



Leonard Lief Library **VISITING GROUPS**

Welcome to the Library! We're happy to extend temporary onsite privileges to your group, and request that you adhere to the following:

- Please fax Class Roster list to the Library Office: 718/960-8952
- Participants must bring some form of identification, preferably with photo
- Students must be accompanied by Instructors at all times
- The Library grants onsite access to our print resources and electronic databases. However, we cannot extend circulation privileges or remote access to databases.
- Your primary library contact will be Addy Soto in Access Services, Adelaide.Soto@lehman.cuny.edu, 718/960-7773
- Groups must respect all onsite Library policies (quiet, no food or drinks, respect for other users)
- For library tours and Instructional Lab access, please contact Coordinator of Information Literacy Robert Farrell, Robert.Farrell@lehman.cuny.edu, 718/960-7761
- Library retains option to revoke access privileges if policies are not followed

Thanks for your understanding.