

The Academic Reports

The Academic Reports (formerly Chancellor's University Report) consists of Committee on Academic Programs, Policy, and Research (CAPPR) Report, Committee on Academic Programs, Policy, and Research (CAPPR) Report Detail and Academic University Report Detail (AURD). The CAPPR Reports contain the actions approved by the CUNY Board of Trustees (BoT) at meetings held in February, March, May, June, October, and December.

Guidelines for Committee on Academic Programs, Policy, and Research (CAPPR) Reports, Committee on Academic Programs, Policy, and Research (CAPPR) Reports Detail:

The following items should be placed in both the Committee on Academic Program, Policy, and Research (CAPPR) Reports (excel file) and the Committee on Academic Program, Policy, and Research (CAPPR) Report Detail (narrative):

- New degree programs based primarily on existing academic programs (central OAA approval required prior to submission)
- New Certificates and Advanced Certificates
- Curricular changes requiring approval of the New York State Education Department, such as changes to degree awards; changes to the name of a program; adding or deleting a concentration; cumulative curricular changes of 20% or more as well as changes to a culminating experience in a graduate program
- Addition of, or changes to campus-based academic policies effecting large segments of the student population
- Addition of, or changes to any undergraduate general education requirements

Guidelines for Academic University Report Detail (AURD):

- The following items should be placed in the Academic University Report Detail:
- Curricular changes minor enough to not require New York State Education Department approval
- Academic minors
- Standard international agreements (study abroad, student exchange)
- New courses
- Modifications to existing courses

Locating the Committee on Academic Programs, Policy, and Research (CAPPR) Report, Committee on Academic Programs, Policy, and Research (CAPPR) Report Detail and Academic University Report Detail:

January/February 2019 – Present

Go to: <https://www2.cuny.edu/academics/academic-programs/academic-program-resources/academic-reports/>

Locating the Chancellor’s University Report (CUR):

April 2019 – June 2019

Go to www.cuny.edu

Click About and from the pulldown menu select Trustees

On the left navigation click on Meetings of the Board

Under Recent Meetings go to Month/Year of CUR

January 2005 – February 2018

Go to www.cuny.edu

Log into CUNY Portal

On the left navigation panel click Chancellor’s Reports

Click Month/Year

Click Lehman College

Click Part A: Academic Matters

Chronology of Curriculum Changes

In general, for curriculum changes to take effect as of a particular semester, the changes must be approved by the opening of registration for that semester (so changes effective as of the fall semester must be approved by the prior April when registration for that fall semester begins; changes effective as of the spring semester must be approved by the prior November when registration for that spring semester), as the following table indicates.

For curriculum or program changes not requiring NYSED approval:

UCC/GSC* Meetings	Senate Approval	Reports Published	Registration	Effective
September	October	November/December	April	Fall & Summer
October	November	February/March		
November	December	February/March		
December	February	April/May	November	Spring & Winter
February	March	April/May		
March	April	June		
April	May	June		
May	September	October		

For curriculum or program changes requiring NYSED approval the effective date is after NYSED approval. NYSED approval process make take several months or longer.

Undergraduate students are subject to program (i.e., major, minor, certificate, etc.) requirements in effect when they declare that program. However, if requirements of an undergraduate program change, students currently enrolled in that program may elect to change from the requirements in

place when they declared that program to the new program requirements. Readmitted students must complete the program requirements in effect when they are readmitted. In exceptional circumstances, determined by departmental advisors, a readmitted student may be allowed to remain under the original program requirements. All students enrolled in fall and summer 2019 whose program underwent revision prior to fall 2019 may take advantage of this policy.

*Meeting dates and deadlines of the Undergraduate Curriculum Committee and the Graduate Studies Committee are posted on the Senate website under the Senate Standing Committees:
<http://www.lehman.cuny.edu/college-senate/index.php>