

## Intern Evaluation Checklist

Name	Email Address	Tel./Cell Number
Intern:		
College Supervisor:		

**Assignments to be completed or uploaded to Taskstream by all Interns.**

*These assignments are minimal teaching Intern requirements. Additional assignments may be required depending on your program.*

Due Date	Assessments for Taskstream	Student Teacher	College Supervisor
Week 1	Placement Information	Completes form in Taskstream	Evaluates using Met/Not Met
	Coaching Visit 1	Posts Student Teacher Coaching Guide	Completes Coaching Visit Evaluation Form in Taskstream
<b>Formal Evaluation 1</b>			
Week 2-3	Disposition Assessment	Completes form in Taskstream	Evaluates using rubric
	Mid-term Lesson Plan	Posts in Taskstream	Evaluates using Student Teaching Evaluation Form (STEF)
	Coaching Visit 2	Posts Student Teacher Coaching Guide	Completes Coaching Visit Evaluation Form in Taskstream
<b>Formal Evaluation 2</b>			
	Disposition Assessment	Completes form in Taskstream	Evaluates using rubric
	Final Lesson Plan	Posts in Taskstream	Evaluates using Student Teaching Evaluation Form (STEF)
	Student Teacher Self-Evaluation	Completes form in Taskstream	Evaluates using Met/Not Met
	Evaluation of College Supervisor	Completes form in Taskstream	Does not evaluate