Lehman College
Department of Nursing

GRADUATE PROGRAM REQUIREMENTS and INFORMATION

Admission Requirements

1. Possess a baccalaureate degree in nursing from an accredited nursing program (CCNE, NLNAC)
2. Be licensed to practice nursing in New York State
3. Have a 3.0 undergraduate grade point average
4. Successfully complete an interview with a member of the graduate faculty
5. Have practiced at least two years as a Registered Professional Nurse
6. Submit a one page essay outlining career objectives related to the Master of Science degree in your planned course of study.
7. Provide references from two professionals who can attest to the applicant's scholastic and professional performance.
8. Successfully complete the Department of Nursing English Proficiency Exam
9. Completion of a graduate level course in biostatistics/statistics with a B- or better

Nursing Department Prerequisite Admission Conditions For All Graduate Nursing Program Applicants:

1. Department’s English Proficiency Exam (EPE)
   Prior to admission to the Graduate Nursing Program, applicants must take the Department’s English Proficiency Exam (EPE). Admission to the Graduate Nursing Program will be contingent on receiving a passing grade on the EPE otherwise satisfactory completion of a college-level Intensive Writing Course is required in the 1st semester. Call the Nursing Department for the exam schedule.

2. Registered Nurses with a Bachelor’s Degree in another discipline
   Prior to admission the Graduate Nursing Program (Bridge), applicants must either take and obtain a passing grade on the RN Baccalaureate Achievement Exam or take and pass the following 6-credit nursing course: NUR 700-Transitional Issues in Nursing (not offered every semester). The Nursing Department usually gives this exam twice a year in early Fall and Spring semesters. Call the Nursing Department to sign up for the next exam to be scheduled.

Nursing Department Policies & Procedures.

- All newly admitted graduate students regardless of status must meet with a graduate nursing advisor before registering for any first semester courses.
- All graduate students must get permission from a nursing advisor before registering for any nursing course.
- All graduate students admitted as non-matriculated must file for matriculated status by the end of the first semester.

Student Requirements for Clinical Course Attendance

Before taking any clinical courses you are required to submit proof of current Physical Exam, Malpractice Liability Insurance, and CPR training for healthcare providers to the Nursing Department no later than 3-weeks before the first day of classes. Failure to submit your completed clinical forms and documents, with the required copies noted below, by the required deadline will result in you being barred from clinical which will lead to an automatic failure. Please be prepared to submit all documents and required copies to the Nursing Department at the same time as follows:
• The original and two (2) copies of the Nursing Department’s Health Clearance form with results of your physical exam including any lab reports, completed and signed by your healthcare provider
• Three (3) copies of the insurer’s the policy certificate for your malpractice liability insurance
• Three (3) copies of both sides of the signed CPR card for healthcare providers

These requirements must be current at the time you submit them, and remain current without lapse for the duration of your clinical courses. It is your responsibility to monitor expiration dates of your clinical requirements and documents, to renew these requirements so that they to remain current, and to submit the renewed documents to the Nursing Department before they expire. Keep your own personal copies of these documents. The Nursing Department will not make copies of the documents for you, nor will documents be released to you to make copies after you have submitted them.

To apply file an application with Lehman College Graduate Admissions-see Contacts below.

Contacts

Application for Graduate Admission to Lehman College
Lehman College Office of Graduate Admissions
250 Bedford Park Blvd. West
Shuster Hall, Room 150
Bronx, NY 10468
Phone: 718-960-8702
Graduate Studies: http://www.lehman.edu/lehman/grad-studies/prospective-students.html
Graduate Admissions: http://www.lehman.edu/provost/admissions/contactus.html

CUNY Office of Admission Services (OAS):
CUNY applications, admissions information, and assistance with online application can also be obtained from the CUNY Office of Admission Services located in midtown Manhattan.
City University of New York
Office of Admission Services
Grace Building, 15th floor
1114 Avenue of the Americas
New York, NY 10036
Phone: 212-997-CUNY

Admission, Tuition and Fees, and Financial Aid (Admission to Graduate Degree Programs)
Web: http://www.lehman.edu/lehman/programs/graduate-bulletin/232.htm

Financial Aid Office
Shuster Hall, Room 136       Phone: 718-960-8545
Web: http://www.lehman.edu/vpstud/finaid/

Lehman College Department of Nursing
250 Bedford Park Blvd. West, Bldg T-3, Room 201,
Bronx, NY 10468
Phone: 718-960-8214       Fax: 718-960-8488
Web: http://www.lehman.edu/deannss/nursing

Lehman College Information and Main Phone#:  718-960-8000
Lehman College Homepage: http://www.lehman.cuny.edu