Lehman E-mail is the college’s new official web-based e-mail system and will replace the Oracle e-mail system. Lehman E-mail can be accessed at any time from any computer with access to the web. Additionally, Lehman E-mail is equipped with anti-virus and anti-spam utilities, a spell checker, and an address book.

Lehman E-mail is used to easily and quickly communicate important college information as well as to facilitate communication between instructors and students. Furthermore, applications such as eSIMS, Blackboard, and the CUNY Portal only utilize the Lehman E-mail address. Every registered Lehman College student has a Lehman E-mail account.

### Obtaining Your Lehman E-mail Account

1. Launch and point your browser to [http://esims.cuny.edu/lc](http://esims.cuny.edu/lc)
2. Log into eSIMS.

   **Note:** Your eSIMS ID is your 9-digit social security number and your initial PIN is the first six digits of your social security number; returning eSIMS users please use your normal ID and PIN.

3. Click the eMail link from the menu on the left side of the screen.

### Accessing Lehman E-mail

1. Launch and point your browser to [http://mail.lehman.edu](http://mail.lehman.edu)
2. At the Log-In screen enter the following information:
   - **(A)** User Name, firstname.lastname
   - **(B)** Password, your initial password is the first initial of your first name, the first initial of your last name - capitalized, followed by your date of birth in the following format, yyyymmdd. Leading zeroes must be entered for single digit months and days.

   **Example**
   Lisa Smith, born January 5, 1980
   Password - LS19800105

3. Click the Login button.

### Changing Your Password

1. Click the Options link located on the left side of the screen.
2. From the resulting page, click the Change Password link at the top of the screen.
3. Enter your current password. Enter and confirm your new password and click Change Password.

   **Note:** Passwords are case-sensitive and should be a minimum of eight characters.

### Technical Assistance

If you forget your Lehman E-mail password or experience technical difficulty with Lehman E-mail, please contact the IT Center Help Desk at (718) 960-1111 for assistance. Our normal business hours are:

- Monday through Thursday, 8:00 a.m. to 10:45 p.m.
- Friday, 8:00 a.m. – 5:45 p.m.
- Saturday & Sunday, 9:00 a.m. – 4:45 p.m.