

EdTech SUPPORT OPEN HOURS – FALL 2021

FOR STUDENT TEACHERS/INTERNS FROM THE FOLLOWING PROGRAMS: EARLY CHILDHOOD, ELEMENTARY + SPECIAL EDUCATION

Contact education.services@lehman.cuny.edu for Zoom link. Be sure to include your first and last name, EMPLID and program in the subject line.

SCHEDULE AS OF 9/27/2021 – Subject to change

	Monday	Tuesday	Wednesday	Thursday	Friday
SEPTEMBER	AUG. 30 3:00 – 5:30pm	AUG. 31 3:00 – 5:30pm	1 Student Teaching Orientation 10:00am or 4:00pm (No Open Hours)	2 3:00 – 5:30pm 4:00 – 5:00pm – Taskstream Overview for College Supervisors	
	6 CLOSED	7 3:00 – 5:30pm 4:00 – 5:00pm – Taskstream Overview for College Supervisors	8 3:00 – 5:30pm 4:00 – 5:00pm – Taskstream Q&A	9 3:00 – 5:30pm 4:00 – 5:00pm – Taskstream Q&A	
	13 3:00 – 5:30pm 4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	14 3:00 – 5:30pm 4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	15 3:00 – 5:30pm 4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	16 3:00 – 5:30pm 4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	
	20 3:00 – 5:30pm	21 3:00 – 5:30pm	22 3:00 – 5:30pm	23 3:00 – 5:30pm	

	4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	4:00 – 5:00pm – Swivl: Virtual Observation Tool Overview	
	27 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	28 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	29 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	30 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	Oct 1 5:30 – 7:00pm TGIF Series Part 1: “A protocol for professional goal setting using the Framework for Teaching Clusters” with Shirley Hall <i>See details and registration link below</i>
OCTOBER	4 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	5 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview 4:30 – 5:30pm: Resume Writing Workshop and Q&A <i>See details below</i>	6 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	7 3:00 – 5:30pm 4:30 - Swivl: Virtual Observation Tool Overview	
	11 CLOSED	12 3:00 – 5:30pm 4:00 – 5:00pm: Meet with Our Career Advisor <i>See details below</i>	13 3:00 – 5:30pm	14 3:00 – 5:30pm	
	18 3:00 – 5:30pm	19 3:00 – 5:30pm 4:30 – 5:30pm: Cover Letter Writing Workshop and Q&A	20 3:00 – 5:30pm	21 3:00 – 5:30pm	

		<i>See details below.</i>			
	25 3:00 – 5:30pm	26 3:00 – 5:30pm 4:30 – 5:30pm: Meet with Our Career Advisor <i>See details below</i>	27 3:00 – 5:30pm	28 3:00 – 5:30pm	
NOVEMBER	1 3:00 – 5:30pm	2 3:00 – 5:30pm 4:30 – 5:30pm: Meet with Our Career Advisor <i>See details below</i>	3 3:00 – 5:30pm	4 3:00 – 5:30pm	
	8 3:00 – 5:30pm	9 3:00 – 5:30pm 4:30 – 5:30pm: Interview Skills Workshop and Q&A <i>See details below</i>	10 3:00 – 5:30pm	11 3:00 – 5:30pm	
	15 3:00 – 5:30pm	16 3:00 – 5:30pm 4:30 – 5:30pm: Meet with Our Career Advisor <i>See details below</i>	17 3:00 – 5:30pm	18 3:00 – 5:30pm	19 5:00 – 7:00pm TGIF Series Part 2: “Reflection and goal setting: Cluster 4: Intellectual Engagement” with Shirley Hall <i>See details and registration link below</i>
	22 3:00 – 5:30pm	23 3:00 – 5:30pm	24 CLOSED	25 CLOSED	

		4:30 – 5:30pm: Meet with Our Career Advisor <i>See details below</i>			
DECEMBER	NOV. 29 3:00 – 5:30pm	NOV. 30 3:00 – 5:30pm 4:30 – 5:30pm: Cover Letter Writing Workshop and Q&A <i>See details below.</i>	1 3:00 – 5:30pm	2 3:00 – 5:30pm	
	6 3:00 – 5:30pm	7 3:00 – 5:30pm 4:30 – 5:30pm: Meet with Our Career Advisor <i>See details below</i>	8 3:00 – 5:30pm 7:00 – 8:00pm: TGIF Series Part 3: “Reflection and goal setting: Cluster 5: Successful Learning for All” with Shirley Hall <i>See details and registration link below</i>	9 3:00 – 5:30pm	
	13 3:00 – 5:30pm	14 3:00 – 5:30pm 4:30 – 5:30pm: Resume Writing Workshop and Q&A <i>See details below</i>	15 3:00 – 5:30pm	16 3:00 – 5:30pm	

TASKSTREAM QUESTIONS? CALL: 1(800) 311-5656

Workshops with Career Advisors

Resume Writing Workshop + Q&A

Your resume is your first introduction to an employer. A well-done professional document will showcase your unique skills and background. Learn basic rules for formatting to best demonstrate your experience.

Cover Letter Writing Workshop + Q&A

Individualized cover letters highlight your specific qualifications as they relate to the job description. Get tips on how to show you are the best person for the job!

Interviewing Skills Workshop + Q&A

Your interview etiquette and responses to questions help an employer know if you are qualified for the job and would be a good fit for the organization. Find out how to put your best foot forward. Build your confidence by knowing what to expect and how to prepare.

Meet with Our Career Advisor

Meet with Diane Machado, our career advisor to address questions related to resume writing, cover letter writing, interview skills, etc.

Individual Appointments Available! - Contact Diane S. Machado, DIANE.MACHADO@lehman.cuny.edu. *Include full name, program, date/anticipated date of graduation, EMPL ID, topic interest(s)*

Diane S. Machado, M. A.
Career Advisor - Center for Career Exploration and Development
Lehman College, Bronx, NY
718-960-8366

TGIF Series

Assessment of teaching practice is an ongoing and necessary part of a teaching career. The question is, "Who should be doing the assessment?" The Common Language of the Framework for Teaching Clusters allows teachers to reflect on their practice and guide their professional goal setting.

Part 1: "A protocol for professional goal setting using the Framework for Teaching Clusters" with Shirley Hall

Part 2: "Reflection and goal setting: Cluster 4: Intellectual Engagement" with Shirley Hall

Part 3: "Reflection and goal setting: Cluster 5: Successful Learning for All" with Shirley Hall

[Click to RSVP for all sessions.](#)