Lehman College
School of Education
Advising Worksheet

PROGRAM/CERTIFICATION REQUIREMENTS
Department of Counseling, Leadership, Literacy and Special Education

Student ________________________________     ID#    ______________________________ 

Program: M.S. Ed. 36 Credit Program in Early Childhood or Childhood Special Education

Steps in the Program

Decision Point 1: Admission to Program

- Applicants must submit the following:
  1. A bachelor’s degree from an accredited college or university.
  2. A minimum undergraduate grade average of 3.0.
  3. An Initial or Professional New York State Certificate in teaching at the Early Childhood or Childhood level.
  4. A Special Education concentration at the same developmental level as their earned Initial/Professional NYS Teaching Certificate.
  5. An essay outlining career goals.
  6. A graded scholarly paper from either an undergraduate course or a graduate course of study previously completed.
  7. Two letters of recommendation.
  8. Successful participation in an interview.

Decision Point 2: Enrollment for Student in the Special Education Sequences of Study

Applicants must:

1. Meet the following GPA requirements.
   - An earned GPA of 3.0 higher through the first 18 credits of graduate study.
   - If conditions were placed on the initial matriculation involving additional course work, all conditions must be met on or before the completion of the 18 credits. In order to register for course work beyond 18 graduate credits, the student may be required to provide a 15 to 30 minute videotape of a lesson with a whole class as part of a performance evaluation. Students will receive appropriate feedback and concrete suggestions for improvement, where needed. Each student may be required to integrate feedback and demonstrate improvement on a second videotape to be presented prior to graduation.
   - Students must take and submit grades earned on the Special Education Content Specialty Test.

2. Have met with an advisor to make sure all prerequisites have been fulfilled.

3. Submit a complete student teaching or teaching internship application.
   - Applications are due between March 1st and April 1st for fall student teaching/teaching internship.
   - Applications are due between October 1st and November 1st for spring student teaching/teaching internship.
   - All applications require signature from School of Education program coordinator or advisor.
   - Student teaching applicants also need to submit negative tuberculosis skin test results (from the past 12 months) or a negative chest x-ray (for those who have ever had a positive tuberculosis skin test – x-ray must be from the past 5 years).
4. Register and validate for student teaching/teaching internship course(s).

5. Attend the student teaching orientation at the beginning of the student teaching semester.

6. **Fingerprinting**

All Lehman College School of Education students must be fingerprinted and pass a New York City Department of Education (NYCDE) background check prior to receiving fieldwork placement assistance or a fieldwork letter of introduction. Applications are accepted in Carman Hall, Room B33.

**Please note:** Lehman College School of Education offers fingerprinting on-site twice a year for all student teachers. All student teachers need fingerprint clearance from either the New York City Department of Education or the New York State Education Department before the start of their student teaching experience. Any student teaching applicant who has not been fingerprinted will have an opportunity to do so on campus the semester prior to their student teaching course. **For additional information, please contact Elvani Pennil, Coordinator of the Professional Development Network, at elvani.pennil@lehman.cuny.edu**

**Decision Point 3: Exit Requirements**

Applicants must submit the following:

- Complete a minimum of 36 graduate credits of study in an approved Special Education concentration.
- A minimum GPA of 3.0 throughout the 36-credit concentration.
- **Content Specialty Tests (CSTs):**
  The CSTs (except those for languages other than English) consist of multiple-choice questions and a written assignment. The CSTs for languages other than English include recorded listening and/or speaking components and writing components. The American Sign Language CST includes video-recorded signing components. CSTs measure knowledge and skills in the content area of the candidate’s field of certification. Visit the website [http://www.nystce.nesinc.com](http://www.nystce.nesinc.com) Refer to “Test Selection” for information about specific CST that you required to take and pass.

- For applicants that need to complete an Autism workshop can visit [Workshops Express.com](http://www.workshopsexpress.com).
  WorkshopsExpress.com is a subsidiary of Education Workshops Group an approved provider of the State Education Department of New York. Workshops Express also offers the Child Abuse workshop.
- Complete the Bullying and Discrimination Prevention and Intervention workshop.
- Make an appointment with Ms. Ruth Jordan, Carman Hall-Room B 33 to discuss certification requirements.

**Note:** Candidates who apply for initial certification on or after May 1, 2014 will be required to take the Academic Literacy Skills Test, edTPA (Teacher Performance Assessments), Educating All Students Test, and Revised Content Specialty Test in lieu of Liberal Arts and Sciences Test (LAST), Assessments of Teaching Skills-Written (ATS-W), and Content Special Test (CST);and Content Specialty Test (CST). Please visit the New York State Teacher Certification Examinations website for most updated information about the new tests at [http://www.nystce.nesinc.com/NY_annProgramUpdate.asp](http://www.nystce.nesinc.com/NY_annProgramUpdate.asp).

**Graduate Courses: Degree Requirements**

See Program Plan (attached)
I have met with this candidate to discuss program/certification requirements:

________________________________________

Program Coordinator _____
Certification Officer ______
Other ______

I read this document and I have been advised about the courses that I need to complete my program and certification.

_________________________
 Candidate

Date: _________________

Cc: Candidate
    Department
    Office of the Dean, School of Education
LEHMANN COLLEGE-SCHOOL OF EDUCATION

EARLY CHILDHOOD SPECIAL EDUCATION

Name _____________________________  EMPLID ________________________________
Address ________________________________________________________________
Telephone # __________________ Home __________________ Cell _____________________
Email ________________________________
Matriculation Date __________________ Graduation Date _________________________

Advisor’s Phone 718-960-7256  Advisor’s email: Maria.Rodriguez@lehman.cuny.edu  Office: Carman Hall-B49
EARLY CHILDHOOD SPECIAL EDUCATION _____ 36 credits*  CODE SPETE-MSED

*For candidates already certified in Early Childhood

Semester 1- Fall Year 1
EDS 701: Understanding Individuals with Disabilities (3 credits)
EDS 702: The Young Child with Special Needs (3 Credits)

Semester 2- Spring Year 1
EDS 743: Behavioral Assessment, Management and Change (3 Credits)
EDS 703: Practicum in Behavioral Assessment and Management of Culturally and Linguistically Diverse Young Children with Special Needs (3 Credits)

Semester 3- Fall Year 2
EDS 704: Curriculum and Instructional Practices for Culturally and Linguistically Diverse Young Children with Special Needs (3 Credits)
EDS 705: Practicum in Curriculum and Instructional Practices for Culturally and Linguistically Diverse Young Children with Special Needs (3 Credits)

Semester 4-Spring Year 2
EDS 741: Psycho-educational Evaluation of Children with Learning Problems (3 Credits)
EDS 706: Practicum in Assessment of Culturally and Linguistically Diverse Young Children with Special Needs (3 Credits)

Semester 5- Fall Year 3
EDS 715: Research in Special Education (3 Credits)
EDS 718: Culminating Master’s Project (3 Credits)

Semester 6- In consultation with the coordinator.
EDS 719: Student Teaching of Diverse Learners with Disabilities in Specialized Settings (3 Credits) – In consultation with the coordinator.
EDS 720: Student Teaching Seminar (3 Credits)