

**LEHMAN COLLEGE
DEPARTMENT OF SOCIAL WORK
GROUP PROCESS RECORDING**

Name of student: _____

Name of agency: _____

Date and time of **this** group meeting: _____

I. DESCRIPTION OF THE GROUP

Name and type of group: _____

Stated purpose of the group session (attach any agenda and/or handouts):

Name of facilitator(s): _____ Position at agency _____

When and how frequently does the group meet? _____

How long is each session? _____

What are the criteria for membership in this group? _____

Who was present at this session? (Include initials of clients, gender, [M/F/T] and age.)

Is this an open-ended or closed-ended group? _____

If this is a closed-ended group, this is session _____ of _____. What is the total group membership? _____

Indicate which individuals are mandated and which are voluntary. _____

Where does the group meet? _____

What did you do to obtain space for the group?

Draw a diagram of where you and each group member sat during this session and indicate any other significant physical arrangements for the group and/or session.



II. DESCRIPTION OF SESSION

A. How did you prepare for this group session? What was your role during this session?

B. Describe and discuss the behaviors of group members and the group dynamics that you observed directly before the beginning of the group session.

C. Write a detailed narrative of what occurred in the group from the beginning to the end of the session. Identify any norms and rules the members develop as well as the roles the group members take on. Include interactions among group members such as leadership patterns, alliances, competition, conflict resolution, etc.

(Please use additional space, as needed.)

D. Discuss what you think you did well as a group facilitator during this session; evaluate your strengths in group practice. Discuss areas that you feel could be strengthened or further developed in your role(s) with the group?

E. Attach a 2 page verbatim recording of a part of the group session. This should be written on the verbatim process recording form and provide an example/examples of your participation and the interaction of participants during this group session.

Developed by G. M. Castex with Revisions by E. Senreich & J. Becker-Feigeles – Modified by P. Kolb 2014
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