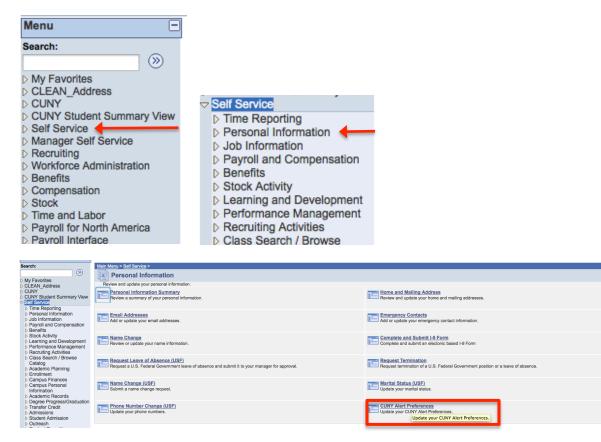
CUNY Alert Changes August 15, 2014

Key Changes:

- All CUNY faculty and staff with current CUNYfirst accounts will be automatically enrolled in CUNY Alert. Everyone will still have the option to enroll for phone alerts (work, home, mobile, etc.) and text message (SMS) alerts. Research Foundation (and other auxiliary payroll unit) employees who do not have CUNYfirst accounts will sign up for CUNY Alert as guests.
- Management of all CUNY Alert accounts will be done within the CUNYfirst system. Faculty, staff, and students will sign into the system and manage their preferences to receive emergency information.

New Access to CUNY Alert:

Once a user signs in, they will click on the Self Service link in the Enterprise Menu, and in the Personal Information section is a CUNY Alert Preferences link. All prior enrollments and preferences in CUNY Alert will be maintained and transferred into CUNYfirst.





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Enrollment Options:

Faculty and students who have multiple campus postings will be able to choose to receive direct messages concerning each college or office where they work, teach or take classes, or conduct research.

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3 Graduate Center					÷		-
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Email and phone options:

Other than their primary location and email address, students, faculty staff and interested parties (guests) can add as many CUNY locations as they want, and up to five email addresses and phone numbers to their account.

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Add Email Phone (Voice / Text - optional, up to 5 of each) *Telephone (US, 10 digits) Ext Voice Text Provider 1 718/: 2 646/	1	@CUNY.EDU				Business	—
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