

MINUTES  
Graduate Studies Committee  
September 12, 2012

Present: Dean Fayne; Professors Brown, DeSimone, Peloso; and Ms. Worth, Director of Graduate Studies

- Prof. DeSimone called the meeting to order at 11 a.m.
- The committee approved the minutes from the meeting of May 2, 2012.
- In the absence of a quorum, the committee agreed to send the following proposals to the senate for approval:

Middle and High School Education

- Corequisite changes: ESC 596 and ESC 798

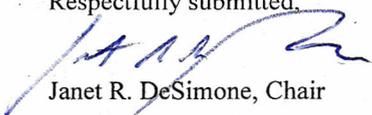
Biological Sciences

- Changes in degree requirements for the MA program in biology (pending a more appropriate rationale)

Mathematics and Computer Science

- Changes in degree requirements for the MA program in mathematics (for instruction)
  - The approval of these changes is contingent on the following:
    - 1) the department agrees and commits to working with the School of Education to submit a program report to their national accrediting body, NCATE. The department would be responsible for creating a specified number of program assessments and rubrics; collecting and analyzing data for each assessment; writing the program report by the appropriate deadline; and abiding by any other requirements that NCATE has for accredited education or education-related programs.
  - If the department chooses not to align with NCATE standards and requirements, then the committee will not be able to approve the proposal as submitted but will work with the department to find other solutions for changing the program's requirements.
  - Ms. Worth will reach out to the department to find out what they would like to do.
  - As it stands now, the proposal, as submitted, has not been approved and is pending notification from the department.
- The committee also discussed the need to examine the policy for time limits on transferring credits and for degree completion, as well as the use of graduate credits for undergraduate and graduate degrees. The committee discussed a few different options, and Ms. Worth will now reach out to the graduate faculty to seek their ideas and suggestions for revising the existing policies and/or creating new policies that will benefit our graduate student body.
  - The meeting adjourned at 11:45 a.m.

Respectfully submitted,

  
Janet R. DeSimone, Chair