



Library Technology and Telecommunications Committee Meeting Minutes

Meeting Date: December 4, 2023

Next Meeting: TBA

Location: ZOOM

Attendance: Stephen Castellano, Sherry Deckman, Dana Fenton, John DeLooper, Dermot Foley, Joseph Mohorcich, Jennifer Van Allen, Kenneth Schlesinger,

Student Senator: No Student Senators Present

Excused:

Library

- Library is pleased that First Floor will be open until Midnight during Final Exam Period: **December 13 – 19**. Other Library services – Circulation-Reserve, Reference, access to stacks – will not be available beyond 9:00 PM. 24-7 Virtual Chat always accessible to support student research.
- Public Safety is available to escort members of Lehman community to closest subway or parking lot. Please contact Public Safety, x8228, to arrange escort. Only Gates 5 and 8 will be open.
- Library encourages faculty to submit eBooks requests early for Spring 2024 courses in order to expedite processing and timely accessibility. Library's Stephen Walker is the contact person for additional information.

Information Technology

- On December 6th, a Holiday Season Cyber Security Advisory and Training Reminder mail was sent from the ITR.Announce email address. Please remember to remain vigilant in safeguarding your personal information and the digital infrastructure of Lehman.
- Our Lehman College Cybersecurity course is up on Bb. Look for the course on your Bb Homepage. The course takes about 45-minutes to complete. There is a Cyber Security Course for students as well. The student course will take about 30 minutes to complete.
- On November 30th, an email was sent to Faculty and Staff by VP Edi Ruiz with the subject "Urgent: Antivirus Installation for Office Desktops and College-Owned Laptops" We urge you to read the email. It is critical that all Office Desktops and College-Owned Laptops get Cortex XDR installed.

- 4. Please be in the lookout for an email from Provost Jorge Silva-Puras with updates on the LMS Transition. As indicated on that email, the LMS Transition Working Group which includes the 27 nominees, including 20 full-time faculty, will meet this December.
- Lehman College was well represented at the CUNY IT Conference. Lehman was awarded the IT Collaboration Award for the CUNY Transfer Explorer.

Blackboard

- CUNY's central Brightspace environment is complete. This means that schools in Transition Group 1 are able to begin to customize their Brightspace environment. Lehman is in Transition Group 4 and will be transitioning to Brightspace in the Summer of 2025. Lehman Courses are scheduled to be migrated to Brightspace in Spring 2025.
- Faculty should have access to Brightspace to create a course and begin to experiment with the new LMS. Instructions to create a course may be found on the CUNY LMS TRANSITION website.
- Brightspace Basics, a 4-workshop series will be offered next month through the start of the Fall 2024 semester. This series is for schools in Groups 1 and 2. Groups 3 and 4 will be offered at a later date. As soon as we have more details we will share with everyone.

Online Education

- Office of Online Ed will be offering their Preparation for Teaching Online Workshop January 8th through 21st. Details are found on the OLE webpage.
- Several Generative AI Teaching and Learning Workshops will be offered in January. A Faculty Forum on 1/17, Essentials of Generative AI and Syllabus Language on January 23th. Instructional Strategies with Generative AI on January 24th, Student Do's and Don't's with Generative AI on February 2nd and Academic Integrity in AI Times on February 14th.
- Lehman's Center for Teaching and Learning is under construction now and is scheduled to open in Fall 2024. The Center will be led by Olena Zhadko, Director of Online Education and Alison Abreu, Associate Director of Educational Development.