



**The City University of New York
Federal Work Study Job Description Form
40% Agency Job Description**

Agency Name	Telephone No.:
YM&YWHA of Washington Heights and Inwood	212-569-6200 x210
Agency Address	Location Address:
54 Neale Avenue; NY, NY 10040	See attached
Date Submitted	Location Supervisor:
3/13/2020	Michael Fermaylich
Additional Location Supervisor's Name and Email	Location Supervisor Email
See attached	mfermaylich@yhwhts.org

****Submit separate forms for each job description**

CHECK ONLY ONE: Employment is for

Summer 2020 Only

Academic Year 2020-2021 Only

Summer 2020& Academic Year 2020-2021

Job Title: Counselor

Number of Positions Available: 20

Job Description: (Please attach job description if necessary):

Youth counselors work with children ages 2-14 in various programs including nursery school, nursery camp, and multiple after school programs taking place at the Y and various school locations.
We also have counselor positions available in our fitness center, our senior center, and our administrative office.

Please indicate if any special skills are necessary for this position:

Patience and positive role model. Experience working with children.

Hours of Work Available per week (no more than 20 hours per week):

20

Work is available during the following days and hours:

Mon-Thurs 7:30AM-9:30PM; Fri 7:30AM to 5:30 PM; Sun 9AM to 5:30 PM

Print Supervisor Name

Michael Fermaylich

Supervisor Signature

Date

3/13/2020

Central Office Use Only

CunyFirst Job Codes: 999 **804**

CunyFirst Agency/Vendor Codes: 0000000**548**

Pay Rate: \$15.00

****All positions begin on or after the first day of classes. All positions terminate on the last day of finals. The FWS coordinator will provide you with the applicable dates.**

Location Addresses Youth Counselor Positions

- 1) YM & YWHA of Washington Heights and Inwood
54 Nagle Avenue
New York, NY 10040
Martin Yafe, Magnolia Franco, Katherine Higuera, Susan Herman, Laura Sanchez,
Melissa Rodriguez, Curie Viana

- 2) Columbia Secondary School
415 West 123rd Street
New York, NY 10027
Martin Yafe, Magnolia Franco, Nicole Bryant, Melissa Rodriguez, Curie Viana

- 3) Harbor Heights Middle School
306 Fort Washington Avenue
New York, NY 10033
Martin Yafe, Magnolia Franco, Alex Fermin, Melissa Rodriguez, Curie Viana