How to configure your IPhone to synchronize your Lehman e-mail account for Faculty and Staff
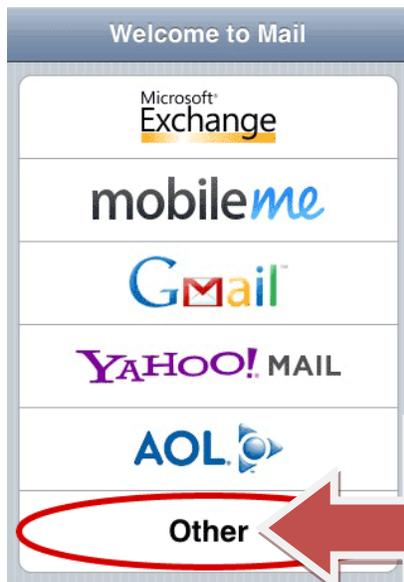
Step 1:

From your Home screen tap on your **Settings** icon.

Step 2:

Tap on **Mail, Contacts, Calendars** within the Settings on your IPhone.

Welcome to Mail

Microsoft®
Exchange

mobileme

Gmail™

YAHOO! MAIL

AOL.

Other

Step 3:

Click on **Other** and make sure **IMAP** is selected for sever type.

AT&T 3:42 PM

Enter your account information

Cancel **New Account** Save

IMAP POP

Step 4:

Enter your name, Webmail Email Address, and your password as shown on the **LEFT**. Then tap "Save".

Then enter the Incoming and Outgoing Mail Server and then reenter your webmail Email Address and Password as shown **BELOW**.

AT&T 2:25 PM

Enter your account information

Cancel **New Account** Save

Name Firstname Lastname

Address Firstname.lastname@lehman.cuny.edu

Password •••••••

Description Webmail lehman email

Q W E R T Y U I O P

A S D F G H J K L

Z X C V B N M

.?123 space return

Incoming Mail Server

Host Name mail.lehman.edu

User Name Firstname.lastname@lehman.cuny.edu

Password ••••••••

Outgoing Mail Server

Host Name mail.lehman.edu

User Name Firstname.lastname@lehman.cuny.edu

Password ••••••••

NOTE: Enable SSL when asked. Your emails should start flowing into your mail app once you have completed these steps. Please contact the IT Center Help Desk (Carman Hall 108 or (718) 960-111 or help.desk@Lehman.cuny.edu if further assistance is needed.