

Lehman College
The City University of New York
Minutes of the Meeting – Campus Life and Facilities
February 9, 2022, 2:30 p.m., ZOOM

Present: Jen Collett; Carole Baraldi; John Ongley; Kofi Benefo; Penny Prince; Christine Neumayer, Robin Auchincloss; Nehiesha Nevers: Caleb Kim

AGENDA ITEMS COVERED:

1. UPDATES

a. Robin Auchincloss, Director of Campus Life & Facilities

i. FOOD SERVICES:

1. Large cafeteria in the music building is open for seating but is not scheduled to serve food until Fall 2022 as CUNY is contracting with new food service vendor.
2. Carmen Café which is located on the first floor on the south side of the building will be open for food service 2/28/22.
3. World Cup Café – the prices at the café are high, partly due to the low volume of customers.
 - a. Jen will contact the following regarding these prices: John Kuitwaard; Wayne; Gina Harwood - gina.harwood@lehman.cuny.edu

ii. CAMPUS CONSTRUCTION & UPGRADES:

1. Nursing Building – The concrete foundation and first floor slab are poured. Erection of steel for upper floors to begin in next several weeks. Steel will be stored at north end of student lot. Construction can be viewed on live camera at facilities website at: <https://www.lehman.edu/administration/facilities-management/new-nursing-research-center.php>
2. Gillett – The buildings central exhaust and toilet exhaust have been upgraded.– instructors are advised to open the windows when teaching in this building. B&G can be contacted for assistance with opening windows at 718 960 8180, buildings.grounds@lehman.cuny.edu or off hours by asking public safety to contact custodial supervisor.
3. Carman Lecture Halls – Renovation project for Carman Lecture Halls expected to start during 2022. This renovation will include upgrades to the ventilation systems for these rooms. Upgrade to elevator door lock controls has been completed.
4. Emergency power project is starting on campus which will include new emergency generators.

iii. RETURN TO CAMPUS UPDATES:

1. HVAC ventilation equipment has been serviced and MERV13 filters replaced.
2. HUPA Filters and PPE have been provided at all classrooms.

- b. Caleb – Poster Distribution of World Cup Café
 - i. In December 2021, Caleb hung 19 posters throughout campus advertising the World Cup Café.
 - ii. We have 11 remaining posters that will be put in the T-3 nursing building and by the entrance gates.

2. HEPA FILTERS – Terry Towery concerns

- a. In response to Prof. Towery’s two questions: 1) How can we be sure that the plastic wrapper covering the filter has been removed from the machine in our classroom? 2) What is the protocol for a faculty member to request a new filter for their classroom during the COVID pandemic, since it is an urgent situation and classes shouldn’t be held in a classroom when the indicator light says that it is time to replace the filter?
 - i. RESPONSES: QUESTION 1) Plastic wrapper needed to be removed by buildings and grounds when locate unit at room, B&G has surveyed units to confirm that wrappers removed following note that wrapper not removed at classroom. QUESTION 2) At each classroom there is a card indicating B&G contact information: B&G can be contacted for PPE refill at classroom, assistance with operating windows, HEPA filter replacement. You can call Buildings & Grounds at 718 960 8180; or send an email to buildings.grounds@lehman.cuny.edu During off hours, you can call public safety and ask them to contact custodial supervisor.

3. ADDITIONAL CONCERNS

- a. Access to Campus: Faculty and students have had trouble getting on campus even though they have followed all steps. Also, faculty have commented that security has not been helpful or kind, at times when problems arise. Who should faculty/staff/students contact when these problems arise? While some offered the suggestion of contacting HR – Eric Washington; or Ashmini Hiralla and/or Dugeidy Ortiz there is no structured response.
 - i. Jen will contact Fausto and Ron Bergman regarding these concerns
- b. Students access to campus: For students who have an in-person class and then followed by a synchronous class over zoom it is difficult to find a place where they can stream the class. While students can reserve a space in the library, they are not allowed to take classes. What potential solutions do we have for these problems? In addition, students have complained that is very difficult to get access into the library.
 - i. Jen will contact Kenneth Schlesinger
 - ii. Jen will contact Ron Bergman

4. CAMPUS LIFE & FACILITIES VACANCY

- a. Jen Collett term will end at the end of this semester and will not seek an additional term. Think of people who may want to be nominated to replace Jen. Also, someone will need to fulfill the role as chair during the 2022-2023 academic year.

5. SPRING 2022 MEETINGS:

- a. During the Spring semester the Campus Life and Facilities Committee will meet on the first Wednesday of the month from 2:30-3:30 PM over zoom. The dates are as follow:
 - Wednesday, March 2, 2:30-3:30 PM, TBD

- Wednesday, April 6, 2:30-3:30 PM, TBD
- Wednesday, May 4, 2:30-3:30 PM

ZOOM LINK:

<https://lehman-cuny-edu.zoom.us/j/86561250313?pwd=M2pOY3RsNTd2a0FZTzVSMzhVM0lZQT09>

Meeting ID: 865 6125 0313 Passcode: 480620