Minutes of
The Lehman College Senate Meeting
Wednesday, February 11, 2015
Senate Meeting


Senators Absent: Aguilar, S; Akan, A; Alonso, O; Alvarez, J; Angeli, A; Ansari, W; Báez, A; Báez, R; Bediako, D; Barber, E; Barker, T; Blanco, W; Carey, R; Deas, M; Dellapina, M; Diallo, T; DiRaimo, S; Esteves, C; Feinerman, R; Georges, A; Haroon, A; Hurley, D; Juárez, R; Kowaleff, M; Mateo, K; Maybee, J; Medina, D; Mensah, A; Merkulyev-Arias, V; Morrobel-Sosa, A; Nadeem, S; Okoro, N; Pérez, M; Petkov, R; Pettipiece, D; Prince, P; Rahman, M; Rivera, A; Rivera-McCutch, R; Saccomano, S; Saldana, E; Sen, G; Tidjani, M; Tolone, M.

The meeting was called to order by President Ricardo R. Fernández at 3:38 p.m.

Approval of the Minutes

The minutes of the December 10, 2014 meeting were approved by unanimous voice vote.

Announcements and Communications—

Report of the President

On February 10th, President Fernández attended a meeting of the Bronx Assembly legislative delegation in Albany, along with the Acting Presidents of the two Bronx community colleges. The Bronx delegation is supportive of Lehman securing the $20 million needed for the design of Phase II of the Science Facility and will send a letter to Assembly Speaker Heastie requesting that the request be part of the CUNY capital funds allocation for FY ’16. The delegation is also supportive of increasing the funds allocated to CUNY for building infrastructure upgrading and maintenance ("State of Good Repair" funding).
Last year there was no State of Good Repair funding. The previous year, CUNY received an allocation of $206 million and Lehman received roughly $10 million dollars. This allocation helped the College to provide better facilities and services for students and the community. This year CUNY received only $103 million in funding for the State of Good Repair.

The President reported that by mid-March, the State budget issues should be resolved so the budget can be released on April 1st. Overall, the meeting with legislators was a very supportive and positive one.

In response to a question about Compact funding, the President noted that although the Compact was part of the Governor's budget last year, there was no funding for salary step increases and fringe benefits, so those funds must come from the CUNY Compact funds.

a. Student Legislative Assembly—

There was no report. Daniel Rodriguez, the newly elected representative of the Student Legislative Assembly, announced that the previous SLA representative, Marcus Peréz, has resigned and that the SLA will be moving forward with its agenda. Mr. Rodriguez was elected to the Governance Committee by a unanimous voice vote. The date and location of the next meeting is to be determined.

REPORTS OF STANDING COMMITTEES—

1. Graduate Studies—

Prof. Tananbaum announced on Prof. Desimone's behalf that there was no report. The date and location of the next meeting is to be determined.

2. Governance Committee—

Prof. Duane Tananbaum reported that the Governance Committee will be conducting elections this semester for Senators at Large and faculty representatives on Senate Committees. Prof. Tananbaum also mentioned that there is concern about the lack of quorum at committee meetings and the Governance Committee will consider possible solutions at its next meeting.

The next meeting is scheduled for Monday, February 23rd at 3:30 p.m. in Carman 201.
Committee on Admissions, Evaluations and Academic Standards—
There was no report. Prof. Penny Prince announced that the Committee met February 11th, 2015.
The next meeting is scheduled for Wednesday, March 11th at 2:00 p.m. The location is to be
determined.

3. Undergraduate Curriculum---
Prof. Vincent Prohaska presented the report. The Committee had one informational item regarding
an experimental course.
See Attachment I.
The next meeting is scheduled for Wednesday, February 18th at 11:00 a.m., as opposed to 1:00
a.m., in the Science Building, room 1405A.

Ad Hoc Committee on the Student Evaluation of Teaching—
There was no report.
The next meeting is scheduled for Wednesday, February 26th at 3:30 p.m. in Carman 201.

4. Academic Freedom—
Prof. Robert Valentine presented the report. He announced that the academic freedom survey will
be revised and the Committee will post the survey on the web.
The next meeting is scheduled for Wednesday, March 4th at 3:30 p.m. in Carman 201.

5. Library, Technology, and Telecommunication—
Stephen Castellano presented the report.
IT will introduce Lehman One Access, a password repository, available to faculty and staff within
one week. Currently it is available to students. It provides for management of all passwords.
There is also a new voicemail environment that allows accessing voicemail as an email, audio file,
or by logging in to a web portal.
Media Technology Services will soon be making equipment requests available via the web checkout system. Mr. Castellano also mentioned that a full copy of Microsoft Office will be made available to all students as a free download.

From the Library, STEM proposals to support STEM initiatives have been approved by the Chancellor’s Office with multi-year funding. These proposals will allow students to access six new databases to aid in their academic work.

CUNY Institutional Repository, an open access resource for the promotion of faculty and student work, will be available on the web.

Regarding online education, the December 29th and December 30th Blackboard upgrade was implemented with few issues and is equipped with new features.

The date and location of the next meeting is to be determined.

6. Campus Life and Facilities —
There was no report.

The next meeting is scheduled for Wednesday, March 11th at 1:45 p.m. The location is to be determined.

7. Budget and Long Range Planning —
Prof. Haiping Cheng presented the report. The Committee last met in December. Since the last presentation to the Senate, there have been changes to tuition revenue. Tuition was last reported as $2 million, and now reflects a slight reduction to $1.7 million but overall the budget remains the same.

Prof. Cheng also explained that the CUNY Compact has been funded every year which has resulted in new faculty and administrative hires. The salary and benefits for the Compact hires then becomes part of the base budget for the next year.
Prof. Cheng noted that aside from the operating budget the College received from CUNY Central, CUNY retains part of the budget for salary and benefits. Salaries and benefits account for $44 million of our budget this fiscal year. Accounting for these funds these funds provides a more complete picture of how much money it takes to operate Lehman College.

See Attachment II.

The date and location of the next meeting is to be determined.

8. University Faculty Senate Report—

Prof. Manfred Philipp presented the report. He announced that the USF Plenary has reached an agreement with the University regarding CUNY retired faculty email addresses which will allow for the retention of the active faculty email address. This agreement has not yet been put into effect. There is also a tentative agreement to regularize the generation of emeritus status for the associate and assistant professor titles.

Prof. Philipp noted that the Governor’s proposed Executive Budget aims to compel the CUNY Board of Trustees to pass a resolution requiring an experiential or applied learning activity as a degree requirement. The USF Plenary passed a resolution authorizing the Executive Committee to object should this become part of the final budget.

The next meeting of the CUNY Faculty Governance Leaders is scheduled for Friday, February 20, 2015.

Prof. Phillips underscored the availability of both the William Stewart Travel Award and the Feliks Gross Award. He encouraged nominations and applications for these awards, the details of which can be found on the UFS website, cunyufs.org.

Old Business—None.

New Business—None.
ADJOURNMENT

President Fernández adjourned the meeting at 4:15 p.m.

Respectfully submitted:

Mary T. Rogan
Informational Item:

The following experimental course was approved by the UCC via email with a quorum responding:

*Department of Biological Sciences*
- Bio 452

The next UCC meeting is scheduled for Wednesday, February 18 at 1 pm, location TBA.
LEHMANN COLLEGE
OF THE
CITY UNIVERSITY OF NEW YORK

DEPARTMENT OF BIOLOGICAL SCIENCES

CURRICULUM CHANGE

1. **Type of change:** Experimental Course

2.

<table>
<thead>
<tr>
<th>Department(s)</th>
<th>Biological Sciences</th>
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<tbody>
<tr>
<td>Career</td>
<td>[ X ] Undergraduate [ ] Graduate</td>
</tr>
<tr>
<td>Academic Level</td>
<td>[ X ] Regular [ ] Compensatory [ ] Developmental [ ] Remedial</td>
</tr>
<tr>
<td>Subject Area</td>
<td>Biotechnology</td>
</tr>
<tr>
<td>Course Prefix &amp; Number</td>
<td>BIO 452</td>
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<table>
<thead>
<tr>
<th>Course Title</th>
<th>Applied Techniques in Biotechnology</th>
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<tr>
<td>Description</td>
<td>In this course, students will learn fundamental concepts and methods in molecular biotechnologies and the application of those technologies. The course will use current research techniques which give students the opportunity to gain practical laboratory skills that are in much demand in a variety of academic and corporate biotechnology sectors involved in improving human and animal health, agriculture, and the environment.</td>
</tr>
<tr>
<td>Pre/ Co Requisites</td>
<td>Course Prerequisites: BIO 166 and 167, 238, 331 and 420.</td>
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<tr>
<td>Credits</td>
<td>4 credits</td>
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<tr>
<td>Hours</td>
<td>6 hours (2 lecture, 4 lab)</td>
</tr>
<tr>
<td>Liberal Arts</td>
<td>[ X ] Yes [ ] No</td>
</tr>
<tr>
<td>Course Attribute (e.g. Writing Intensive, WAC, etc)</td>
<td>___ Not Applicable</td>
</tr>
<tr>
<td>General Education Component</td>
<td>___ Required</td>
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<tr>
<td></td>
<td>_____ English Composition</td>
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<td></td>
<td>_____ Mathematics</td>
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<td>_____ Science</td>
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<td>_____ Flexible</td>
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<td>_____ World Cultures</td>
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3. **Rationale**: Biotechnology is a field in which elements of bioinformatics, molecular and cell biology, genetics, immunology, and microbiology combine into an interdisciplinary science. Molecular biotechnology involves the use of laboratory techniques to study and manipulate nucleic acids and proteins, and these tools can be applied to develop and improve drugs, vaccines, diagnostic tests, and therapies aimed at improving human and animal health. In addition, biotechnology has applications in agriculture, aquaculture, and the renewable energy and biofuels industries, and will play a pivotal role in research aimed at addressing growing concerns regarding food security in the face of global climate change. The field of Biotechnology provides excellent employment opportunities in both academia and industry. Biotechnology and biomedicine have been identified as leading growth sectors of the world economies in the 21st century, and it has been predicted that within the next decade, the biotech sector will add over 100,000 new jobs. The need for individuals with the knowledge base and skill sets required for these positions is expected to grow.

4. **Learning Outcomes (By the end of the course students will be expected to)**:  
   - Have gained a theoretical knowledge of biotechnology, as well as practical experience of applications in this field  
   - Formulate and test a hypothesis and evaluate results of experiments designed to test the hypothesis  
   - Describe current or future experimental approaches aimed at facilitating the transfer of genetic information between organisms and how this may advance an understanding of important biological processes or lead to the creation of a novel and/or useful product  
   - Use appropriate biotechnological terms during written and oral communication  
   - Organize ideas for written and oral communication

5. **Date of Departmental Approval**: November 12th, 2014
Lehman Budget Committee Report
Based on VP Clark’s 2015 budget report version Dec. 3, 2014

NY State Funding
$ 44 M

NY State $23M (26%)
Tuition $62M (71%)
Extra tuition $1.7M (23%)

CUNY Compact (NY State investment)
$ 3.5 M (3%)
Ends in 2016
Tuition Increase $2.5M (71%)

CUNY Central $0.5M (14%)
Lehman Improvement $0.286M (8%)
Lehman Foundation/Philanthropy $0.263M (7.5%)

Saving/last year $2.8 M

Benefits
PS regular 77.4%*
OTPS 9.2%
PS Adjunct 9.0%
PS Temp service 4.5%

Investments
11 new Faculty 42%
Admin hiring 28%
Salary increases 27%
Alumni Relation 1%

Student Financial Aid
College budget
Student Fellowship only

Project $2.3M saving (within mandatory target)

*changes compared to 2014

Next Budget meeting: Feb. 25, 2015, 3:30pm, S-336

Feb. 11, 2015