



## Intensive English Program F-1 Application

DEAR STUDENT,

PLEASE COMPLETE ALL THE FORMS AND COLLECT ALL THE REQUIRED DOCUMENTS, THEN EMAIL THE APPLICATION PACKET TO THE INTERNATIONAL STUDENT SERVICES OFFICE.

WE ARE LOOKING FORWARD TO HEARING FROM YOU!

Last Name (Family Name): \_\_\_\_\_

First Name (Given Name): \_\_\_\_\_

Middle Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_  
month                      day                      year

City of Birth: \_\_\_\_\_

Citizenship: \_\_\_\_\_

Overseas Address \_\_\_\_\_

Street

City

Country, Postal Code

Overseas Phone: \_\_\_\_\_

U.S. Address: \_\_\_\_\_

(if possible)

Street/Apartment

City, State, Zip Code

Phone: \_\_\_\_\_ Email Address: \_\_\_\_\_

**When would you like to begin your studies?**

<b>Academic Intensive English Program</b>	
<input type="checkbox"/> Fall A	<input type="checkbox"/> Fall B
<input type="checkbox"/> Spring A	<input type="checkbox"/> Spring B
<input type="checkbox"/> Summer A	<input type="checkbox"/> Summer B

**Highest Level of Education:**

- High School     Undergraduate Degree     Master's Degree     Doctorate

**Number of Years Studying English:**

- 0-2 Years     3-5 Years     6-10 Years

**I-20 Request : (check which applies)**

- New Student – applying from overseas     New Student – change of non-immigrant status
- New Student – transfer from other institution

***I certify that the information provided in this application is accurate and complete.***

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## I-20 Certificate of Eligibility Application

International students need an I-20 to obtain the F-1 visa AND the F-1 non-immigrant status. The F-1 visa is needed to legally enter the U.S. for the sole purpose of study. The F-1 non-immigrant status is needed to temporarily stay in the U.S. to earn a degree or engage in English as a Second Language (ESL) training.

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### To apply, complete and submit:

- ❖ Completed Application Form (previous pages)
- ❖ Completed/Signed **Financial Sponsor Affidavit of Support Form** (if applicable) Attach: Sponsor(s) bank statements & proof of employment (official employer's letter or copy of most recent tax returns/statements).
- ❖ Copy of your biographical passport page (photo, passport #, expiration date, country of birth, etc.)
- ❖ Copy of your dependent(s) biographical passport page(s), I-20s, I-94s & F-2 Visas, and F-2 Dependent Change of Status Approval (I-797) (if applicable)

If you are a new student transferring from another institution, please also include:

- Completed SEVIS Transfer Release Form
  - I-94 Admissions/Departure record
  - Copy of F-1 Student Visa
  - Copy of F-1 Change of Status Approval (I-797), only if applicable.
  - Copy of OPT Employment Authorization Card(s) - (EADs), only if applicable.
- ❖ If you are new student applying for a change of status, please also include:
    - I-94 Admissions/Departure record
- 

### SUBMIT COMPLETED FORMS TO:

International Student & Scholar Office & Brenda Perez at:

[isso.shuster@lehman.cuny.edu](mailto:isso.shuster@lehman.cuny.edu) | [brenda.perez@lehman.cuny.edu](mailto:brenda.perez@lehman.cuny.edu)

**I-20's will be emailed to address provided.**

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Visit: [www.lehman.edu/isso](http://www.lehman.edu/isso)

# Financial Sponsor Supporting Evidence for IEP (ESL) Students

U.S. immigration authorities require colleges to receive satisfactory financial certifications from students and their financial sponsors, before issuing the Form I-20. By completing and signing the **Financial Sponsor Affidavit Form**, all sponsors are accepting the responsibility and are held accountable for covering the student's fees and living expenses throughout his/her period of studies at Lehman College. Sponsor(s) must show sufficient income and financial resources to ensure the student will not become a public charge (receive U.S. Federal or State benefits or services).

A family member or friend can be a financial sponsor. A student can also self-sponsor. All sponsors must show enough funds in their account(s) to cover the student's first year expenses (**see table below**)\*.

Each sponsor is required to complete a **Financial Sponsor Affidavit of Support Form**.

**Sponsor(s)** must submit evidence of the following income and resources:

**1. Bank statements: Savings, Checking, and/or Brokerage Accounts**

- Date account(s) opened
- Current balance for each account

**2a. Employer Letter or Copy of Most Recent Tax Return/Statement**

- Employer letter should be on employee letterhead and include: Names, Occupation, Physical Address, phone and email.
- Dates of employment
- Job Title/Position
- Salary paid
- Whether the position is temporary or permanent
- Supervisors signature and contact information

**or**

**2b. Business Owners, Independent Contractor and Self-employed** are required to submit:

- Copy of last income tax return
- Certificate of Ownership
- Business Bank Statement

## Annual Estimated Expenses for Lehman College, **CUNY English as a Second Language (ESL) Students**

<b>Tuition and Fees per academic year (9 months)</b>	
Tuition and Fees	<b>\$ 6,834.00</b>
<b>Student Living Expenses</b>	
Housing (Room)	\$ 14,850.00
Utilities & Meals at home	\$ 2,850.00
<i>Total Full Room &amp; Board</i>	<i>\$ 17,800.00</i>
Lunch	\$ 1,650.00
Personal Expenses	\$ 5,850.00
Transportation	\$ 1,450.00
Books and Supplies	\$ 250.00
<b>Total Student Living Expenses</b>	<b>\$ 27,000.00</b>
<b>Total First Year Expenses</b>	<b>\$ 33,834.00</b>

\* For each dependent, add **\$7,000** to the Total Student Living Expenses.

# Financial Sponsor Affidavit of Support Form

## SPONSOR INFORMATION

1

I, \_\_\_\_\_, citizen of \_\_\_\_\_,  
(Name of sponsor) (Country)

residing at \_\_\_\_\_  
(Street) (City/State) (Country) (Postal Code)

\_\_\_\_\_  
(Telephone) (Email)

am executing this affidavit on behalf of \_\_\_\_\_  
(Name of Student)

Indicate your relationship to the student (son/daughter, niece/nephew, friend, self) \_\_\_\_\_

Name(s) of the student's dependents you will also sponsor: \_\_\_\_\_  
\_\_\_\_\_

2

I am employed with \_\_\_\_\_ located at \_\_\_\_\_  
(Name of employer) (Number and Street)

\_\_\_\_\_  
(Number and Street) (City/State) (Country) (Postal Code)

Employer Phone: \_\_\_\_\_ Employer Email: \_\_\_\_\_

I receive an annual income of \$US \_\_\_\_\_ from this employment. Income from other sources \$ \_\_\_\_\_

**Attach verification of income tax statement and employment letter. If self-employed attach certificate of business ownership.**

3

I have \$US \_\_\_\_\_ on deposit with (Name of Bank) \_\_\_\_\_

**Attach bank statements and other financial support evidence. Provide all attachments in national language and English translation.**

I support \_\_\_\_\_ persons, including myself. My total annual income is \$US \_\_\_\_\_

My total annual living expenses are \$US \_\_\_\_\_ (housing, food, utilities, transportation etc.)

### Tuition, Fees & Living Expenses for Academic Year (see Annual Estimated Expense Table)

4

I will provide Tuition and Fees \_\_\_\_\_ All Living Expenses: \_\_\_\_\_ Housing, Utilities & Meals Only \_\_\_\_\_

### Complete ONLY if student will live in your home

5

I will provide the student named above with: Room only \_\_\_\_\_; Full room & board (food, utilities & meals) \_\_\_\_\_

**Attach a copy of your lease or a bill indicating your address**

## SIGNATURE

6

I certify that the information above is correct and agree to sponsor the student named above.

Name of Sponsor (Print) \_\_\_\_\_

Signature of Sponsor \_\_\_\_\_ Date \_\_\_\_\_