated Enrollment and Frequency:** Two sections every four semesters; 25-30 students per section.
9. **Date of Departmental approval:** December 12, 2005
10. **Date of Women's Studies Program's approval:** February 23, 2006

**Department of Journalism, Communication, & Theatre
Lehman College, CUNY**

1. Type of Change: New Course

2. Course Description:

MLJ 300: Advanced Print Journalism Workshop. 4 hours, (2 lecture, 2 lab) 3 credits. (May be repeated for a maximum of 6 credits.) Advanced analysis and interpretation of journalistic writing applied to the production of a professional newspaper. Emphasis on writing and editing. PREREQ: MLJ 200 or permission of Department.

3. Rationale: The proposed course builds upon MLJ 200: Print Journalism Workshop, and reflects an added academic dimension to student participation in a professional production of a newspaper. The four hours, three credits will allow the major participants in productions to receive credits commensurate with the amount of study and preparation required of them.

4. Academic Objectives of the Course:

This advanced journalism course will enable students to explore and analyze the production of a newspaper in a workshop setting over a period of a semester, including "editorial budget meetings," discussion of editorial content, and decisions on story placement. The combination of lecture and laboratory activities justifies the 4 hours of course work. Note: For MLJ and Mass Communications majors, MLJ 200 may be selected only once.

5. Sample Reading List:

- *AP Stylebook*.
- *The New York Times* (daily).
- *Selected ethnic newspapers*

6. Effect on Curriculum Offerings Outside the Department: None.

7. Faculty: The course will be taught by the faculty of the Journalism, Communication and Theatre Department.

8. Estimated Enrollment and Frequency: The course will be offered twice a year. We anticipate having 15-18 students per semester.

9. Date of Department Approval: October 28, 2006.

**Department of Journalism, Communication, & Theatre
Lehman College, CUNY**

1. Type of Change: New Course
2. Course Description:
MLJ 423: Entertainment Reporting & Writing. 3 hours, 3 credits.
Analysis of entertainment outlets and entertainment journalism. Emphasis on reporting and writing profiles, theme pieces, entertainment business pieces and celebrity write-around. PREREQ.: MLJ 320
3. Rationale: As part of the courses for the print component in multilingual journalism, this course teaches students how to conceptualize, organize, report and write various types of entertainment journalism.
4. Academic Objectives of the Course:
The aim of the course is to give students a solid foundation for professional work as reporters and news writers in the area of entertainment.
5. Sample Reading List:
 - *Feature Writing for Newspapers and Magazines: The Pursuit of Excellence* by Edward Jay Friedlander & John Lee. 5th Edition. Pearson/Allyn & Bacon. (2004).
 - *21st Century Feature Writing* by Carla Johnson. Pearson. (2005).
 - *AP Stylebook*.
 - *The New York Times* (daily).
 - *Variety Weekly*.
 - *The Hollywood Reporter* (daily).
 - *Entertainment Weekly*.
 - *Vanity Fair Magazine*.
6. Effect on Curriculum Offerings outside the Department: None.
7. Faculty: The course will be taught by the faculty of the Journalism, Communication and Theatre Department.
8. Estimated Enrollment and Frequency: The course will be initially offered once a year. We anticipate having 22-25 students per year.
9. Date of Department Approval: April 1, 2005.