



Leonard Lief Library Group Study Rooms Policy (Third Floor)

Available Only to Lehman College Students!

The Study Rooms allow groups of Lehman students to study and discuss their work together. They are not intended as *individual study rooms*.

Due to limited number of Study Rooms, please observe the following regulations:

1. Lehman College students wishing to use a *Group Study Room* must have a currently validated Lehman ID card. Reserve Desk staff will assign an available Study Room and give a designated key for that room to the student. This student is responsible for the key and its safe return.

LOST KEYS WILL RESULT IN A \$25.00 FINE*

2. There is a three-hour time limit on use of a *Group Study Room*. If you stay beyond the three-hour limit, the fine is 17 cents per minute. Rooms are available on a first come, first served basis. No Room renewals are permitted.

Borrowing privileges will be blocked if overdue fines are not paid.

3. A minimum of two and a maximum of four students may use a *Study Room*.
4. No food or drink is allowed.
5. Please respect your fellow students and avoid loud and excessive noise.
6. Please remove all personal belongings when vacating the Room.

We have limited space and would like to make it available to as many Lehman College students as possible. Please respect these regulations.