



## Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: March 24, 2021

Next Meeting: April 28<sup>th</sup>, 2021 @ 11 AM

Location: ZOOM

Attendance: Stephen Castellano, John Delooper, Sherry Deckman, Michelle Ehrenpreis, Susan Ko, AVP Edi Ruiz, Jennifer Van Allen: Student Senator Representatives: Caleb Kim and Nadine Zerphey

Excused: Jennifer McCabe, Kenneth Schlesinger

### **Library**

- Library offers support to Lehman community in variety of areas and formats. Virtual Hours available 24/7 via Live Chat. Library faculty available for Zoom Consultation by Appointment. Phone and e-mail support also accessible. Details on Library website.
- Access available 24-7 to Library's online resources including eBooks and eJournals using your CUNYfirst Credentials
- Please avail yourself of Library's OneSearch to locate eBooks and eJournals
- Please search Library's extensive Research Guides for information on topics such as Finding Peer-Reviewed Articles and Database Searching Techniques
- Each Blackboard course features [remote resources guide](#) or specialized guide. Find under *Library Resources* in every Blackboard course.
- Library announces new video repository, AVON [Academic Video Online], under Library's A-Z Databases. Log in with your CUNYfirst Credentials.
- Library and Philosophy Department announce Reading and Discussion of Julie Maybee's *Making and Unmaking Disability*, Tuesday, April 10<sup>th</sup>, 1:00-2:00 PM

### **Information Technology**

- IT is collaborating with Academic Affairs, Finance and Administration, and Enrollment Management in the area of classroom technology for the fall semester. Among the plans being discussed are upgrading classrooms with enhanced tools to support the HyFlex learning model. HyFlex refers to teaching and learning where students are both in-person in the classroom and remote on Zoom or Teams. Lehman will be providing professional development support for faculty on this mode and intends to hire students during the fall semester to provide classroom technical support to assist with the new technology. We expect to have 20 mobile carts and more than 20 fixed classrooms in place by the

beginning of August and plan to use the Logitech “MEET-UP” web conferencing solutions for this purpose.

- We also hope to develop two model classrooms where faculty can come to test classroom technologies and provide feedback for the final design.
- IT is concerned about the increase in malicious “phishing” email directed to students, faculty, and staff. In late April, they plan to begin the roll-out of new technologies to reduce this for our student community. IT will propose a Tech Fee purchase to upgrade our email filter, which will be housed at Lehman. and provide more contemporary tools for blocking, reporting and remediating phishing attacks. In the meantime, please continue to be vigilant and do not reply to job offers or provide for personal, confidential information in response to unknown senders.

### **Blackboard**

- Camtasia and Snagit are now available to faculty. These platforms will provide faculty to lecture directly to a powerpoint presentation while showing the instructor’s image on screen. Camtasia is a screen recording platform. Snagit will provide instructors with the ability to capture images from the internet and insert them in their classes. Please feel free to e-mail me and I will provide the license key and download location.
- CUNY has procured Respondus Lockdown Browser. The tool is now LIVE for all Lehman Classes. Respondus Lockdown Browser is a tool that students download and prevents the students from visiting other websites during an assessment on Bb. The platform is available now.
- The Bronx Ed Tech Showcase is coming up on Friday, May 7<sup>th</sup>. The showcase is an ALL DAY virtual event. The showcase is a collaborative effort between the three Bronx CUNY Colleges. If you would be interesting in volunteering your time as a MODERATOR/Session Time-Keeper or Social Media Editor, please feel free to drop me an email. We would welcome your participation

### **Online Education**

- The Preparation for Teaching Online Workshops will be starting up again on April 19<sup>th</sup>. Please mail: [online.education@lehman.cuny.edu](mailto:online.education@lehman.cuny.edu) to register
- Enhancing Your (Online or Hybrid) Course through the Use of Open Educational Resources Workshop – June 14-25
- Professional Development Best Practices Workshops and Webinar Series April 29

Our Next Committee Meeting is: April 28th @ 11 AM via ZOOM