

## Academic Coaching

**What is Academic Coaching:** Academic Coaching is a relatively new modality in the field of Learning Assistance. It is not tutoring or counseling, rather it is a modality that provides students with key information and strategies to identify, manage, and reach their goals. Academic coaching is rooted in the development of a proactive relationship between a student and a coach that provides the student with structure, support and feedback. Current research suggests that academic coaching impacts on persistence and graduation. Thus, academic coaching is another tool in the field of Learning Assistance that can enhance the college experience for students by leading to both academic and professional success.

**Position Description:** Academic Coaching is a highly collaborative initiative that requires an Academic Coach to form a working relationship with a cohort of students and develop individualized academic plans to address the academic and research interest of students. Together, the Academic Coach and student will identify appropriate strategies and study habits that lead to course success and personal success. The Academic Coach will also focus on helping students to develop highly effective habits that can range from strategic thinking, to problem solving, to oral communication/presentation skills. In addition to working with students, the Academic Coach will also work with faculty and staff to foster relationships and cross-campus support for their cohort.

### Responsibilities:

- Participate in training and cohort meetings
- Develop an individual Academic Coaching plan for each student
- Meet individually with students weekly to work on their individual academic plan (such as note taking, time management, test preparation, active studying, social adjustment, coping and stress management, etc.)
- Work with faculty to identify research opportunities on campus for students
- Provide or identify workshops on developing and presenting a poster session
- Assist students in identifying and applying for summer research opportunities
- Track student participation using the ISSP's Tutortrac software
- Communicate any student concerns to program coordinator
- Develop program materials

**Qualifications:** Successful candidates for this position should be in good academic standing with a GPA of 3.0 or above. Academic Coach must be familiar with educational leaning theories or have a background in educational psychology, teaching, college student development, or related field. Candidates who are interested in applying should send their resume to Merigona Kolgecaj at [Merigona.Kolgecaj@lehman.cuny.edu](mailto:Merigona.Kolgecaj@lehman.cuny.edu)