

## APPLICATION INSTRUCTIONS

We are pleased that you are applying for an overseas program, which is sponsored and administered by Lehman College of the City University of New York (CUNY). Please read these application instructions carefully. A completed application consists of the following:

- **1. The Study Abroad Program Application Form:** Students must send the application and all supporting material to our Study Abroad Office.
- **2. The Applicant's Statement of Purpose:** See Number 11 on Page 3 of the application for a description.
- **3. (1) Confidential Reference Form:** One reference is required. Forms should be given a professor who knows you well, who is able to judge your academic qualifications, and who can comment on your ability to gain from this study abroad experience. The reference form should accompany the completed application.
- **4. Transcript:** An official transcript is required as part of your application.
- 5. Student's Health Questionnaire
- **6. Physician's Medical Form:** The Physician's Medical form must be signed by your physician.
- **7. Student waiver:** all participants in our program must fill and notarize the student waiver.
- **8. Commitment & Processing fee**: Along with the application, students are to submit a \$350 commitment and processing fee:

\$300 – Commitment Fee \$50 – Processing Fee (non-refundable)

We accept personal checks, money orders, and cash. Checks and money orders must be made payable to Lehman College.

All applications are reviewed, and the administering campus notifies all applicants as quickly as possible concerning the action taken on their respective applications. Those accepted in the program receive information concerning travel arrangements, orientations, payment schedules, passports, visas, health insurance, and other essential details.

The completed application must be dropped off or mailed to the following address:



Emmanuel Pérez International Exchanges and Study Abroad Carman Hall 337 250 Bedford Park Blvd. West Bronx, New York 10468

The application deadline for our program is as follows: March 3<sup>rd</sup>, 2014

For inquiries regarding the application, please contact:

Emmanuel Pérez Study Abroad Coordinator emmanuel.perez@lehman.cuny.edu

For inquiries regarding the courses contact the following faculty members:

Marie Marianetti Associate Professor/ Chair History marie.marianetti@lehman.cuny.edu

Yuri Gorokhovich Assistant Professor Earth, Environmental, and Geospatial Sciences (EEGS) Yuri.Gorokhovich@lehman.cuny.edu