Lehman College - School of Education
Advising Worksheet
PROGRAM/CERTIFICATION REQUIREMENTS
Department of Counseling, Leadership, Literacy and Special Education

Student __________________________  EMPLID# __________________________

Program:  M.S.Ed. 42 Credit Certification Program in Childhood Special Education with Bilingual Extension (for applicants who already possess NYS certification)

Steps in the Program

Decision Point 1: Admission to Program
- Applicants must submit the following:
  1. A bachelor’s degree from an accredited college or university.
  2. A minimum undergraduate grade average of 3.0.
  3. An Initial or Professional New York State Certificate in teaching at the Childhood developmental level.
  4. An essay outlining career goals.
  5. A graded scholarly paper from either an undergraduate course or a graduate course of study previously completed.
  6. Two letters of recommendation.
  7. Successful participation in a bilingual interview.
  8. A successful on-site written sample in a language other than English; or score in the NYS Bilingual Education Assessment (BEA). At this time Spanish will be the only language accepted.

Decision Point 2: Enrollment for Student in the Special Education Sequences of Study
Applicants must:
  1. Meet the following GPA requirements:
     - An earned GPA of 3.0 or higher through the first 18 credits of graduate study.
     - If conditions were placed on the initial matriculation involving additional course work, all conditions must be met on or before the completion of 18 graduate credits. In order to register for course work beyond 18 graduate credits, the student may be required to provide a 15- to 30-minute videotape of a lesson with a whole class as part of a performance evaluation. Students will receive appropriate feedback and concrete suggestions for improvement, where needed. Each student may be required to integrate feedback and demonstrate improvement on a second videotape to be presented prior to graduation.
     - Students must take and submit grades earned on the Special Education Content Specialty Test.
  2. Have met with an advisor to make sure all prerequisites have been fulfilled.
  3. Submit a complete student teaching or teaching internship application.
     - Applications are due between March 1st and April 1st for fall student teaching/teaching internship.
     - Applications are due between October 1st and November 1st for spring student teaching/teaching internship.
     - All applications require signature from School of Education program coordinator or advisor.
     - Student teaching applicants also need to submit negative tuberculosis skin test results (from the past 12 months) or a negative chest x-ray (for those who have ever had a positive tuberculosis skin test – x-ray must be from the past 5 years).
  4. Register and validate for student teaching/teaching internship course(s).
5. Attend the student teaching orientation at the beginning of the student teaching semester.

6. **Fingerprinting**
   All Lehman College School of Education students must be fingerprinted and pass a New York City Department of Education (NYCDE) background check prior to receiving fieldwork placement assistance or a fieldwork letter of introduction. Applications are accepted in Carman Hall, Room B33.

   **Please note:** Lehman College School of Education offers fingerprinting on-site twice a year for all student teachers. All student teachers need fingerprint clearance from either the New York City Department of Education or the New York State Education Department before the start of their student teaching experience. Any student teaching applicant who has not been fingerprinted will have an opportunity to do so on campus the semester prior to their student teaching course. For additional information, please contact Elvani Pennil, Coordinator of the Professional Development Network, at elvani.pennil@lehman.cuny.edu

   **Decision Point 3: Exit Requirements**
   Applicants must submit the following:
   - Complete a minimum of 36 graduate credits of study in an approved Special Education concentration.
   - A minimum GPA of 3.0 throughout the 36-credit concentration.

   **Content Specialty Tests (CSTs)**
   The CSTs (except those for languages other than English) consist of multiple-choice questions and a written assignment. The CSTs for languages other than English include recorded listening and/or speaking components and writing components. The American Sign Language CST includes video-recorded signing components. CSTs measure knowledge and skills in the content area of the candidate’s field of certification. Visit the following website [http://www.nystce.nesinc.com](http://www.nystce.nesinc.com). Refer to “Test Selection” for information about specific CST that you are required to take and pass.

   **Bilingual Education Assessments (BEAs)**
   The BEAs consists of multiple-choice questions and constructed-response assignments. They include recorded listening and speaking components in English and include listening, speaking, reading, and writing components in the target language. The BEAs are required of candidates seeking a bilingual education extension to a certificate. Refer to “Test Selection” for information about specific BEAs [http://www.nystce.nesinc.com/NY15_teachercertification.asp](http://www.nystce.nesinc.com/NY15_teachercertification.asp)

   If you need help preparing for these exams above, Lehman College Office of Continuing Education located in Carman Hall room 129, (718) 960-8512 offers PREP Workshops.

   Make an appointment with Ms. Ruth Jordan, Carman Hall-Room B 33 to discuss certification requirements.

   Complete the following mandated workshops:
   - Three hours of coursework in Understanding the Needs of Students with Autism.
   - Bullying and discrimination prevention and intervention workshop.

   **Note:** Candidates who apply for certification on or after May 1, 2014 will be required to take the Academic Literacy Skills Test, edTPA (Teacher Performance Assessments), Educating All Students Test, and Revised Content Specialty Test in lieu of Liberal Arts and Sciences Test (LAST), Assessments of Teaching Skills-Written (ATS-W), and Content Specialty Test (CST); and Content Specific Test (Students with Disabilities) . Please visit the New York State Teacher Certification Examinations website for most updated information about the new tests at [http://www.nystce.nesinc.com/NY_annProgramUpdate.asp](http://www.nystce.nesinc.com/NY_annProgramUpdate.asp).
Graduate Courses: Degree Requirements

See Program Plan (attached).

I have met with this candidate to discuss program/certification requirements:

_________________________________
Program Coordinator _____
Certification Officer _____
Other _____

I read this document and I have been advised about the courses that I need to complete my program and certification.

_________________________________
Candidate

Date: _______________________________

Cc: Candidate
   Department
   Office of the Dean, School of Education
Name _______________________________ ID ________________________________

Telephone # ___________________________ Home ___________________________ Cell ________________

Email ___________________________ Matriculation Date ______________________________

Advisor's Phone 718-960-7256  Advisor’s email: Maria.Rodriguez@lehman.cuny.edu
Office - Carman Hall: B 49

CHILDHOOD SPECIAL EDUCATION-BILINGUAL __42 CREDITS*
CODE SPED-MSED / CHLDEDBILS

*This course of study is for individuals who already hold a Childhood Certificate

Semester 1- Fall Year 1
EBS 701: Issues in bilingualism (3)
EDS707: The Child with Special Needs (3)
EDS709: Curriculum and Instructional Practices for Culturally & Linguistically Diverse Childhood Students with Disabilities in Inclusive Settings (3)

Semester 2- Spring Year 1
EDS 743: Behavioral Assessment, Management and Change (3)
EDS 708: Practicum in Behavioral Assessment and Management of Culturally & Linguistically Diverse Childhood Students with Disabilities (3)
EDE 738: Learning and Teaching Literacy in Bilingual/Bicultural Childhood Settings (3)

Semester 3-Summer Year 1
EDC/EDE 727: Teaching English as a Second Language (3)

Semester 4-Fall Year 2
EBS 741: Psycho-educational Evaluation of bilingual children with mild to moderate learning and behavior problems (3)
EDS711: Practicum in Assessment of Culturally & Linguistically Diverse Childhood Students with Disabilities in Inclusive Settings (3)

Semester 5- Spring Year 2
EDE 739: Learning and Teaching Social Studies in Bilingual/ Bicultural Childhood Settings (3)
EDS 715: Research in Special Education (3)

Semester 6 - Fall Year 3
EDS 718: Culminating Master's Project (3)

EDS 719: Student Teaching of Diverse Learners with Disabilities in Specialized Settings (3) - In consultation with advisor.
EDS 720: Student Teaching Seminar (3)