Lehman College School of Education
Advising Worksheet
PROGRAM/CERTIFICATION REQUIREMENTS
Department of Counseling, Leadership, Literacy, and Special Education

Student ________________________________________ EMPLID# ______________________________________

Program: SPED MSED 48 Credit Dual Certification Program in Childhood Special Education and Childhood
(for applicants who do not possess NYS certification).

Decision Point 1: Admission to Program

- Applicants must submit the following:
  1. A bachelor's degree from an accredited college or university.
  2. A minimum undergraduate grade average of 3.0.
  3. An essay outlining career goals.
  4. A graded scholarly paper from either an undergraduate course or a graduate course of study previously
     completed.
  5. Two letters of recommendation.
  6. Evidence of having taken the Academic Literacy Skills Test (ALST).
  7. Successful participation in a bilingual interview.
  8. Certification of placement and assurance of ability to complete all the program and course requirements.

Decision Point 2: Enrollment for Student in the Special Education Sequences of Study
Applicants must:

1. Meet the following GPA requirements:
   - An earned GPA of 3.0 or higher through the first 18 credits of graduate study.
   - If conditions were placed on the initial matriculation involving additional course work, all conditions must be met
     on or before the completion of 18 graduate credits. In order to register for course work beyond 18 graduate
     credits, the student may be required to provide a 15- to 30-minute videotape of a lesson with a whole class as part
     of a performance evaluation.
   - Students must take and submit scores from the Multi-Subject Content Specialty and the Special Education
     Content Specialty Test.

2. Have met with an advisor to make sure all prerequisites have been fulfilled.

3. Submit a complete student teaching or teaching internship application.
   - Applications are due between March 1st and April 1st for fall student teaching/teaching internship.
   - Applications are due between October 1st and November 1st for spring student teaching/teaching
     internship.
   - All applications require signature from School of Education program coordinator or advisor.
   - Student teaching applicants also need to submit negative tuberculosis skin test results (from the past 12
     months) or a negative chest x-ray (for those who have ever had a positive tuberculosis skin test-x-ray
     must be from the past 5 years).
4. Register and validate for student teaching/teaching internship course(s).

5. Attend the student teaching orientation at the beginning of the student teaching semester.

6. Fingerprinting:
All Lehman College School of Education students must be fingerprinted and pass a New York City Department of Education (NYCDE) background check prior to receiving fieldwork placement assistance or a fieldwork letter of introduction. Applications are accepted in Carman Hall, Room B33.

**Please note:** Lehman College School of Education offers fingerprinting on-site twice a year for all student teachers. All student teachers need fingerprint clearance from either the New York City Department of Education or the New York State Education Department before the start of their student teaching experience. Any student teaching applicant who has not been fingerprinted will have an opportunity to do so on campus the semester prior to their student teaching course. For additional information, please contact Elvani Pennil, Coordinator of the Professional Development Network, at elvani.pennil@lehman.cuny.edu

**Decision Point 3: Exit Requirements**

Applicants must submit the following:

- Complete a minimum of 36 graduate credits of study in an approved Special Education concentration.
- A minimum GPA of 3.0 throughout the 36-credit concentration.

**Complete a New York State Approved Teacher Preparation Program:**
Must successfully complete a supervised student teaching or internship course with a grade of B or better, if seeking an institutional recommendation.

**Meet all liberal arts and sciences requirements:**
New York State certification requires specific credits in each of the following subjects: Social Studies, English, Math, and Science. Make an appointment with Ms. Ruth Jordan, Carman Hall – Room B33 to see if your courses in your Bachelor's degree meet these requirements.

**Take the New York State Teacher Certification Exams (NYSTCE)**
For exams schedules, registration and other testing information please visit the NYSTCE at [http://www.nystce.nesinc.com/](http://www.nystce.nesinc.com/)

**Content Specialty Tests (CSTs)**
The CSTs (except those for languages other than English) consist of multiple-choice questions and a written assignment. The CSTs for languages other than English include recorded listening and/or speaking components and writing components. CSTs measure knowledge and skills in the content area of the candidate's field of certification. Visit [http://www.nystce.nesinc.com/](http://www.nystce.nesinc.com/) for information about specific CST that you are required to take and pass.

Note: Candidates who apply for certification on or after May 1, 2014 will be required to take the Academic Literacy Skills Test, edTPA (Teacher Performance Assessments), Educating All Students Test, and Revised Content Specialty Test in lieu of Liberal Arts and Sciences Test (LAST), Assessments of Teaching Skills-Written (ATS-W), and Content Specific Test (Students with Disabilities). Please visit the New York State Teacher Certification Examinations website for most updated information about the new tests at [http://www.nystce.nesinc.com/NY_annProgramUpdate.asp](http://www.nystce.nesinc.com/NY_annProgramUpdate.asp).

Complete the following mandated workshops offered by the Lehman College Office of Continuing Education. For additional information contact 718 960-8512.

- Child Abuse
- School Violence
• Autism (Only candidates who are applying for certification in Speech and Language Disabilities and Students with Disabilities)
• Bullying and discrimination prevention and intervention workshop

All applicants must create a NYSED TEACH account to apply for certification. Visit the NYSED at http://www.highered.nysed.gov/tcert/teach/ for more information.

For questions and assistance with certification, contact the Teacher Certification Office at (719) 960-8401.

Graduate Courses: Degree Requirements:
See Program Plan (attached).

I have met with this candidate to discuss program/certification requirements:

____________________________________________
Program Coordinator ________________________

Certification Officer _________________________

Other ______________________________________

I read this document and I have been advised about the courses that I need to complete my program and certification.

____________________________________________
Candidate

Date: ________________________________

Cc: Candidate
Department
Office of the Dean, School of Education

LEHMANN COLLEGE- SCHOOL OF EDUCATION
Department of Counseling, Leadership, Literacy, and Special Education
EARLY CHILDHOOD SPECIAL EDUCATION/DUAL with BILINGUAL EXTENSION

Name_________________________________________ EMPLID _________________________________

Address - __________________________________________

Telephone # __________________ Home ___________________ Cell

Email ________________________________________________
Matriculation Date ____________________________  Graduation Date ____________________________
Advisor’s Phone (718) 960-7256  Advisor’s email: Maria.Rodriguez@lehman.cuny.edu
Office- Carman Hall:B49
* For candidates without certification in Early Childhood CODE SPETE-MSED EYCHLHDBID

DUAL EARLY CHILHOOD SPECIAL EDUCATION-BILINGUAL: ___48 Credits

Semester 1- Fall Year I
EDS702: The Young Child with Special Needs (3)
EBS 701: Issues in bilingualism (3)
EDS 704: Curriculum and Instructional Practices for Culturally and Linguistically Diverse Young
Children with Special Needs (3)

Semester 2- Spring Year I
EDS 743: Behavioral Assessment, Management and Change (3)
EDS 703: Practicum in Behavioral Assessment and Management of Culturally and Linguistically Diverse
Young Children with Special Needs (3)
EDC 739: Social Studies Concept Development in Bilingual/ Bicultural Early Childhood Settings (3)

Semester 3- Summer Year I
EDC/EDE 727: Teaching English as a Second Language (3)
EDC 715 Mathematics in Early Childhood Settings, Birth to Grade 2 (3)

Semester 4- Fall Year 2
EDS 741: Psycho-educational Evaluation of bilingual children with mild to moderate learning and
behavior problems (3)
EDS 706: Practicum in Assessment of Culturally and Linguistically Diverse Young Children with Special
Needs (3)

Semester 5- Spring Year 2
EDC 717 Science in Early Childhood Settings, Birth to Grade 2 (3) (Offered in Spring currently)
EDC 738: Literacy in Bilingual/Bicultural Early Childhood Settings (3)

Semester 6- Fall Year 3
EDS 715: Research in Special Education (3)
EDS 718: Culminating Master's Project (3)

Semester 7- Spring Year 3
EDS 719: Student Teaching of Diverse Learners with Disabilities in Specialized Settings (3) – In
consultation with advisor.
EDS 720 Student Teaching Seminar (3)