Present: Rosalind Carey, Jim Jervis, Marie Marianetti, Manfred Philipp, and Duane Tananbaum.

1. The minutes of 11/11/09, 11/18/19, and 11/23/09 were approved.

2. The committee heard Duane Tananbaum and Manfred Philipp report on their meeting with the Provost, [ ], and Jane Levitt concerning the governance of the School of Public Health. They reported on a draft document, issuing from the Provost, that would recommend that members of the SPH Senate include one senator from each college. The Committee then voted to have the final version of the document come back to it and be forwarded to the Lehman College Senate.

3. Duane reported receiving very few answers to his query to Chairs concerning their way of involving student representatives on departmental P&B committees, and the committee decided to revisit the issue when the Committee’s own student members could be present.

4. As means of strengthening engagement, the Committee discussed having a yearly meeting with the chairs of the Senate sub-committees, assigning Committee liaisons to the sub-committees, and requesting that sub-committee minutes (possibly in draft form) be sent to the Committee.

5. It was noted that Sandra DeMinico resigned from the Senate; Gisela Jia’s name is the next on the list.

6. Manfred noted that he had made a formal Freedom of Information request for any communication, from 1/1/2009 onward, concerning the BALA proposal.

7. Next meeting: TBD