MINUTES
Graduate Studies Committee
November 13, 2013

Present: Associate Provost Whittaker; Professors Brown, DeSimone, Georges, Peloso; Ms. Worth, Director of Graduate Studies.

1) The meeting was called to order at 11 a.m.

2) The committee approved the minutes from the October 16, 2013, meeting.

3) The committee unanimously elected Prof. Lebbon to the senate’s ad hoc committee on student evaluations.

4) The committee approved the following proposals and are sending them to the senate for approval, pending revisions:

   Environmental, Geographic and Geological Sciences
   • New courses: GEO 528 and GEP 699

   Health Sciences
   • New courses: PHE 716, 725 and 730
   • Change in degree requirements: MPH program

   Early Childhood and Childhood Education
   • Multiple course changes (prerequisites and corequisites)
   • Change in degree/program requirements (new NYSED certification testing requirements): MSED Program in Early Childhood Education (B-Grade 2) and Bilingual Extension (B-Grade 2)
   • Pass/no pass grading basis for student teaching seminars

   Middle and High School Education
   • Multiple changes in degree/program requirements (new NYSED certification testing requirements)
   • Pass/no pass grading basis for student teaching seminars

5) Professors Smith Gabig and Lebbon provided constructive feedback on the proposals electronically, prior to the meeting, and both voted to approve the above proposals.

6) The committee discussed the functions of the graduate studies committee and the need for an addition to the functions of the committee under the Senate Bylaws. We recommend adding a fifth function:
o v. Hears appeals from individual students, taking care to safeguard the confidentiality of individual cases.

Additionally, under this function, a subcommittee will be formed to review the appeals. The subcommittee will be comprised of the following: two faculty members from the graduate studies committee; the director of the office of graduate studies (also a member of the graduate studies committee); and when an appeal warrants clarification, a representative from the office of the vice president of student affairs.

7) The meeting adjourned at 12:15 p.m.

Respectfully submitted,

[Signature]

Janet R. DeSimone, Chair