

MINUTES  
Graduate Studies Committee  
October 10, 2012

Present: Dean Fayne; Ms. Lora, Student Representative; Professors Brown, DeSimone, Lebbon; and Ms. Worth, Director of Graduate Studies

- Prof. DeSimone called the meeting to order at 11 a.m., and welcomed Ms. Julissa Lora to the meeting. She is the student representative on the graduate studies committee, and the members are looking forward to working with her.
- The committee approved the minutes from the meeting of September 12, 2012.
- In the absence of a quorum, the committee agreed to send the following proposals to the senate for approval:

*Counseling, Leadership, Literacy, and Special Education*

- Counselor Education Program: admission requirement changes (contingent on suggested change)

*Earth, Environmental, and Geospatial Sciences*

- New Courses: GEP 606; 631; 664; 680; 691 (contingent on suggested changes)

*Mathematics and Computer Science*

- Officially approved changes in degree requirements for the MA program in mathematics (for instruction)
- As mentioned in prior minutes (from September 12, 2012), the approval of these changes was contingent on the following, to which the Mathematics and Computer Science Department has agreed:
  - 1) The department agrees and commits to working with the School of Education to submit a program report to their national accrediting body, NCATE. The department would be responsible for aligning courses to NCATE and NCTM standards; creating a specified number of program assessments and rubrics; collecting and analyzing data for each assessment; writing the program report by the appropriate deadline; and abiding by any other requirements that NCATE has for accredited education or education-related programs.
- The committee discussed and approved one informational item, which the senate does not need to approve and will only be notified of the items:

*Earth, Environmental, and Geospatial Sciences*

- Experimental Courses: GEP 664 and 691
- The committee briefly discussed a proposal from the department of music, which was a late submit. Since the committee still had many questions, the proposal was put aside until Ms. Worth and Prof. DeSimone can reach out to the music faculty. The proposal will be discussed at the November 2012 graduate studies meeting.
- The meeting adjourned at 12 p.m.

Respectfully submitted,

Janet R. DeSimone, Chair