

**Lehman College  
School of Education  
Advising Worksheet  
PROGRAM/CERTIFICATION REQUIREMENTS  
Department of Middle and High School Education**

Student \_\_\_\_\_ ID# \_\_\_\_\_

Program: M.S. Ed. English

### **Steps in the Program**

#### **Decision Point 1: Admission to Program**

- An undergraduate English major or the equivalent number of credits
  - Minimum GPA of 3.0
- Two letters of recommendation
- A personal statement
- Official Transcript

**\*Note: On or after May 1, 2014, the Liberal Arts and Sciences Test (LAST) will be replaced by the new Academic Literacy Skills Test (ALST).**

#### **Decision Point 2: Enrollment in Student Teaching/Internship**

Applicants must:

1. Meet the following GPA requirements:  
Minimum GPA 3.0
2. Have taken the following teacher certification exams: The New York State L.A.S.T. (Liberal Arts & Sciences Test)
3. Have met with an advisor to make sure all prerequisites have been fulfilled.
4. Submit a complete student teaching or teaching internship application.
  - Applications are due between March 1st and April 1st for fall student teaching/teaching internship.
  - Applications are due between October 1st and November 1st for spring student teaching/teaching internship.
  - All applications require signature from School of Education program coordinator or advisor.
  - Undergraduate student teaching application also requires a signature from a major program advisor.
  - Student teaching applicants also need to submit negative tuberculosis skin test results (from the past 12 months) or a negative chest x-ray (for those who have ever had a positive tuberculosis skin test—x-ray must be from the past 5 years).
5. Register and validate for student teaching/teaching internship course(s).
6. Attend the student teaching orientation at the beginning of the student teaching semester.

### **Decision Point 3: Exit Requirements**

Applicants must submit the following:

#### **Complete a New York State Approved Teacher Preparation Program:**

Must successfully complete a supervised student teaching or internship course with a grade of B or better, if seeking an institutional recommendation.

#### **Meet all liberal arts and sciences requirements:**

The [Certification Officer](#) reviews your file (and all transcripts) in order to determine whether or not you have completed all of the required course work.

#### **Take the New York State Teacher Certification Exams (NYSTCE)**

For exams schedules, registration and other testing information please visit the NYSTCE at <http://www.nystce.nesinc.com/>

#### **LAST - Liberal Arts and Sciences Test (LAST): For all students**

The LAST consists of multiple-choice questions and a written assignment. Examinees are asked to demonstrate conceptual and analytical skills, critical-thinking and communication skills, and multicultural awareness. The test covers scientific, mathematical, and technological processes; historical and social scientific awareness; artistic expression and the humanities; communication and research skills; and written analysis and expression.

#### **ATS-W – Secondary Assessment of Teaching Skills—Written (ATS–W):**

The Secondary ATS–W consists of multiple-choice questions and a written assignment. It measures professional and pedagogical knowledge at the Secondary 7-12 level.

#### **The English Content Specialty Test (CST 003)**

**Note: Candidates who apply for certification on or after May 1, 2014 will be required to take the Academic Literacy Skills Test, edTPA (Teacher Performance Assessments), Educating All Students Test, and Revised Content Specialty Test in lieu of Liberal Arts and Sciences Test (LAST), Assessments of Teaching Skills–Written (ATS-W), and Content Special Test (CST). Candidates who applied for certification on or before April 30, 2014 but did not meet all the requirements for an initial certificate on or before April 30, 2014, will also be required to pass the Teacher Performance Assessment (edTPA), Educating All Students test (EAS), Academic Literacy Skills Test (ALST), and Content Specialty Test (CST). Please visit the New York State Teacher Certification Examinations website for most updated information about the new tests at [http://www.nystce.nesinc.com/NY\\_annProgramUpdate.asp](http://www.nystce.nesinc.com/NY_annProgramUpdate.asp).**

**Complete the mandated workshops that are offered by the [Lehman College Office of Continuing Education](#) offers the following workshops:**

- Child Abuse
- School Violence

**If you need help preparing for these exams, [Lehman College Office of Continuing Education](#) offers PREP Workshops for the following NYSTCE: LAST, AST-W, CST**

#### **Fingerprinting**

You will need finger print clearance for New York State Certification. For more information please visit the NYSED website at <http://www.highered.nysed.gov/tcert/ospra/>

**Please note:** Lehman College School of Education offers fingerprinting on-site twice a year for all student teachers. All student teachers need fingerprint clearance from either the New York City Department of Education or the New York State Education Department before the start of their student teaching experience. Any student teaching applicant who has not been fingerprinted will have an opportunity to do so on campus the semester prior to their student teaching course. **For additional information, please contact**

**Elvani Pennil, Coordinator of the Professional Development Network, at [elvani.pennil@lehman.cuny.edu](mailto:elvani.pennil@lehman.cuny.edu).**

**All applicants must create a NYSED TEACH account to apply for certification.** Visit the NYSED at <http://www.highered.nysed.gov/tcert/teach/> for more information.

**For questions and assistance with certification, contact the Teacher Certification Office at 718 960-8401.**

**General Education Core: Liberal Arts and Sciences Requirements**

Requirement	Course(s) Taken *	Credits Still Required
Concepts in history and social sciences (6)		
Scientific processes (6)**		
Mathematical processes (6)**		
English (6)		
A language other than English (1 year)		

**\*Courses must be completed at the 100 level or higher with grades of C or higher.**

**\*\*Mathematical and Scientific processes courses not required for English Education. Dr. Gulla will evaluate your undergraduate transcript for any missing requirements.**

**Graduate Courses: Degree Requirements**

See Plan of Study (attached).

I have met with this candidate to discuss program/ certification requirements:

\_\_\_\_\_  
 Program Coordinator \_\_\_\_\_  
 Certification Officer \_\_\_\_\_  
 Other \_\_\_\_\_

I have been advised about the courses that I need to complete my program and certification

\_\_\_\_\_  
 Candidate

Date: \_\_\_\_\_

Cc: Candidate  
 Department  
 Office of the Dean, School of Education

## MS Ed Program in English Education

**Name**

**Semester entered**

<b>Courses</b>	<b>Semester Completed</b>
<b>Education Core Courses (required)(12-15 credits)</b>	
ESC 501 -Psychological Foundations of Education	
ESC 502 -Social Foundations of Education	
ESC 529 –Language, Literacy & Technology	
ESC 595 or 596 -Mentored Internship/Student Teaching Taken concurrently with ESC 611 or ESC 612- Student teaching or internship seminar	
<b>English Education Courses (required)(9 credits)</b>	
ESC 522- Methods of Teaching English in the Middle & HS	
ESC 788-Seminar in Curriculum Theory and Development	
ESC 708-Project Seminar	
<b>English Education Electives (9 credits - choose three 3-credit courses)</b>	
ESC 720: Reading and Reading Material for Adolescents	
ESC 721- Young Adult Literature	
ESC 722- Teaching Communications: Film, Video & Popular Culture	
ESC 723- Teaching the Classics	
ESC 724: Methods of Teaching Writing	
ESC 725- Teaching English Grammar	
ESC 730- Special Topics in English Education: Inquiry-Based Learning	
<b>English Courses (9 credits (note: English Department approval required to register for All English Courses)</b>	
ENG 7__	
ENG7__	
ENG7__	
Special Education Course	

Notes: