

LEHMAN COLLEGE

Faculty Report Form For Suspected and/or Adjudicated Incidents of Academic Dishonesty

Instructor Name: _____

Dept: _____ Tel. No: _____ E-mail: _____

Course: _____ Section: _____ Semester _____

Student Name: _____

Last 4 digits of student SS # _____ Date of Incident: _____

Type of Incident: Cheating _____ Plagiarism _____ Other _____

Description of Incident: _____

Did the student admit to the charge of cheating, plagiarism or other act of academic

dishonesty? Yes _____ No _____

Have you resolved the matter informally? Yes _____ No _____

If yes, how?

_____ A failing grade on the exam/paper

_____ A failing final grade

_____ Other (please explain) _____

Signature of Faculty Member _____ Date: _____

It is necessary to complete this form to report any instance of suspected and/or adjudicated academic dishonesty. Keep the original along with supporting materials and send a copy of this form to the chair of your department. Copies must also be sent to the following offices:

Office of Academic Standards and
Evaluations
Liliana Calvet , Director
Shuster Hall Room 280
718-960-8106

Office of the Vice President for Student
Affairs
Shuster Hall Room 204
718-960-8241/8242