

**LEHMAN COLLEGE
OF THE
CITY UNIVERSITY OF NEW YORK**

SCHOOL OF EDUCATION

Name of Program and Degree Award: All Undergraduate Programs Leading to Teacher Certification

Hegis Number: NA

Program Code: NA

Effective Term: Spring 2015

1. **Type of Change:** *Admission Requirements; Change certification requirements in the Undergraduate Bulletin*

2. **From:**

Teacher Education Services

- The Office of Certification (Carman Hall, Room B33) supports Lehman College students in approved education programs in applying for New York State certification.
- The Certification Officer assists in completing teacher, school leader, and school counselor certification online applications when qualified candidates complete one of the College's registered education programs.
- The Certification Officer also maintains files of candidates who apply for New York State certification and provides information on New York State certification requirements and the New York State Teacher Certification Examinations (NYSTCE).

Applying for Student Teaching

Undergraduate students who seek New York State initial certification must successfully meet the student teaching requirement. The Director of Field Experiences and the Professional Development Network (Carman Hall, Room B-33) is responsible for school site placements and providing information and support for prospective student teachers. Student teachers must be prepared to student-teach every day for the duration of one college semester. Prospective student teachers are urged to plan their course of study so they can devote a semester exclusively to their student teaching. Student teachers should have fulfilled their other education course requirements, including content area methods courses, before applying for student teaching. Further requirements for student teachers are detailed in the respective program's course of study.

Applications must be filed the semester prior to student teaching and requires permission from the program coordinator. Application due dates are April 1 for the fall semester and November 1 for the spring semester. Any candidate found to be in violation of any of the conduct guidelines detailed in the Lehman College Student Handbook and/or the candidate's discipline-specific code of ethics, may not be recommended for the student teaching. The Lehman College Student Handbook can be found on the College website at <http://www.lehman.cuny.edu/campus-life/>. Information

about student teaching is posted on the School of Education's website at [lehman.edu/academics/education/](http://www.lehman.edu/academics/education/) <http://www.lehman.edu/academics/education/>.

Teacher Certification

Teacher certification is obtained through the New York State Education Department. All certification requirements are subject to change without notice. It is the responsibility of the student or graduate to consult with the Certification Officer in Carman Hall, Room B-33 to stay informed about the latest certification requirements. In addition, the New York State Education Department maintains a website of current regulations at www.highered.nysed.gov/tcert.

Examination Requirements for Initial Certification

Undergraduate candidates who seek an initial teacher certification are required to pass four tests: (a) the Academic Literacy Skills Test (ALST), (b) Teacher Performance Assessments (TPA), (c) Educating All Students test (EAS), (d) Revised Content Specialty Test (CST). Candidates must also attend ~~two~~ workshops on School Violence Prevention and Child Abuse Identification. These tests and workshops are offered by the New York State Teacher Certification Examination (NYSTCE) program.

~~Note: Candidates who complete their degrees and apply for an initial certificate on or before April 30, 2014 may choose to take the current teacher certification examinations: (a) the Liberal Arts and Sciences Test (LAST), (b) the Assessment of Teaching Skills—Written (ATS-W), and (c) the Content Specialty Test (CST).~~

Note: All initial certificates require completion of New York State workshops. To learn more about these workshops, visit <http://eservices.nysed.gov/teach/certhelp/CertRequirementHelp.do>
~~<http://eservices.nysed.gov/teach/certhelp/CertRequirementHelp.do>~~
Preparation workshops are offered at Lehman College through the School of Continuing and Professional Studies (SCPS). Check in the SCPS Office located in Room 128 of Carman Hall (718-960-8666) for the dates and times of these sessions.

3. To:

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Examination Requirements for Initial Certification

Undergraduate candidates who seek an initial teacher certification are required to pass four tests: (a) the Academic Literacy Skills Test (ALST), (b) Teacher Performance Assessments (TPA), (c) Educating All Students test (EAS), (d) Revised Content Specialty Test (CST). Candidates must also attend three workshops on School Violence Prevention, Child Abuse Identification, and the Dignity for All Students Act (DASA). These tests and workshops are offered by the New York State Teacher Certification Examination (NYSTCE) program.

Note: All initial certificates require completion of New York State workshops. To learn more about these workshops, visit

<http://eservices.nysed.gov/teach/cerhelp/CertRequirementHelp.do>

Preparation workshops are offered at Lehman College through the School of Continuing and Professional Studies (SCPS). Check in the SCPS Office located in Room 128 of Carman Hall (718-960-8666) for the dates and times of these sessions.

4. **Rationale:**

Changes are needed to comply with new NYS teacher certification requirements.

- Candidates are required to complete three instead of two workshops for teaching certification.
- The note is obsolete.
- The duplicate website link is deleted.

5. **Date of departmental approval:**

September 11, 2014.