

Lehman College
School of Education
Advising Worksheet
PROGRAM/CERTIFICATION REQUIREMENTS
Department of Early Childhood and Childhood Education

Student _____ ID# _____

Program: M.S.Ed.: Early Childhood Education

Steps in the Program

Decision Point 1: Admission to Program

- Applicants must submit the following:
 - A bachelor's degree or equivalent from an accredited college or university with a grade point average of **3.0 or higher** for all undergraduate and graduate work completed prior to acceptance.
 - Submission of official transcripts (sealed envelope).
 - Two letters of recommendation.
 - An essay outlining career goals.
 - An interview when requested by faculty.
 - Application form completed and all required documents **due on March 1st** each year. NOTE: Application form can be downloaded from <http://www.lehman/grad-studies/documents/Matriculant-Application-Packet.pdf> or you can pick it up in person from the Graduate Admission's Office in Shuster Hall, Room #150, Phone # 718-960-8702. International students, please contact the Graduate Admission Office for requirements.
 - All students submitting documents from non-English speaking countries must submit a score of at least 500 or higher on the Test of English as a Foreign Language (T.O.E.F.L.).

Decision Point 2: Enrollment in Student Teaching/Internship

Applicants must:

1. Meet the following GPA requirements:
 - Completion of a recommended liberal arts and sciences major with a minimum 3.0 GPA
 - Completion of Graduate course of study with a minimum 3.0 GPA
2. Have taken the following teacher certification exams:

Candidates who apply for certification on or after May 1, 2014 will be required to take the Academic Literacy Skills Test, edTPA (Teacher Performance Assessments), Educating All Students Test, and Revised Content Specialty Test in lieu of Liberal Arts and Sciences Test (LAST), Assessments of Teaching Skills-Written (ATS-W), and Content Special Test (CST). Candidates who applied for certification on or before April 30, 2014 but did not meet all the requirements for an initial certificate on or before April 30, 2014, will also be required to pass the Teacher Performance Assessment (edTPA), Educating All Students test (EAS), Academic Literacy Skills Test (ALST), and Content Specialty Test (CST). Please visit the New York State Teacher Certification Examinations website for most updated information about the new tests at http://www.nystce.nesinc.com/NY_annProgramUpdate.asp

3. Have met with an advisor to make sure all prerequisites have been fulfilled.
4. Submit a complete student teaching or teaching internship application.
 - Applications are due between March 1st and April 1st for fall student teaching/teaching internship.

- Applications are due between October 1st and November 1st for spring student teaching/teaching internship.
- All applications require signature from School of Education program coordinator or advisor.
- Student teaching applicants also need to submit negative tuberculosis skin test results (from the past 12 months) or a negative chest x-ray (for those who have ever had a positive tuberculosis skin test— x-ray must be from the past 5 years).

5. Register and validate for student teaching/teaching internship course(s).

6. Attend the student teaching orientation at the beginning of the student teaching semester.

7. Fingerprinting

You will need finger print clearance for New York State Certification. For more information please visit the NYSED website at <http://www.highered.nysed.gov/tcert/ospra/>

Please note: Lehman College School of Education offers fingerprinting on-site twice a year for all student teachers. All student teachers need fingerprint clearance from either the New York City Department of Education or the New York State Education Department before the start of their student teaching experience. Any student teaching applicant who has not been fingerprinted will have an opportunity to do so on campus the semester prior to their student teaching course. **For additional information, please contact Elvani Pennil, Coordinator of the Professional Development Network, at elvani.pennil@lehman.cuny.edu**

* **Take the seminar with student teaching/internship experiences.**

Decision Point 3: Exit Requirements

- Applicants must submit the following:

Complete a New York State Approved Teacher Preparation Program:

Must successfully complete a supervised student teaching or internship course with a grade of B or better, if seeking an institutional recommendation.

[Early Childhood and Childhood Education](#)

Meet all liberal arts and sciences requirements:

New York State certification requires specific credits in each of the following subjects: Social Studies, English, Math and Science. Make an appointment with Ms. Ruth Jordan, Carman Hall – Room B33 to see if your courses in your Bachelors degree meet these requirements.

Take the New York State Teacher Certification Exams (NYSTCE)

For exams schedules, registration and other testing information please visit the NYSTCE at <http://www.nystce.nesinc.com/>

Bilingual Education Assessments (BEAs)

The BEAs consists of multiple-choice questions and constructed-response assignments. They include recorded listening and speaking components in English and include listening, speaking, reading, and writing components in the target language. The BEAs are required of candidates seeking a bilingual education extension to a certificate. Refer to "[Test Selection](#)" for information about specific BEAs

http://www.nystce.nesinc.com/NY15_teachercertification.asp

If you need help preparing for these exams above, [Lehman College Office of Continuing Education](#) located in Carman Hall room 129, (718) 960-8512 offers PREP Workshops.

Complete the following mandated workshops:

- Child Abuse
- School Violence
- Autism (Only candidates who are applying for certification in Speech and Language Disabilities and Students with Disabilities)

Two of the mandated workshops are offered by the [Lehman College Office of Continuing Education](#) offers the following workshops:

- Child Abuse
- School Violence

For applicants that need to complete an Autism workshop can visit [WorkshopsExpress.com](#).

WorkshopsExpress.com is a subsidiary of Education Workshops Group an approved provider of the State Education Department of New York. Workshops Express also offers the Child Abuse Identification Workshop and School Violence Prevention and Intervention.

All applicants must create a NYSED TEACH account to apply for certification. Visit the NYSED at <http://www.highered.nysed.gov/tcert/teach/> for more information.

For questions and assistance with certification, contact the Teacher Certification Office at 718 960-8401.

General Education Core: Liberal Arts and Sciences Requirements

Requirement	Course(s) Taken *	Credits Still Required
Concepts in history and social sciences (6)		
Scientific processes (6)		
Mathematical processes (6)		
English (6)		

* Courses must be completed at the 100 level or higher with grades of C or higher.

Graduate Courses: Degree Requirements

See Plan of Study (attached).

I have met with this candidate to discuss program/ certification requirements:

Program Coordinator ____

Certification Officer ____

Other ____

I read this document and I have been advised about the courses that I need to complete my program and certification

Candidate

Date: _____

Cc: Candidate
Department
Office of the Dean, School of Education

Lehman College: Early Childhood Graduate Program Plan

Name: _____ ID# _____ Address: _____
 Ph: _____ Email: _____

# Credits	Courses Offered by Semesters (as of 12.20.12)
(3 crs) (3 crs) (3 crs) (3 crs)	<p><u>Foundations in Early Childhood Development and Education:</u> (All are required) EDC 721 Child Observation and Developmental Assessment EDC 722 Child Development & Program Design in EDC Settings EDC 735 Child, School & Community in Early Childhood Settings EDS 702 The Young Child with Special Needs (Fall or Spring) **course required for students starting during fall 2011.</p>
(3crs) (3 crs) (3 crs) (3 crs) (3 crs) (3 crs)	<p><u>Methods courses:</u> (All 6 courses are required) EDC 713 Literacy in Early Childhood Settings. (If pursuing Bilingual Extension take EDC 738) EDC 714 Social Studies in Early Childhood Settings (If pursuing Bilingual Extension take EDC 739) EDC 715 Mathematics in EDC EDC 716 Art in Early Childhood EDC 717 Science in Early Childhood Settings EDC 718 Music in Early Childhood Settings</p>
(3 crs) (3 crs) (3 crs)	<p><u>Electives:</u> (Select one) EDC 704 Current Issues in EDC EDC 734 Infant & Toddler Curriculum EDC 770/771 Advanced Studies in Curriculum I & II (Special topics may include: Play, Children's Literature, Montessori Method, Multicultural Education, Emotional Literacy)</p>
(3 crs) (3 crs) (3 crs)	<p><u>Internship/Student Teaching:</u> EDC 790 Supervised Student Teaching or EDC 784 Supervised Internship (If currently the teacher of record) EDC 795 Student Teaching/Internship Seminar</p>
(3 crs) (3 crs)	<p><u>Culminating Courses:</u> (All required) EDC 756 Teacher as Researcher EDC 757 *Ethics and Professionalism [*For certified students only]</p>
(3 crs) (3 crs) (3 crs) (3 crs) (3 crs)	<p><u>***If Pursuing the Bilingual Extension:</u> ***EBS 701 Issues in Bilingualism ***EDC 738 Literacy in Bilingual/Bicultural Early Childhood Settings (instead of EDC 713) [*course open to Special Education students too] ***EDC 739 Social Studies Concept Development in Bilingual/Bicultural Early Childhood Settings (instead of EDC 714) [*course open to Special Education students too] ***EDC 727 Teaching English as a Second Language ***EDC 781 Supervised Student Teaching in Bilingual Settings</p>

Regular Program (code 258)

*** Bilingual Extension (code 254)

Non-matriculated students: **ONLY 12 CREDITS MAY BE TAKEN PRIOR TO MATRICULATION**