



LEHMAN  
COLLEGE

# MEDIA TECHNOLOGY SERVICES



## OUR MISSION

Our office focus is to provide media technology support to our campus community. We assist faculty and staff accomplish their pedagogical goals by using technology to enrich student learning and interactivity.

# MEDIA TECHNOLOGY SERVICES

## WHAT CAN WE DO FOR YOU

To teach in our Technology Enhanced Classrooms the office of Media technology Services is here to help you get the necessary gear for your instructional needs. Currently to manage our equipment we use a resource management system that allows us to reserve, maintain and track all our resources. This system is web-based and has been used with great success for the past year. In the near future we plan to incorporate a self-serve module to allow faculty to reserve the equipment they need online from anywhere. This will ensure that the resources needed are ready and available for use on the day and time requested.

### A sample of the tools/services we offer:

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- Equipment Loaners: Laptops, Mobile Presentation Systems, laser pointers, portable sound systems, microphones, audio recorders, compact video cameras, Etc.
- Venue setup, i.e. East Dining Room, Faculty Dining Room, Music 330 and others.
- Event consulting and support
- Video/Audio conference systems
- \*Multimedia systems maintenance and repair
- \*\*For specialized courses we also provide:  
Professional Video Cameras, tripods and microphones as well as Digital DSLR cameras

## THE FACILITIES

Our campus has currently in excess of 175 rooms equipped with different levels of multimedia technologies. We use LCD/DLP projectors; LCD flat panels operated with a wall-control panel and built in sound amplification. Depending on the needs, a specific department or division's room might vary somewhat in configuration.

The Following are the types of installations and the technologies available for selection.

### 1-MPS

(Mobile Presentation System)

This system is used in classrooms that are yet to be equipped with permanent installations. It is designed to have the basic tools for presentations, video playback and internet browsing.

#### MPS Components:

1. Windows Laptop
2. 2500 Lumens Projector
3. Speaker
4. Lightweight Cart

\*Connectivity available through Wi-Fi and/or Ethernet.

\* Only for college owned equipment

\*\* Some equipment is owned by the JCT Program, special permission is required.



## 2-MPL (Mobile Presentation Lectern)



### Two different models:

For rooms equipped with our standard room installation (SR) we offer the Smartboard equipped presentation lectern (pictured above). This unit has a specialized built in screen that functions as a Smartboard surface. It allows the user to notate and manipulate screen elements by using an integrated electronic pen. For rooms already equipped with wall mounted Smartboards we offer a lectern version **MPL-B** that uses a conventional wide screen computer monitor.

### MPL Components:

1. Compact mobile lectern
2. Desktop (Os X and Windows)
3. LCD Screen or <sup>1</sup>Simpodium
4. Multi card reader and USB replicator
5. Electrical and data <sup>2</sup>umbilical cable
6. Flip up shelf, surface expansion

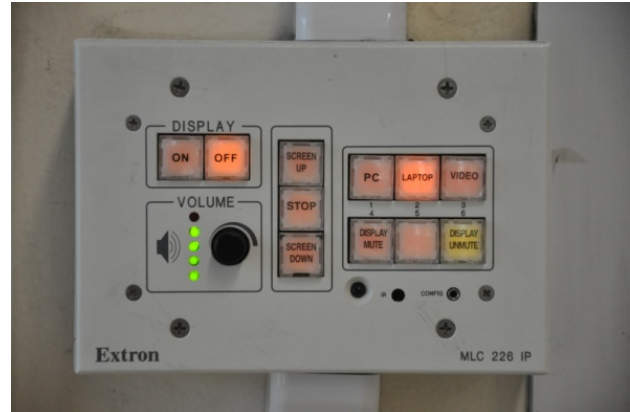
\*Simpodium is a Smartboard product

\*\*Allows connection to existing Standard Room configuration

\* Only for college owned equipment

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### 3- (SR) Standard Room



This is the default installation for most of our classrooms

#### Standard Room Components:

1. Bright projection system
2. Speakers
3. Large projection screen
4. Wall control panel
5. Wall connection plate – Designed to connect 2 computers and an analog video source.

### 4-(SR+) Standard Room Plus

Includes all items found in an SR type room plus:

1. Lockable Cabinet
2. DVD, Blu-Ray, VHS Player (Optional)
3. Compact Lectern (Optional)
4. Local Computer (Optional)
5. Additional Speakers (Optional)



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## 5-Advance Presentation Space (APS)



This installation is suitable for large auditoriums, recital halls and rooms with the need for advanced technologies. These rooms are packed with all the electronic tools needed in today's digital classroom. The following are the equipment specification for a basic "Advance Presentation Space".

1. One or more high brightness projectors
2. Multimedia Lectern
3. Desktop Computer (OsX and Windows)
4. Document Camera
5. Simpodium screen or wall mounted Smartboard
6. VCR/DVD/Bluray Playback
7. 10 Foot Screen (Larger is optional)
8. Touch screen control panel
9. Microphone/s
10. Room speakers, surround sound (opt)
11. Classroom response system (Available)
12. Multi card reader and USB replicator
13. Video Conference System integration (Future implementation)
14. Lecture Capture services (Future Implementation)

### THE TEAM

Our team is composed by a group of professionals with many years of experience in the field of media technology. We consult, purchase and maintain all of our campus projection systems, sound systems, satellite and video distribution systems.

When it comes to mobile gear we also loan and at the same time help to determine what's best for your application. We have in stock a large variety of equipment that range from laptops, digital audio recorders, projectors and all the needed accessories to interface with all of our Enhanced Technology Classrooms.

As always, we emphasize that being prepared is your best weapon and for that we encourage you to call us in advance and plan your sessions before the day of your first class; waiting for the last minute to checkout the tools you will need might not be a good idea.

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## Hours of Operation

Mon-Thu 8:00AM-9:15PM

Fri 8:00AM-6:00PM

Sat 9:00AM-1:00PM

## How to Contact Us

We recommend sending your requests via e-mail to:

[media.services@lehman.cuny.edu](mailto:media.services@lehman.cuny.edu)

For support or any other questions please contact:

718-960-7898

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