

JUNIOR GUIDELINES (61 - 90 credits)

Academic Guidelines:

I will...

- **Complete** LEH 300's level courses and make significant progress on my major requirements.
- **Complete my** 4th writing intensive course.
- **Maintain** a strong GPA.
- **Attend** tutoring consistently for at least one course.
- **Continue to** examine all my syllabi and create a semester calendar of assignments.
- **Continue** to meet with my counselor to discuss my major progress.
- **Continue** to excel each semester to join the Presidential Scholar Dean's List and Honor Society such as Chi Alpha Epsilon (XAE), Phi Beta Kappa, Golden Key and others.
- **At the end** of the academic year make an appointment with Academic Advisement (Shuster #280) for a Graduation Check.
- **Complete** at least **one of two** internship experiences in my field of study.
- **Work** with a Faculty member on a research project.

College Life Guidelines:

I will...

- **Continue** to participate in ongoing campus activity or **Community Service** projects.
- **Be active** in major related clubs / organizations.
- **Set** goals for post-graduation (Graduate School or Career).
- **Update** my resume and have it reviewed by career services; apply for summer internship.
- **Attend** career services' workshops on interviewing, job searches and networking.
- **Participate** in networking skills, interview skills workshops and career fairs.
- **Maintain** relationships with persons whom I may need to obtain letters of recommendation, job references or advice such as professors, mentors, counselors or supervisors.
- **Develop** a list of at least ten (10) people to inquire about employment opportunities in my field (friends, professors, acquaintances, and co-workers).
- **Continue** to analyze my rates of progress for TAP (see TAP chart) and PELL for financial aid purposes.
- Meet with major advisors.
- Know entry level employment opportunities for major and requirements.

Personal Guidelines:

I will...

- **Continue** to work with a mentor or role model within or outside of the college.
- **Continue** involvement in the SEEK Advisory Board and/or Lehman College Clubs/Training to strengthen my leadership skills.
- **Identify** and visit during office hours a faculty member who might be able to provide career and academic advice.
- **Actively** practice speaking and writing proper English to improve comfort and ease of language.
- **Participate** in NYC cultural events & Study Abroad opportunities.
- **Evaluate** my need for further education regarding my career plans.
- **Ensure that I have strong writing, verbal and presentation skills.**
- **Obtain** my Driver's License.
- **Plan** for financing my college education (graduate studies).
- **Utilize** Degree Audit, CUNYFirst and Lehman website to manage college.
- **Become** comfortable with utilizing computer programs such as Word, Excel, Access, PowerPoint and the Internet for research.